

Minutes - Parent Council Meeting, 29th October 2018, 6.30 p.m., Hillhead High School

- **Parent Council Members:** Sylvia Warnecke; Catriona Futter; Chiara Cipollari; Bernie Mitchell; Tariq Ishaq; G. Nesterovic
- **Teaching Staff:** Karen McAlaney (Head Teacher); Mr S. Neil; Ms N. Higgins; Mr J. Gemmill
- **Parent forum:** 10 members of the parent forum.
- **Apologies:** Christy Hamilton

Topic	To do
<p>1. Minutes from AGM on 17/09/2018</p> <p>Parents present agreed the minutes on the screen.</p>	
<p>2. Election of Parents Council</p> <p>Parents elected are: Sylvia Warnecke, Chiara Cipollari, Tariq Ishaq, Gordana Nesterovic, Alasdair Downes, Bernie Mitchell (co-opted member), Chirsty Hamilton, Karen Leeson, Andrea Fisher, Jolene Crawford, Catriona Futter.</p> <p>Lina and Farah ask to review the PC's constitution and to circulate it at some point.</p> <p>PC section of new Hillhead High website needs updated</p>	<p>PC to come together to produce a draft including suggested amendments to be presented at 1st PC meeting in 2019</p> <p>Sylvia and Sinaed to meet to action this</p>
<p>3. Head Teacher's Report</p> <p>See Report Attached.</p> <p>The Head Teacher underlines particularly:</p> <ul style="list-style-type: none"> ○ Importance of Support Study; ○ Study Skills support evenings; ○ Donation of good condition clothes (not just uniforms); ○ Remembrance week activities; ○ Winterfest on 1st December (10-13). 	
<p>4. Dealing with attendance issues</p> <p>Robina shared letter she drafted together Chirsty. It highlights two key actions: to ask the school for transparency of the process of dealing with families in matters relating to</p>	<p>Robina and Chirsty have formed a sub-group and will be reporting on their work.</p>

<p>this issue; contact city Councillors to raise awareness on this matter.</p> <p>PC supports the initiative</p>	
<p>5. Communication with parents</p> <p>Among the various ways the school has in place to communicate efficiently with families (texts, letters, twitter) it is important parents give their e-mail and mobile phone numbers to the new GROUPCALL application, which is very easy to use and at no cost for the school. The school will be able to check that the message has been received and the parents can reply to messages in the same way. This app also allows the school to send out and receive information in different languages, therefore helping families that might struggle with the English language.</p> <p>Linda suggested she creates webpage for parents with information on this</p>	<p>All present to share with and encourage other parents to complete the GROUPCALL information sheet for the school</p> <p>Head Teacher to check whether school can use external websites for their communications</p>
<p>6. AOB</p> <p>Date of next meeting: 10th December 2018, 6.30 p.m., At Chinese Hub at Hillhead High School</p> <p>The minutes are posted also on the PC website.</p>	<p>Please get in touch with the parent council chair in the meantime with any questions/comments you might have by email</p> <p>s.warnecke@open.ac.uk</p>