

Parents Portal

Time to Get onboard with the Parents Portal Programme!

Please sign up to update your Child's details online

Create your MyGov account here!



ADDITIONAL INFORMATION AND GUIDANCE ABOUT PARENTS PORTAL

For information about Parents Portal the following link is very helpful: [Parents Portal Overview](#)

Short clips with Parent, Clerical Staff and Head Teacher of Garrowhill Primary about the benefits of using Parents Portal

PARENT

CLERICAL STAFF

HEAD TEACHER

Annual Data Check Exercise (ADC) – easily update your child's details online

It is essential that all of your child's details are accurate and up to date in their electronic school record. You can now maintain your child's record directly online by using Parents Portal.

With Parents Portal the ADC can be sent to you electronically and you will receive it on your mobile device in seconds. You can either verify all details are correct or make changes then submit the completed ADC electronically to the school. This takes less than a minute - saving time for you and the school. It also prevents delays and saves paper which helps support the environment.

Most importantly, you have the assurance that your child's record is current and accurate. If you have signed up to Parents Portal, you will shortly receive an email link to your child's Annual Data Check which can be accessed and completed on your mobile device. **If you do not sign up to Parents Portal, a paper copy of the ADC will be provided to you by the school for completion.**

How to complete your Child's Annual Data Check online

ADC GUIDE

PROCESS FOR THE PARENTS/ CARERS OF PRIMARY 1 PUPILS

Once you have created the account, you can then access the Parents Portal option [here](#) to make a Link to Your Child.

PROCESS FOR THE PARENTS/ CARERS OF SECONDARY 1st YEAR PUPILS

Once you have created the account, you can then access the Parents Portal option [here](#) to make a Link to Your Child.

Many of you joined Parents Portal when your child was in P7, however this link does not transfer over to the secondary school. You are required to undertake the Link To Your Child process again, as above

PROCESS FOR PARENTS/ CARERS OF ALL OTHER PRIMARY AND SECONDARY PUPILS

If you have an existing MyGov account, you will then be able to Link to Your Child by accessing Parents Portal [here](#).

