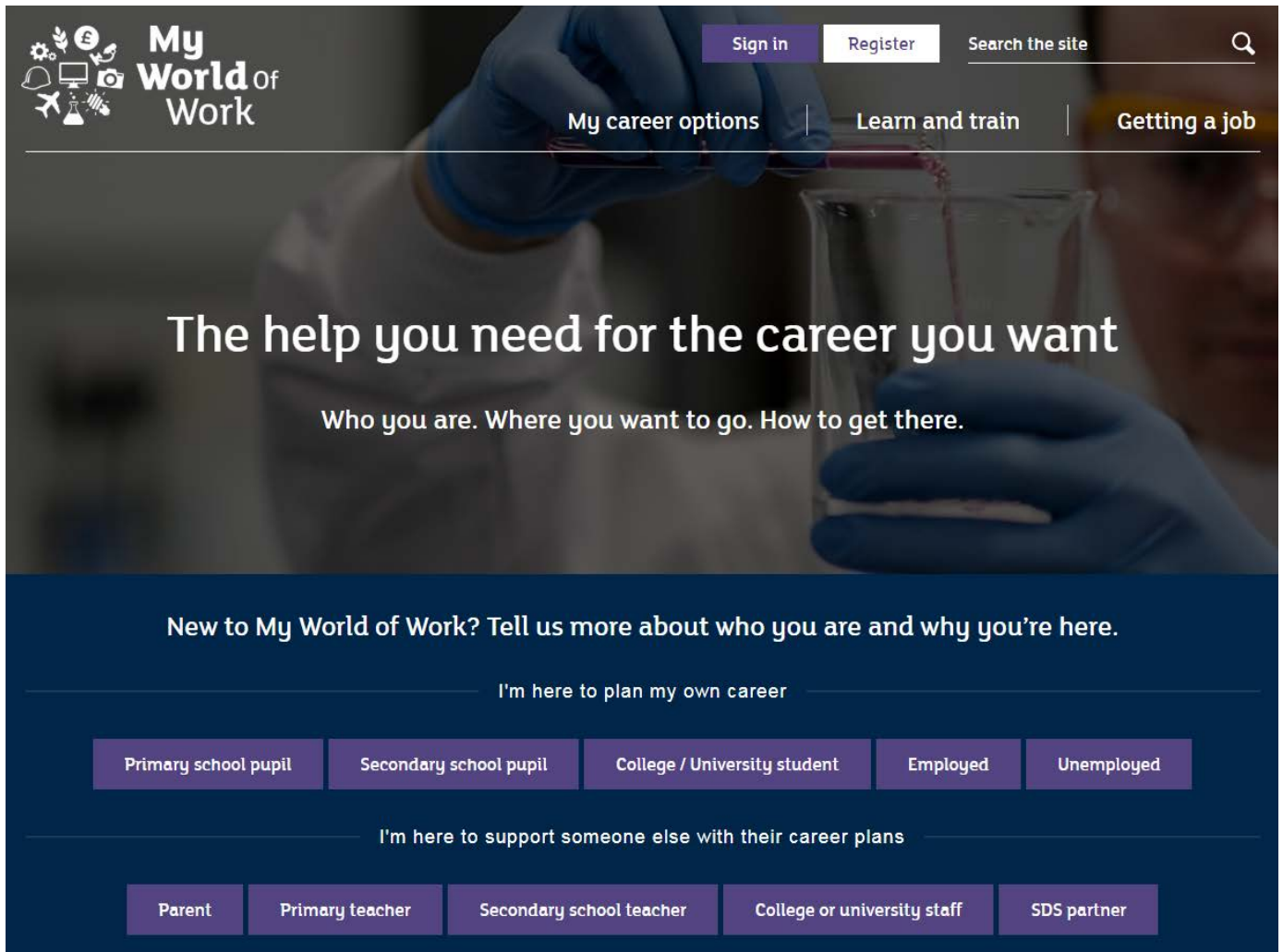


Registration Guide for secondary school pupils



The screenshot shows the top navigation bar of the My World of Work website. It includes the logo, 'Sign in' and 'Register' buttons, a search bar, and three main menu items: 'My career options', 'Learn and train', and 'Getting a job'. The main content area features a background image of a person in a lab coat pouring liquid into a beaker. The text reads: 'The help you need for the career you want' and 'Who you are. Where you want to go. How to get there.' Below this is a section titled 'New to My World of Work? Tell us more about who you are and why you're here.' with two sub-sections: 'I'm here to plan my own career' and 'I'm here to support someone else with their career plans'. The first sub-section has five buttons: 'Primary school pupil', 'Secondary school pupil', 'College / University student', 'Employed', and 'Unemployed'. The second sub-section has five buttons: 'Parent', 'Primary teacher', 'Secondary school teacher', 'College or university staff', and 'SDS partner'.

