

**Hillhead High School Parent Council Meeting Minutes** – **Monday, 21st November 2022, 19:30**

**Parent Council:** Catriona Futter (PC Chair), Jerome Boué (PC Secretary), Andrea Fisher, Sandra Huettenbuegel, Sam Bartlett, Valentina Kskhafa, Kiki Kobatake, Ram Karunagaran, Bernie Mitchell

**School Staff**: Mrs Karen McAlaney (HT), Mr Steven Neil (DHT), Mr Jack Richardson (DHT), Mr Tom Carson (DHT), Miss Kirstin Campbell (PT Pastoral Care)

**Apologies:** Ali Downes (PC Treasurer)

**Parent forum:** 17 Members of the Parent Forum

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| **Topic** | **To do** |
| **Welcome – PC Chair**   * Meeting will cover minutes from last meeting, subgroups, fundraising, parents evening, HT update * Thank you to staff for attending tonight’s meeting * Every 2nd meeting will be held remotely, via Zoom, to allow parents/carers who may not be able to attend a meeting at school, to join * Always mail the PC if any questions * Introductions of PC: Andrea, children in S2/S5; Jerome, S4; Sam, S2, also part of School Grounds sub-committee; Bernie, co-opted member of PC, involved with school since 1992; Sandra S2 and S5; Valentina S1 and S3; Kiki, S2; Ram, S3, joined the PC 1 yr ago; Martina, S1, co-opted, chair of Primary School PC for 5 years, member of the Glasgow PC group, has done training for parents/carers, keen to collect voices from HHS to take to the Glasgow Group as good to give perspective to HHS PC. * Introductions of staff: Jack Richardson, S6 Acting Depute, SQA, Pupil Support; Kirstin Campbell, Music, Pastoral Care, 4th year at HHS; Steven Neil, S4-5 Depute, leading School Improvement; Tom Carson, Acting DHT, leading Raising Attainment; Karen McAlaney, HT   **AGM Update:**   * Next AGM will take place at the next PC meeting on 06-Feb, agreed as a group in 2019, before pandemic, to move the AGM to Jan/Feb, to allow new parents/carers to get the hang of how the school works, before joining PC (if any vacancies) – currently 10 members on the PC, with Bernie as co-opted * Catriona to step downfrom the PC as chair; Andrea stepping down after this meeting; Astrid stepped down already; Ali and Jerome coming to the end of the 3-year term * Ali putting himself up for re-election as Treasurer; Jerome too but will step down as Secretary * All welcome, 2 spaces available, please e-mail the PC if interested in standing for election to the PC |  |
| **Skills Development Scotland (SDS) – Larissa Douglas, Fiona Bain**   * Careers advisers in HHS, there since 2019. * Work for SDS, office at bottom of Byres Rd and George Sq – all schools have a representative * What we do – help young people to plan careers, challenge unrealistic ideas, advise on options, etc. * Service offered:   + S1-2: will visit all PSE class, in class settings - one-off interaction, generic presentation   + S3: will see each reg class, after that meeting, will meet 1-2-1 with each pupil to have career conversation, more opp'ty to know what team does and to start thinking about this   + S4: group engagement, one-off meeting; work closely with pastoral care, DHTs to highlight pupils who may need the team's support * Always try to get young people to think about self and strengths (what they want from life, personality + skills/experience, networks to make plans, horizons what's out there, realistic options, etc.) * Top influencers on learning and career choices: parents/carers, teachers, friends, Careers Advisers, media – just now: people interested in Criminology, PE teaching * Leavers' Destination ‘21-22: aim is 100% destination after school, where pupils are going, work intensively with senior phase pupils + those who have recently left school * My World of Work website: the more info you add to your profile, the more tailored the data becomes (site also includes a parents/carers section) * Over last 18mths, svc we offer has been under review, things could be changing, may be spending more time with S1-2   **Question** from PC: How do we get feedback from children about career advice?  **Answer**: What gets discussed with Careers Advisers is between pupils and us (unless child safety issue) – will share Careers ideas with teachers; if parent/carer wants to be part of meeting, possible to arrange.  **Steven Neil**: Fiona/Larissa doing fantastic job, My World of Work is an excellent resource; S4 lab science class, part of their lesson was using my WoW website. L & F are part of wrap-round support, connection with Developing young Force and working with senior DHTs, MCR pathways, etc. – will help in that journey; aim is to reach 100% destination; HHS is currently at 97% at this stage – all down to hard work and relationships, very much part of HH team.  **Jack Richardson**: working closely with F&L, contributing so much, keeping up to date as ever changing  **Chair**: get in touch if any question, great resource, thank you both so much; Parent Forum could come and talk at a S5/6 careers event, will organise with school, possibly for summer term |  |
