**Hillington Highlights Newsletter**

**Hillington Primary**

**August 2020**

A warm welcome back to school after such a long time apart and we are pleased that the children are settling down well into school life once more. Lockdown has been a period of unexpected change which no-one predicted or could even predict what would happen next.

We are delighted and excited to have our children and staff back full-time and getting back to the routines of school. We would like to reassure you that we have robust risk assessments and health and safety measures in place. We have enhanced cleaning provision during the school day and hand- sanitiser stations in every room and the front entrance of the school on entry.

Central to keeping everyone safe and in following NHS advice, it is essential that anyone with any symptoms of a temperature, a new continuous cough or loss or change of smell or taste, stay at home and away from school along with anyone they live with and are guided through the NHS Test Trace and Isolate Public Health Programme until you get a test result.

As a school we have adapted our procedures and routines to respond to the latest Government and Glasgow City Council Education advice. Parents are unable to come in to the school building and should wait at the steps at the front door if collecting their child for example, for an appointment. Parents can call the school at any time during school office hours but it may be that they have to wait for a call back once a member of staff is available. It is essential that any changes in contact details, mobile phone numbers or e-mails are given to the school immediately as communication will be mainly through these channels.

**Tempest Photography**

Individual photographs have taken place on 25th August 2020. We will distribute Tempest letters next week once their lab in England is open we would encourage ordering these on-line. However if you cannot do this we will accept them in the sealed envelope by 14th September 2020.

**Letters home to be returned**

* Annual Data check- if you have not already done so, please return this to ensure we have the most up to date emergency contact details to enable us to update the system.
* Flu immunisation- Flu Immunisation programme 7th December 2020
* Digital agreement- to enable children to use the i-pads once they are deployed into the school, hopefully before the end of the year.

**School lets**

All school lets are currently cancelled apart from afterschool and sports. This means our usual calendar of out of hours events will not be going ahead until further notice.

**Bike Shed**

Children can travel to school on bikes or scooters and this should be decided between parent and child and we request that children wear a helmet. Parents make the decision whether pupils are responsible enough to do this and regularly remind their child about safety. There are bike sheds in both playgrounds to store these in. Children can bring these in from Monday 31st August

**School resources**

We have lots of school resources not returned from before lockdown which are required to be returned for our current children. We have missing novels and books as well as school sports kits. We would be grateful if parents can have a look at home and the children can return these to school as soon as possible.

**Parent Council (virtual)**

We are always looking for new parents to join our Parent Council. The Parent Council is a volunteer group of parents who work together to improve the school and to represent the rest of the parents (Parent Forum) Their role is not only in fundraising and organising events but also as an essential part of the schools communication structure to ensure that parents are fully consulted and informed of the school improvement plan and any new developments. We have the annual AGM in September and this year this will be virtually through an agreed platform such as Microsoft Teams. We will contact Parent Council members to make arrangements and finalise suitable dates and times.

**Parents Evenings**

We believe it is essential to have frequent quality interactions with parents to share individual pupil progress information. We are planning to have three parent’s evenings (rather than the usual two) this session and then a shorter written summary pupil report at the end of the year. These are planned for September, November and March. This will provide parents with more opportunities to get information about what their children are learning, how they are getting on and ways in which they can be supported. Unfortunately parent’s evenings will not be possible face to face and will be made through telephone appointment. A ‘snapshot‘ jotter will also be used to discuss your child’s typical week in one jotter, with various aspects of curricular learning in one place rather than over many jotters and workbooks. You can call or text the school at any time to request that the class teacher gives you a call back after 3pm on a mutually agreeable day. We realise that parents are missing the usual regular updates face to face at the gates which are not possible due to 2m distancing.

**P7 Residential Trip**

Our Primary 7 residential trip to Blairvadach was provisionally booked pre Covid-19 for weekend of 26/03/2021 to 28/03/2021. The latest update we have from Blairvadach is that they will update us in January at the latest to whether overnight stays are allowed at that time and then we will know if it is going ahead. The cost for this has not been confirmed.

**Nut allergy**

We have several children in the school with allergies. We would like to request that children do not come to school with nuts or snacks which contain nuts such as, Nutella, Kinder Bueno, Peanut Butter and look for alternatives, as this can have a significant effect on children with allergies.

**Unacceptable Actions towards staff**

Unacceptable Actions are behaviours which are unacceptable and we have a zero tolerance to abuse of staff in any form. Staff will not be subjected to abuse in any form or for any reason either face to face, on the telephone or through texts/ e-mails. Incidences like this will be dealt with using the unacceptable actions policy. We believe in treating everyone with kindness and respect.

**Covid-19 Risk Assessment**

We would like to explain to parents what has changed from August 2020 and what is in place in terms of risk assessments to keep children safe. You will have noticed some changes to our school routines already.

