

Minutes - Parent Council Meeting, 26 March, 6.30 p.m., Hillhead High School

Parent Council Member: Sylvia Warnecke (Chair), Catriona Futter; Bernie Mitchell, Chirsty Hamilton

Teaching Staff: Karen McAlaney (head Teacher); Steven Neil; John Gemmill

Parent forum: Alasdair Downes, Farah Hamid, Helen McCormack, Khalida Akoub, Jolene Crawford, Claire MacLaferty, Karen Leeson

Apologies: Chiara Cipollari (Deputy Chair), Tariq Ishaq, Gordana Nesterovic, Ms Nicola Kerr, Annabel Wright.

Topic	To do
<p style="text-align: center;">1 – Previous minutes</p> <p>Minutes agreed. Issues arising: Inspection report now presented, see below.</p> <p>Blackpool trip: working group of pupils set up to discuss options, by Mrs Campbell.</p> <p>Antibullying: Headteacher answered questions raised by parent Mrs Hamid and confirmed that the school’s policy on race and gender are both covered in the existing policy developed by GCC.</p> <p>New data protection regulations: new policies still being sent out.</p>	<p>Revisit at later date</p>
<p style="text-align: center;">2 – Head Teacher’s report</p> <p>Please see reports attached. Inspection report on website. Very positive comments on school, including liaison with PC. Thanks expressed to parents and PC members. Next steps identified and summarised in HT report. Feedback on skills pathways requested – see website.</p> <p>Update on SQA exams from Mr Neil: input for pupils on study leave, supported study available, timetable and results. Preformed study plan grids available on website. Discussion of extending supported study to English, and need for generalised essay writing skills</p> <p>Cordia: Pilot on-going of using real cutlery and plates.</p> <p>Outreach homework clubs: two running, looking at funding to take pupils on outings.</p> <p>MCR pathways: award winning mentoring scheme, Eileen McLeod working with the school. See website.</p>	<p>See HT report for next steps.</p> <p>Feedback from all requested</p> <p>Further report at next meeting.</p>
<p style="text-align: center;">3 – Fundraising</p> <p>There is no specific remit of the PC to raise funds, and the PC’s focus so far has been on the curriculum, website, communication etc. No volunteers so far from wider PC to engage with fundraising.</p> <p>Possibilities of funding/sponsorship from local mosque.</p> <p>Discussion about looking for funding opportunities, and need for specific projects as clearly defined purposes for funds is important when applying. Ideas include equipment for back courtyard space.</p>	<p>Bernie investigating and will report back.</p> <p>Jolene to do initial fact finding and liaise with Karen on projects.</p>

	PC to meet with Pupil council in June to discuss their fundraising ideas.
<p align="center">4- Notre Dame Consultation</p> <p>GCC confirmed there will be a consultation on the admissions policy for ND secondary school with the view to co-ed admissions. No date as yet. Letter on website.</p>	
<p align="center">5 – AOB</p> <ol style="list-style-type: none"> 1. Chiara raised issue of clash of PC meeting tonight with Glasgow school concert. Issue raised of music dept celebrating involvement of pupils in events outwith school. 2. Cordia: payment for lunches. Cards are issued to all pupils that are pre-loaded and anonymous. There have been issues with their use, and 1st years seem unaware of them. 3. Packed lunches on trips: for those in receipt of free school lunches, these can be requested ideally 2 weeks in advance via the organising teacher. 4. Contacting school after hours: office closes at 4.30pm. Calls to the school after this time go to the janitor's office, and should be answered. 5. Anomalies in absence reporting: central absence reporting line not always effective in passing on information to the school. Contact pastoral care teacher if in doubt to confirm known absence. 6. Letter head for PC: draft sample prepared by Ali. 	<p>Further discussion of music dept and involvement in clubs at next meeting.</p> <p>Any problems with cards being used inappropriately or not being accepted, report straight to SLT/HT at breaktimes</p> <p>Will be circulated for discussion at next meeting.</p>
<p>Date of next meeting: 30 April 2018, 6.30 p.m., Chinese Hub at Hillhead High School</p> <p>The minutes are posted also on the PC website.</p>	<p>Please get in touch with the parent council chair in the meantime with any questions/comments you might have by email s.warnecke@open.ac.uk</p>