

Minutes - Parent Council Meeting, 23 October 2017, 6.30 p.m., Hillhead High School

Parent Council Member: Sylvia Warnecke (Chair), Chiara Cipollari (Deputy Chair), Catriona Futter; Tariq Ishaq; Bernie Mitchell, Gordana Nesterovic, Chirsty Hamilton, Wendy Kirkup
Teaching Staff: Karen McAlaney (head Teacher); Ms Nicola Kerr, Mr John Gemmill
Parent forum: Alasdair Downes, Vicki Fleck, Farah Hamid, Farah Ishaq, Andrea Fisher
Visiting: Karen Campbell (Wheel Trust)

Topic	To do
<p>1 – Report from Karen Campbell, Wheel Trust</p> <p>Karen Campbell and her co-worker Kathryn Campbell are based within Hillhead learning community. The ethos of the Wheel Trust is to support schools across all aspects of school life, with a Christian basis though activities are open to those of all faiths and none. Working with local churches and volunteers. Run the Cosy Café on Fri lunchtime, approx. 50 attend weekly, and Scripture Union group Tues lunch. Aimed at engagement and support of young people. Uniform appeal successful, grateful for support of local churches. 4 large bags of uniform donated to the school; good uptake of these, and sanitary packs also provided as required. Working in conjunction with Pastoral Care. Particular interest in developing role and support with low income families, and use of social media with young people. Contact karen.wheeltrust@gmail.com or www.wheeltrust.org</p>	<p>Ms McAlaney to liaise with Karen Campbell on working with school and police to deliver workshop to parents on social media. See item 4.</p>
<p>2 – Election of Parent Council members to Parent Council Roles</p> <p>The roles of Parent Council Chair and Deputy Chair were discussed. Sylvia Warnecke and Chiara Cipollari were proposed for chair and Deputy Chair respectively by Wendy Kirkup and seconded by Catriona Futter. Both were elected unanimously to the roles by all present. Minutes are taken by volunteers. Farah Hamid joined the Parent Council. It was agreed that she and Catriona Futter would attend the next training for PC members for recruitment panels. There was discussion about the PC constitution and where to store meeting minutes.</p>	<p>Find copy of PC constitution, and keep this along with paper copies of all reports and minutes together. Investigate uploading minutes onto Google Drive to have electronic copies for easier access.</p>
<p>3 – Update from Treasurer</p> <p>The PC receives £400 per annum from the Council, and there is currently approx. £3000 in the PC account. Complications over swapping signatories for the PC bank account has meant no access since June 2015. New banking regulations should now allow progress.</p> <p>Successful application was made to the Common Weal Fund for £900 grant for the school rugby club. Mr Gillespie and Chiara attended an event at Trades House to receive the award. Awarded because of community focus to Hillhead Rugby club – Notre Dame girls and Hyndland also involved, 4 teams in total. Money used to fund uniforms. Mr Gillespie expressed thanks to the PC for fund raising support; PE Dept. are looking to develop a School of Rugby.</p>	<p>Sylvia and Chiara have already worked extensively to sort out this situation, and are continuing to do so, with the previous Treasurer and signatories. Progress is being made.</p> <p>Alasdair Downes offered to look at Hillhead logo and put together a letter head for PC to use.</p>

Discussion on need for formal letter head for PC incorporating Hillhead logo for future official fund raising correspondence.	
4- Head Teacher's report (included item 5 on agenda) Report available on website. Highlights: Through links with Partick Police, PC Brooks delivered training on use of social media in conjunction with Pastoral Care. Aimed at S1 to S4. Well received by pupils, and the seriousness of the issues raised had greater impact on pupils because delivered by the Police. Excellent feedback, and an increase noted in reporting of issues by young people to Pastoral Care. Discussion of the need for a similar evening for parents, to be more aware of issues around social media and how to protect young people. Website up and running, more blogs online and more being added. Revised options booklet with simplified information and timeline and clearer key milestones for decisions also being created on the website. Many thanks were expressed to the staff for their work on this. Shortage of teachers in maths and pastoral care; librarian moving, but new appointment soon. Pupil Equity Fund – progress in all key areas, more details soon. School captains elected, very high standard of candidates; working on fundraising for the school.	Ms McAlaney to investigate an evening session for parents, with the Police and possibly the Wheel Trust.
6 – Fundraising activities – Bernie Mitchell Quiz night 3/11/17, aiming to raise £1000. Tickets available on the night. Burns Supper planned for Friday 2 Feb 2018, more details to follow.	
7 – AOB Consultation on Notre Dame becoming co-ed will go ahead, no timescale yet from Maureen McKenna. It was confirmed that a register is taken for afterschool clubs. Vicki asked about the recycling policy. There are bins outside the terrace building, and recycling trays in each classroom. Council empty the blue bins. Discussion on using compostable or reusable cups and plates in school. Andrea asked if Hillhead Secondary could do an information eve for Hillhead Primary. Chiara expressed thanks from the parents for the well organised China trip; the school hoodies were especially appreciated. The school was represented well and pupils were proud to wear the hoodies. Discussion on importance of clear school identity at events outwith school.	Contact Mr Gemmill for further info if required. Vicki offered to explore this further. Ms McAlaney will liaise with HT from the primary, Andrea offered to help. It was agreed to encourage pupils to wear school uniform for events they are attending where they are representing the school.
Date of next meeting: 20 November 2017, 6.30 p.m., Chinese Hub at Hillhead High School The minutes are posted also on the PC website.	Please get in touch with the parent council chair in the meantime with any questions/comments you might have by email <u>s.warnecke@open.ac.uk</u>