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| --- | --- |
| **How are we keeping safe in school** | **Parent friendly Risk Assessment (PHASE 3)** |
| Children and staff should not attend school if they or any member of their household have symptoms of Covid. Main symptoms; increased temperature, new persistent cough, loss of sense of taste or smell | Get advice by reading information from NHS/Inform and book at test. NHS will advise parents. |
| If anyone develops these symptoms in school | If a child develops symptom they are looked after by a member of staff in another room until collected. If a member of staff develops symptoms they leave the building. The areas used are then cleaned |
| Information signs | Throughout the school |
| Hand washing regularly | Regular hand washing using soap and water which is the most effective method. Hand sanitising station in every room and foyer |
| Coughing and sneezing | Into the elbow or a hankie which is disposed of in the bin and then hands washed. |
| Avoid touching face | Regular reminders |
| Staggered breaks and lunches | Lunchtimes will take longer as queuing is limited, the classes are not mixed and the tables are cleaned between each class. During wet weather snacks can be eaten in class at breaks and lunchtimes. |
| Teachers remain 2m from pupils and other adults | Classrooms are organised to support this. Where this is not possible staff can opt to wear a mask / shield, eg dinner hall. |
| Increased exits and entrances to the school | Avoid crowding and pinch points |
| Corridors | Children/adults can pass in corridors but avoid crowding and pinch points |
| Reduced contact face to face with teacher-parents | If a parent wishes to speak to their child’s teacher then they are asked to call the school and teacher will call back later |
| Additional cleaning | Day cleaners are cleaning contact surfaces such as, door handles and classes throughout the day |
| No larger gatherings and unnecessary indoor ‘mixing’ of classes | Assemblies cancelled until further notice. Indoors, children will remain in their own class group. |
| Bad weather | Children can no longer come in to the gym hall at 8.45 but will instead come in the corridor doors |
| Gym | Gym lessons will be outdoors where possible but can be indoors in a well-ventilated room if there is no alternative |
| No larger gatherings and unnecessary indoor ‘mixing’ of classes. Outdoors- children can mix outdoors | Assemblies cancelled until further notice. |
| No singing | Children will still participate in music lessons however without singing |
| Reading books and homework | Reading books will be used by the pupil only and returned to a tray for 3 days before reuse  Homework will be set weekly then returned to a tray in class then issued the following week without marking |
| School bags | No items such toys should be brought from home into school. The school will provide all resources required. |
| Phone calls, texts and emails | We will always try to respond to these as soon as possible but please understand that delays are likely due to extra staff being on hand to support the children’s safety in school which is the first priority. |
| On-going | Risk assessments are regularly revised and updated to reflect current guidance for Primary Schools |

**Please find attached information sheets about:**

2020-21 Classes

2020-21 Holidays

Covid-19 Parent Guidance Sheet :This information has already been emailed to parents, however please take some time to read over this once again so that you are sure what to do if you or your child becomes symptomatic

***If you have any enquiries, please contact the school, Miss Jacqueline Gillies (Headteacher) Miss Laura Davidson (Depute Head P1-5/4) and David Ramsay (Depute Head P5-7)***

**Hillington Primary Classes 2020-21**

|  |  |  |
| --- | --- | --- |
| Room | Class | Teacher |
| 17 | P3b | Miss Penny |
| 16 | P1a | Miss Dryden |
| 15 | P1b | Mrs MacKenzie/Mrs Paterson |
| 14 | P4a | Mrs Thirlwall |
| 13 | P3a | Mrs Kaur/Mrs Mitchell |
| 12 | P2b | Miss Turner |
| 11 | P2a | Miss Nimmo |
| 10 | P5/4 | Ms Cameron |
| 9 | ICT |  |
| Cloakroom | Nurture/NCCT | Mrs Lawson |
| Sunshine Room | Reading Recovery/NCCT | Mrs Nixon |
| 8 | Resources |  |
| 7 | Medical room |  |
| 6 | Library |  |
| 5 | NCCT | Mrs Dickinson |
| 4 | P7a | Mrs Gibson |
| 3 | P7/6 | Miss Hughes |
| 2 | P5a | Miss Johnston |
| 1 | P6a | Miss Murphy |
|  | SflW | Miss Campbell |
|  | SfLW | Miss Adams M-Th |
|  | SfLW | Mrs MacLeod |
|  | SfLW | Mrs Doak |
|  | SfLW | Mrs Cunningham M Th F |
|  |  |  |

**School Holidays 2020-2021**

**August (Revised and updated Thursday 18 June due to COVID-19)**

* Monday 10 August 2020 (Return date for Teachers & In-Service Day)
* Tuesday 11 August 2020 (In-Service Day)
* Wednesday 12 August - group 1 for primary schools (who would normally be in Monday and Tuesday); secondary schools, ASL schools and nurseries open in line with their individual plans
* Thursday 13 August and /Friday 14 August - group 2 for primary schools; secondary schools, ASL schools and nurseries open in line with their individual plans

**September Weekend**

* Friday 25 September 2020
* Monday 28 September 2020

**October**

* Friday 9 October 2020 (In-Service Day)
* Monday 12 to Friday16 October 2020 (October Week)

**December - Christmas and New Year**

* Schools close at 2.30 pm on Tuesday 22 December 2020
* Wednesday 23 December 2020 to Tuesday 5 January 2021 (Christmas holidays)

**January**

* Schools return on Wednesday 6 January 2021

**February Mid-term break**

* Friday 5 February 2021
* Monday 8 February 2021
* Tuesday 9 February 2021
* Wednesday 10 February 2021 (In-service day)

**April - Spring Holiday (Easter)**

* Schools close at 2.30 pm on Thursday 1 April 2021
* Good Friday 2 April 2021
* Easter Monday 5 April 2021
* Schools return on Monday 19 April 2021

**May**

* Monday 3 May 2021 (May Holiday)
* Thursday 6 May 2021 (In-Service day to coincide with Scottish Parliament Elections)
* Friday 28 May 2021 and Monday, 31 May 2021 (May Weekend)

**June**

* Schools Close at 1.00 pm on Thursday 24 June 2021

**August** Thursday 12 August 2021 (Return date for Teachers & In-Service Day)Friday 13 August 2021 (In-Service Day)Monday 16 August 2021 (Return date for the pupils)