

Hillhead High School Parent Council Meeting Minutes – Monday, 9th May 2022, 18:30 Chinese Hub, HHS

Parent Council: Catriona Futter (PC Chair), Alasdair Downes (PC Treasurer), Andrea Fisher, Astrid Azurdia, Sandra Huettenbuegel, Valentina Kskhafa, Sam Bartlett, Kiki Kobatake, Ram Karunagaran

School Staff: Mr Jack Richardson (ActingDHT), Mr Stven Neil (DHT) Miss Kirsten Campbell (PT of Pastoral Care)

Parent forum: 23 members of the Parent Forum

Apologies: Jerome Boué (PC Secretary), Mrs Karen McAlaney (HT), Bernie Mitchell

Topic	To do
<p>Welcome & Introductions – PC Chair</p> <ul style="list-style-type: none"> • Welcome from PC Chair. Last in person meeting took place in school in Feb 2020. Intros from the Parent Council: <ul style="list-style-type: none"> ○ Valentina – elected 2022, parent of S2 and another child will join in S1 in 2022-23 academic year ○ Ram – elected 2022, 2 children, one in Hillhead High School and the other one will be joining soon. ○ Andrea – elected 2020, parent of three children, S6, S4 and S1. Also sits on PACE – Parents and Carers for Climate Emergency ○ Sandra – elected 2022, parent of 2 children – S4 and S1. Joined Parent Council recently, looks after second hand uniform ○ Astrid – elected 2021, children in S4 and S2 ○ Kiki – elected 2022, 1st time in school – parent of a child in S1 ○ Ali Downes – elected 2020, 2 children – S6 and S3. Treasurer since 2021 ○ Sam – elected 2022, daughter in S1, responsibility for school grounds. ○ Catriona – elected 2020, stepping down as chair in 2023, daughter in S5 • Three-year term to be on Parent Council. Can then stand for election for a further three-year term, then a mandatory one year break. This keeps enough consistency on the PC but allows for change and for no-one to feel they have to serve for a long time. • Introductions from teachers: <ul style="list-style-type: none"> ○ Mr Richardson– DHT S6 ○ Mr Neil - DHT S4 and S5 ○ Miss Campbell – PT Pastoral Care <p>Concerns related to individual queries (children-specific) should not be raised at the meeting. Contact your child’s Pastoral Care teacher.</p>	
<p>Minutes and actions arising from minutes of March 2022 meeting</p> <ul style="list-style-type: none"> • Minutes approved – Sam and Ram. 	<p>Survey on parents’ views on telephone parents’</p>

<ul style="list-style-type: none"> • Update from Ali to follow on banking situation. • Blackpool trip – plan is to have a reward trip. Costs raise concerns – price for a school bus hire has risen considerably. Further information will be provided by the school. There are discussions about alternative ways to reward. • Fundraising actions- items to follow. 	<p>evenings soon - **Please complete this all parents</p>
<p>Feedback from Quiz night and fundraising update</p> <ul style="list-style-type: none"> • Great turn out from teachers and a great social event. £392 raised from the raffle giving an overall total of £1281.50. Jumblebee used to sell tickets which has fees associated with it but it is a very easy to use tool, including managing numbers. The Parent Council absorbed fees and feedback was requested if that should continue. Agreed to carry on with this method. Lessons learnt – faulty PA equipment. Feedback from Parent Forum would be much appreciated to improve this event further. Big thank you to Bernie for organising and producing flyer for this event, and arranging the venue was free. 100 tickets were sold, around 90 turned up. • Fundraising priority: <ul style="list-style-type: none"> ○ there is a definite call to increase bike shed. Problems with supply of materials are delaying getting costs for a new bike shed. The bike shed would be medium term project. ○ Big need is for a new minibus. Mr Richardson advised that the minibus is used at least weekly for events, such as football teams, cricket, gymnastics, dance, basketball. Alternative is taxis which is very costly and takes more time. Minibus is also used for performances, music venues, Duke of Edinburgh. Minibus allows us to keep Duke of Edinburgh free to all participants as the school works hard to keep costs down. This also allows to keep trips accessible as there are students with mobility issues. It was agreed as the Parent Council that priority is for the minibus. ○ Grant options – Valentina has gone through grant options – suggested that for options that are agreed there can be a lead nominated to take this forward. ○ Ali looked into electric minibus – likely to be very expensive. Options discussed for involving pupils in fundraising activities and including the new S6 leadership team in ideas and planning. ○ Ram and Sandra – go fund me page – pupil initiative could be linked in with the go fund me website. Go fund me can contribute to the page. Sandra and Ram are planning to set this up once information is shared by Mr Richardson. Important to ensure that we pitch it well given that the Hillhead High school has high number of pupils on free school meals, there are no sport grounds within the school. Many sport activities require trips. ○ Astrid noted that her child recently went to Stirling for a trip. Miss Campbell explained that this was in relation to LGBTQ+ alliance group and training that is now delivered to teachers. This was very successful and the school was invited to go to the University of Stirling. ○ Another suggestion is to explore if there could be an opportunity to approach companies to sponsor the minibus and have their name put on the bus. ○ Suggestion to have a gaming competition – this will prove interesting with children. Could approach the tech companies to see 	<p>Parent forum to feedback on quiz night</p> <p>Work with new S6 leadership team next academic term. Catriona will facilitate.</p> <p>Ram/Sandra to share go fund me page. Parent Forum to share go fund me page, participate in fundraising.</p> <p>Valentina to lead fundraising group and</p>

