



01/02/2021

- **Second Year into Third Year Personalisation and Choice**
- **Final Selection of Options**
- **Accessing Support Available**

Dear Parent/ Carer of Sample Pupil 2G,

I hope this letter finds both you and your family well.

As you may be aware, during the month of December, second year pupils have received support and information in order to commence with the process of deciding their options ahead of the move to S3. Following the 'Scoping Exercise' (introduced in December and as outlined in the letter sent home 08.12.20) pupils will now begin final selection of options for S3.

Understandably, in the current circumstances, with pupils and staff being unable to attend school in person, some changes are having to be made to the arrangements we put in place for the final selection of options. We would hope that the information in this letter provides you and Sample with everything needed to take the next steps in the S3 Options process.

The Scoping Exercise was designed to provide Sample an introduction to the process of selecting options, as well as providing information to the school regarding demand for subjects in order to plan the timetable for next year. Sample Participated in the Scoping Exercise and their responses are detailed through the remainder of this letter.

The curriculum for S3 contains several different elements where the school offers personalisation & choice. These are itemised, showing details of Sample's preferences in the sections that follow:

Modern Languages

Details of how Sample would like Modern Language to be personalised for them is shown below:

Sample's Existing Modern Language (to be continued in S3) – 2 periods a week:	When asked about the addition of Spanish in S3 Sample responded with:
French	I just want to continue to follow my original Modern Language (select TWO options at the end)

Sciences

Details of how Sample would like Science to be personalised for them is shown below:

Sample has chosen to focus on the following Science area for S3:	Chemistry
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Social Subjects

Details of how Sample would like Social Subjects to be personalised for them is shown below:

Sample has chosen to focus on the following Social Subjects area for S3:	History
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Performing & Creative Subjects

Details of how Sample would like Performing & Creative Subjects to be personalised for them is shown below:

Sample has chosen to focus on the following Creative and Performing area for S3:	PE (studies)
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Technology Subjects

Details of how Sample would like Performing & Creative Subjects to be personalised for them is shown below:

Sample has chosen to focus on the following Technology area for S3:	Woodworking
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Additional Subjects Selected

Details of subjects Sample selected when offered the ability to add two extra subjects:

Additional Subject 1	Additional Subject 2
Physics	Art

Individual comment/guidance from staff

The options selected by pupils have been reviewed. The following comment is offered.

Staff comment following the conclusion of the scoping exercise:
Options chosen were in accordance with the instructions and can be seen to create a broad and balanced curriculum for S3. We are happy for you to proceed to confirm these, however a pastoral care consultation may be requested if required

Support from staff to assist Sample to make final choices

Normally, at this point we would embark on the final selection of options through a programme of individual consultations with pastoral care staff. While we are unable to work, in person, in school, this is slightly more difficult to facilitate. Even with the new challenges we face, the school remains incredibly keen to provide support to all children and families who may need it in order to make final selection of subjects. Feedback has indicated that some pupils feel ready to make final choices, and wish to do this immediately. **Whether Sample feels ready to make final choices immediately, or wishes to receive support through a consultation with their Pastoral Care Teacher, or another member of staff the next steps for all pupils are the same – Using the Final Options Form (online) to indicate their preferences.**

Accessing support or making final choices using the Final Options Form

The form can be accessed by using the direct link below:

<https://forms.office.com/Pages/ResponsePage.aspx?id=oyzTzM4Wj0KVQTctawUZKUywvPejP3JLr6KtWmMEmShUQzIONkhJSUdNQII2ODdBMzVZQVRYMDZXOC4u>

Early in the final form there is an option as shown below:

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Are you ready to select your options? *

Yes, I am confident that I know the options I wish to pick and can do this now

No, I would like some help, support or guidance before make my final choices

Sample may be comfortable with the options selected previously during the Scoping Exercise and be happy to proceed to confirm these. If this is the case the first option above can be selected, and Sample can then confirm their options as before. Alternatively, Sample *may wish a consultation with their pastoral care teacher*, or with an appropriate member of the extended pupil support team. If this is the case they can *select the second option above*. If this is the case, a member of the school staff will thereafter be in touch to provide support.

All S2 pupils need to provide a response using the Final Options Form by Friday 12.02.21

Whether it is to confirm options immediately, or to request a consultation with staff we need to receive a response using the online form. A direct link can be found below:

As before with the Scoping Exercise, Sample will need to verify their identity using a unique code:

This number will also be useful in the future as it is also their Scottish Candidate Number – a number which will remain with each pupil throughout their educational journey.

First Name	Surname	Unique Number
Sample	Pupil	123456789

The final options form is also available via the 'S2 into S3 Options Portal' section of the school website. We have previously advised pupils to bookmark this page, as it is where we post all of the latest information regarding options choice.

We appreciate your time taken to digest the contents of this letter. If you wish to receive any further support or information related to the process, please do not hesitate to reach out to us.

Yours Faithfully,



Mr S Brown
Depute Head Teacher