



02/03/2022

**FOR ATTENTION OF PARENTS AND CARERS AS WELL AS PUPILS**

- **Fifth Year into Sixth Year Options Choice**
- **Scoping Exercise Information and Instructions**

Dear Parent/ Carer of Sample Pupil 5A

It is with pleasure that we write to you and provide details of the school’s planned programme for pupils moving from S5 into S6. Last week the S5 year group attended a series of assemblies and received details regarding the proposed curricular offer for S6 commencing August 2022. In Hillhead High School S6 pupils work within a curricular structure as illustrated below:

Elective Subject 1	Elective Subject 2	Elective Subject 3	Elective Subject 4	Physical Education (Core PE)	Personal & Social Education (PSE)	Minority Time Activities (MTA)
5 Hours + 1 Private Study Period	5 Hours + 1 Private Study Period	5 Hours + 1 Private Study Period	5 Hours + 1 Private Study Period	1 hour	1 hour	1 hour

When moving into S6 pupils are able to more fully shape their timetable than when previously making options choices. Last year we were able to widen our menu of options available to pupils returning for S6. In order to plan (consider staffing requirements and timetabling needs) for the new S6 the school requires current S5 pupils to participate in a S5 into S6 Scoping Exercise.

Participation in the Scoping Exercise is vital so that an accurate picture of student curricular needs is obtained by the school. When staffing and accommodation resources are at a premium there are occasions when difficult decisions have to be made; It may be the case that certain options are not offered in the final menu of available courses if the demand for them in the scoping exercise is low. Every participant, and every selection made in the Scoping Exercise will help make the final options offer as equitable as possible. We would ask that you support Sample to participate. This will help ensure that as many desired options, and combinations of options are available in the final options structure and the correct staffing and classes is made available.

Options chosen by Sample in the Scoping Exercise are not final. A final selection of options will be made from a final menu at the point of moving to the S6 timetable in June. **Sample may indeed make different choices at this point, however an initial indication of curricular options is required now.**

**This year, all options choice information will be collected electronically, using an online portal.**

The Scoping Exercise is completed by pupils filling out an online form. It has been designed to be simple to complete using the supplied school iPad. In the form Sample is asked to identify **five possible options** for S6 by order of importance.

The form can be accessed by visiting the following school website page:

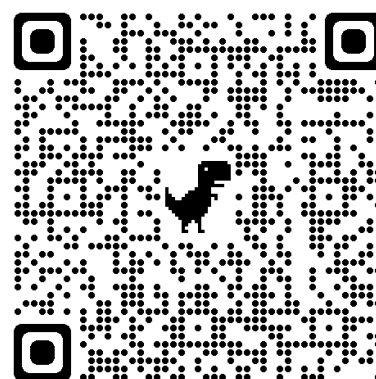
<https://blogs.glowscotland.org.uk/gc/hillheadhigh/curriculum/curriculum-architecture/s5-into-s6-options/>

You can use your smart device to scan the QR code to the right:

Background information is also available here, covering the information shared at the assembly

Please ask Sample to 'bookmark' this site so that updated information can be accessed when required.

In order to validate their form entries pupils must, while completing the form enter a unique identifying number. This number will also be useful in the future as it is also their Scottish Candidate Number



First Name	Surname	Unique Number
Sample	Pupil	123456789

**The deadline for completion of the Scoping Exercise is Sunday 13<sup>th</sup> March at 2359**

If you or Sample has any issue accessing the online system, please let the school know.

Throughout the year, the S5 year group has been provided with information about how to access support from SDS (careers service) through their Microsoft 'Teams' page. If either you or your Sample would like to discuss accessing this support or options choice further, the Pastoral Care team can facilitate any enquiry.

Yours Faithfully,

A handwritten signature in black ink, appearing to be 'S Brown'.

Mr S Brown  
Depute Head Teacher