| **Minutes of last PC Meeting – Chair**   * Sam & Jerome approved/seconded minutes * Minutes from previous PC meetings all available on [PC tab of school website](https://blogs.glowscotland.org.uk/gc/hillheadhigh/parent-zone/parent-council/meeting-minutes/) * Actions update from last meeting: linking Sam with PACE group; Go Fund me = successful launch of Minibus (£3,036 to date); HT pursuing possibility to get Glasgow Uni bus on loan; Easy Fundraising in place, will re-communicate |  |
| **PACE Group Update – Sam**   * Lot of work done around planters and butterfly conversation habitat + got in touch with potential donators * PACE Group member Ulrika teaches architecture at University of Strathclyde; one student has designed an eco/school-friendly planter that lasts, with seating area (30 pages of documentation) * Need to work out whether we can get meeting w/ school woodwork Dpt, to build planters an architecture student has designed * Meeting with Pupil eco committee in January – will try to get someone from woodwork dpt to come to meeting. Will depend on what is viable in the school grounds. * Bike repair station could be installed on school grounds, to encourage repair of own bikes, pump tires, etc. Sustrans project – school would need to apply for that – Sam will be in touch with the staff for this; would encourage more active travel * Ulrika also found potential funding for vegetation like trees, orchards, etc. if suitable. * Gardening award: running Friday 5 gardening club, runs in parallel with Mr McMahon - achieved gardening award (5 awards that become gradually more difficult, achieved level 1, hoping L2 by Xmas, indoors/outdoors, growing everything from seeds, sustainable, pupils from S2/4); working towards leaf award   **Question**: Just wondering if there are any plans for the potato planters. Will they be planted with potato seeds again?  **HT Answer**: Unsure so far, have to put in Change Request with AMEY, hoping to meet before Xmas (including about planting trees, etc.), |  |
| **Minibus Fundraising – Valentina, Bernie**   * Didn't get National Lottery as no wider community impact for minibus application * Waiting to hear from Tesco * Possibility of applying for Area Partnership Grant, and looking at grant options with Tom Hunter Foundation * Robertson trust - need to get together with school, see what initiatives we can start in 2023, there are a 1,000 in the school; may well become a marathon given the economic situation * Valentina heads up fundraising sub-committee, with Bernie and Francesca; would benefit from involving member of staff and having a meeting in new year to discuss next steps and co-ordinate fundraising with school and pupils * Particular thx to HHS Parent Jolene, for raising a thousand pounds at a fundraising event * Minibus fund was one of 3 community projects funded by Itison Pumpkin Patch fund as part of GlasGlow, money not received yet, thanks to Harriet Romans (parent) for this connection * Need to ensure the money's raised is ringfenced for the minibus |  |
| |  | | --- | | **Additional Support Needs Support – Jack Richardson and Kiki** | | **Jack:**   * SFL dpt, faculty Head of Nurture, SFL, EAL, * 10 PSAs, currently advertising for 3 (closing on Sunday, interviews to follow) * 4 staff in English and 2 maths have some timetabled slots in SfL * Just under half 1/2 of pupils at HHS have ASN (many w/ EAL, support will vary from individual to individual) * Pathways team also support * Starts with P7 transition to S1, staff go to partner primary schools, spend time building enhanced transitions plan, to make it easier for young person. * Governed by lot of local/national policies (GIRFEC) * GIRFEC approach nationally – pupils’ best interest at heart; teaching/wellbeing * Stage intervention model, different levels of support:   + Stage 1-classroom support (differentiator, using dictionaries, in class support from PSA)   + Stage 2-support within school beyond school setting (season for growth – eg pupils who have experienced loss, divorce, etc., sleep support, support raising attainment)   + Stage 3-support from Education services (Glasgow Psychological services, interrupted learning)   + Stage 4-outside agencies (social workers, CAMHS, etc.) * Pastoral care and Jack meet weekly, discuss SFL, meets with Head of SfL weekly; monthly PST (Pupils Support Team meetings, every Pastoral Care teacher has 20mn slot, sometimes focuses on attendance, twice a yr on ASN), joint-support team (HH, Gaelic school, nursery/primary learning community) with Head of SfL, Jack, social workers, HT of primary schools and nursery classes - pupils can be referred); Jack also part of Area-inclusion group, across the North West * Jack meeting with Kiki to discuss parent accessible GIRFEC policy version * How to access support: Pastoral Care; speak to SfL for help, can organise alternative arrangements for SQA (need to have evidence of reason for requests); Class teachers, parents can request help from SfL/Head of SfL   **Kiki:**   * I’m a member of PC, can be contacted via PC mail address to start conversation * Works for CAMHS, mental health svc, migrant, worked previously with social/economic diversity * Special needs support - also talked about creating inclusive culture understand differences, supportive culture * Invites everyone to contact Kiki about differences and struggles with them, all that's happening around differences, not just EAL/ASN; issues are unique, confidentiality is critical * If questions/concerns, just contact PC mail   **Headteacher Comments:**   * Daily reminders in school, encouragement, lot of work being done, we talk about praise, language used, themes for fortnight highlighting school values, diversity; through curriculum, link that to anti-bullying week, school engaging pupils over 2-year programme to help everyone feeling included * PSE - lot of work done around it * Senior LST speak a lot about this; always on, permeating culture, very aware of it * Any Qs, comments, pls send to PC.   **Question**: Do pupils know what this means (dyslexia, dyscalculia, etc.)?  **HT Answer**: Lot of education on-going – assemblies, ASN week, month of LGBT, Black History, Ed Psych, Senior Pupils, have talked about this. We do raise it. Respect Me surveys – lot has been done but surveys do highlight what areas need looked at from pupils' perspective. HT has team looking at that. Plan in place, some assemblies led by senior pupils, outsiders, teachers. | |  |
| **HT Report**   * Reviewing pupils’ surveys results * 1st year Parents night took place, went down very well with Parents, 2nd Yr next week * Tracking reports coming out * Nicola Higgins attending Glasgow City Parents group this evening to talk about work of Cost of the School Day group * Collecting second hand clothes for distribution * Pathways for learning – added to website * Work experience, events, assemblies * Study skills evening * Friday 5 is back, MTA, Life Skills for S5 * Talks to pupils (online gambling, online mental health, values assemblies, anti-bullying last week, Children in Need, School concert coming back 14-Dec, school values trips - costs subsidise, those showing values benefit from these). * Panto trip and cinema trip happening – if S3 pupils not been offered trip - go to Mrs Campbell Marcela * Missed Flu vaccination, unaware when will come back – next set will be HPV in new year. Letters will be issued soon. * Clothes donation – drop them off at gate, with teachers, janitors, etc. (can be adults’ clothes or boys/girls, school shirts, warm jackets, football boots, winter boots, scarves) * School Fayre taking place on 10-Dec * HT will ask Nicola Jackson if will take baking donations and confirm | * HT will check w/ Nicola Jackson if will take baking donations and confirm |
| **Treasurer’s Update – reported by Chair**   * £5,534.17 in bank account, lot of that is for minibus * Mr William Brook proposed to audit accounts – approved by all * Valentina also approved as bank signatory |  |
| **Next PC Meeting/AGM/PC Elections: 06-Feb-22** |  |
| **PC Meeting End** |  |