<p>if they want sponsor and give a prize, e.g.</p> <ul style="list-style-type: none"> ○ Parent Council will establish a new fundraising group – Valentina will chair. Catriona will liaise with Valentina and another parent regarding her experience on completing grant applications. There needs to be communication campaign to engage with this initiative. ○ Parent Council have a stall at the School Fayre and will promote fundraising campaign. 	<p>collect information, and report back to future PC meeting. Catriona to facilitate.</p>
<p>Update from School Grounds Group</p> <ul style="list-style-type: none"> ● Update from Sam on the School Grounds meeting: <ul style="list-style-type: none"> ○ Several repeated requests have come through, e.g. basketball hoops, benches ○ Looked at the caretaker’s building – very long term project to explore alternative uses for this. ○ Main request from pupils was to replace basketball hoops. A quote was received and a cheque written from Parent Council Funds has now been cashed. The company will come on the 6th June 2022 and the basketball hoops will be replaced soon. ○ Some benches in garden area at front of school. Plan to improve this space. One of parents who is an architect at the university is planning to take this on as one of the projects with her students. ○ Bee car at front entrance – another potential to look at improving and increasing bee population as well as butterfly population. ○ Another option being considered for cycling fixings, somewhere to chain bikes. Karen will look into contacts for this. ○ Woodwork department has been involved with design of the original planters in garden area – potential to add seating into new design ○ Miss Campbell previously ran gardening group. Potential to bring together gardening group, eco groups and woodwork department. ○ Work within school grounds is always complex as the school does not own the grounds ○ Sandra provided an update on Easyfundraising – more people joined since the campaign. Booking holidays would add quite a bit and more donations are being brought in. 	<p>Progress work agreed during the school grounds meeting</p> <p>School grounds group will feedback at future meeting on plans for garden area etc</p> <p>Parent Forum to promote and sign up to easy fundraising</p>
<p>Brief Headteacher’s report</p> <ul style="list-style-type: none"> ● Mr Neil provided a report on behalf of the HT. ● S5 and S6 are in SQA exam period. Exams are currently happening. Beforehand pupils were doing a lot of preparation including over Easter holidays and supported study groups, online resources and wellbeing sessions. A lot of young people are focussed and it is important to remind them about looking after their mental health and wellbeing. Big thank you to the staff who were involved in getting this setup. Mr Richardson was putting in a lot of hard work as SQA coordinator to sort out logistics. Catriona thanked staff on behalf of parents’ of S5 for their work during Easter holidays and all extra work that teachers have been putting to assist children. ● On 5th May there was a staff Inset Day – the first time staff could be altogether since before the pandemic. It is hard to underestimate to have these interactions face to face. The theme for the day was connection and the focus was culture and curriculum. There were several presentations throughout the day, cross curricular groups and subject areas. The benefit is to move away from siloed approach to look at 	