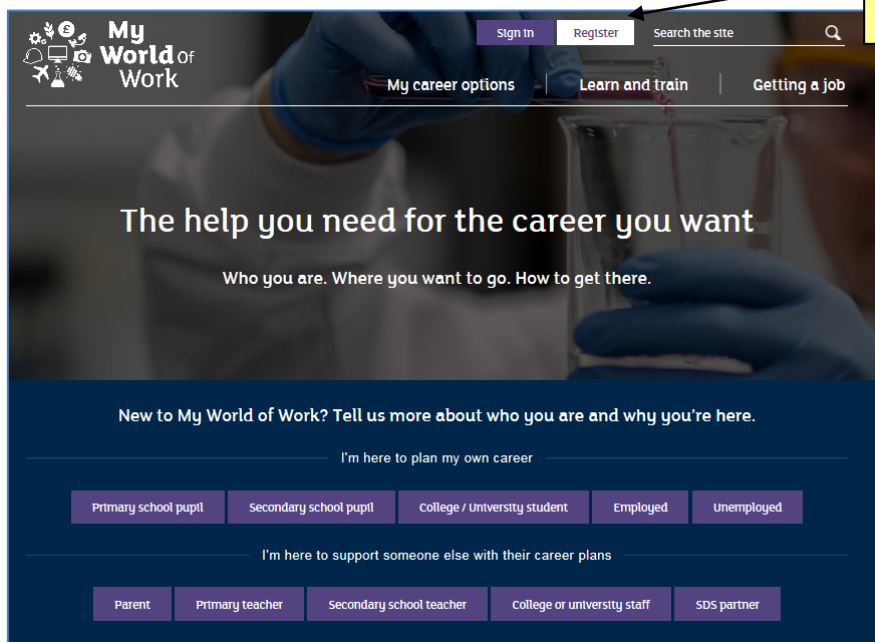
To get the best out of My World of Work, we recommend you create an account on the site. This will let you store the results of quizzes and tools, bookmark resources on the site for future reference and get the site to make career suggestions for you.

To help prepare for registration you will need the following information:

- Your **e-mail address** (school or personal)
- Your **date of birth** (day, month and year)
- Your **full home postcode**

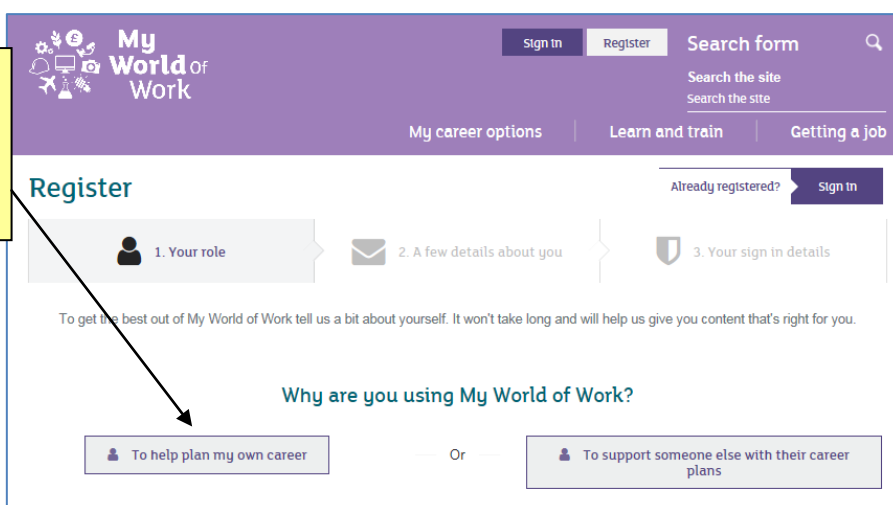
Registration – secondary school pupil

To register, click on the “Register” button towards the top of the page:



You will be asked to choose whether you are using the site for your own purposes, or to help someone else with their career plans,

Click to confirm you are using the site for yourself, not to help someone else



then to select a role. This will allow the registration process to ask questions relevant to you, and set up your account in the most relevant way.






To get the best out of My World of Work tell us a bit about yourself. It won't take long and will help us give you content that's right for you.

Why are you using My World of Work?

To help plan my own career Or To support someone else with their career plans

▼

Choose the role that best describes you

 Primary pupil	 Secondary pupil	 College or university student	 Employed	 Unemployed
--	--	--	--	---

Can't decide which role you are? [We've explained them in more detail.](#)

Select the role "Secondary pupil"

Enter your first & last names, your date of birth and your postcode

Register

Already registered? [Sign in](#)

1. Secondary pupil [Change role](#) 2. A few details about you 3. Your sign in details

Secondary pupil

Personal details

First name * Last name *

First name Last name

Date of birth *

Day [v] Month [v] Year [v]

Postcode (home address) *

Postcode

School *

Enter first and last names

Enter date of birth

Enter your home postcode

You can then select your school – start typing your school name and select the correct name and location from the suggested list,

School *

bo'

Bo'ness Academy - Bo'ness

Bo'ness Public School - Bo'ness

select your year group and let the site know if you are a school My World of Work ambassador.

Year group *

Have you signed up as a My World of Work Ambassador to promote the site in your school?

Finally, you will be asked to give your email address, which will become your username for the site, together with a password to keep your data secure.

You will also be asked to choose a security question and give an answer which you can use to regain access to the site if you ever forget their password.

Register

Already registered? [Sign in](#)

1. Your role [Change role](#) | 2. A few details about you [Change details](#) | 3. Your sign in details

Contact information

Email *

Confirm email *

Create password *

Confirm password *

Account security

Security question *

Security answer *

Sign me up for emails offering personalised hints and tips on using My World of Work.

By registering, you are acknowledging and agreeing to our [Terms and Conditions](#). Find out more about our [privacy](#) and [cookie](#) policies. *

[Register](#)

Choose a security question and give us the answer

Make sure you tick the box to agree to our terms and conditions

And finally, click on the Register button