<p>wider curriculum issues and culture. It was also important to concentrate on the positive aspects and how much has been achieved during very challenging time. Looking at registration, PSE, Friday 5 (formerly known as MTA) – there will be a working group to look at Friday 5 offering. Friday period 5 would offer variety of activities in S1-S6 depending on what staff can offer. Pupils made their choices and participated accordingly. Covid changed this dramatically – Friday 5 was introduced. The working group is looking at how this could be improved / enhanced. Learning for sustainability is currently the focus of Friday 5 sessions.</p> <ul style="list-style-type: none"> • Sandra’s feedback from S4 child on Friday 5– stressed importance of engaging with pupils in Friday 5 as not all see the relevance of it or stay in school for it. The working group was looking at sustainability and everything that is developed is relevant. It is a timetabled class. Stephen will bring this up at S4 assembly and S5 assembly. Every pupil in the Hillhead High School has their timetable and should be attending the class. Feedback is taken onboard and will look into how to incorporate into future sessions and how the material is presented as the content is there and looks into important topics, such as sustainability, Black History month. S1 – John Muir, S6 – looking at leadership structure and committees, S5 – interested in accreditation, learning how to drive – test theory, tax. There has to be a balance between, improving their soft skills, accreditation. • Suggested to look into the communication / presentation issues – to make it clearer what MTAs / Friday 5 are for. • 1st June – day designated for leavers to hand their ipads etc. P7s transition into HHS on May 24. S1 and S2 photos for Young scot card – 25th May 2022. New timetable is planned to start on 30th may. Plan for S6 induction for new S6 pupils. There will be a lot of leadership opportunities. • Staffing – Ms McCue, Drama teacher will be retiring after 27 years in Hillhead. • Up until Covid there was prize giving in person in Wellington church on the last day of term. This will go ahead as normal this year. The invitation will follow. 	
<p>School Fayre</p> <ul style="list-style-type: none"> • School Fayre – information is coming – Saturday 21st May. There is separate group set up for this. The theme is sustainability, a lot of people from local community is getting involved. PACE – Parents and Carers action against Climate Emergency is involved with this group. 	
<p>PACE update</p> <ul style="list-style-type: none"> • Ruth provided an update from PACE – Regular meetings between PACE and the school. • Key things completed: <ul style="list-style-type: none"> ○ Eco policy – approved at last meeting and shared with the wider Glasgow City Parents Group ○ Second hand clothes – promoting idea to reuse clothes. ○ S6 prom – big event the mid June – put together a list of places where pupils could rent or get second hand clothing. The staff had a call out for prom dresses, PACE sourced some racks – pupils can have a look at the options there. This is a very popular idea, which is being picked up by other schools. There is a proposal to continue this every year. The list that the PACE produced covered both outfits for girls and boys. ○ Looked at recycling crisps packets – very challenging. 	

<ul style="list-style-type: none"> • Key is to share and continue conversation. There will be a stall for PACE at the Fayre. • The group has grown and developed over last couple of years having been started by Annabel and Andrea. 	
<p>Financial update and proposed changes to constitution</p> <ul style="list-style-type: none"> • Ali will send the statement out. Subject to payments clearing, the bank account balance is £1674.87 following the Quiz night. • Constitution was updated in August 2019. There are some suggested changes, mostly for clarification: <ul style="list-style-type: none"> ○ Section 4. After “secret ballot run by Headteacher” add “or nominated deputy”. ○ Section 12. Clarification that it is a minimum of two additional signatories on the account and two signatories required for transactions. ○ Section 12. Wording to make clear that the treasurer is responsible for maintaining the signatory list with the bank and that an outgoing treasurer needs to ensure an orderly handover to their replacement to avoid being in the position we were previously of not being able to access funds. 	
<p>Lost property</p> <ul style="list-style-type: none"> • Need to talk to someone about reducing amount of lost property • Lost property is at the janitor’s office. Used to have a lost property bin in PE – if no one came to collect it – it went to Janitor’s office. 	Sandra will progress discussions
<p>End of term celebrations – Prize giving / school leaver</p> <ul style="list-style-type: none"> • Consider if Parent Council could contribute towards S6 celebrations every year. • Potentially parents can support and provide food. Antonia mentioned this idea. 	Stephen to share more information about what plans there are in place and to tell children that there are plans that are being put in place. Catriona will also email Jack and suggest that the Parent Council can support
<p>Friday 5/MTA</p> <ul style="list-style-type: none"> • See discussion under HT brief 	
<p>Closing Comments from Chair</p> <ul style="list-style-type: none"> • Thank you so much to all parents/carers and staff for joining tonight, really supportive of all staff. 	

<ul style="list-style-type: none">• Next Meeting:• New academic year dates to follow – general consensus will be one in person and one virtual.	
<ul style="list-style-type: none">• PC Meeting End	