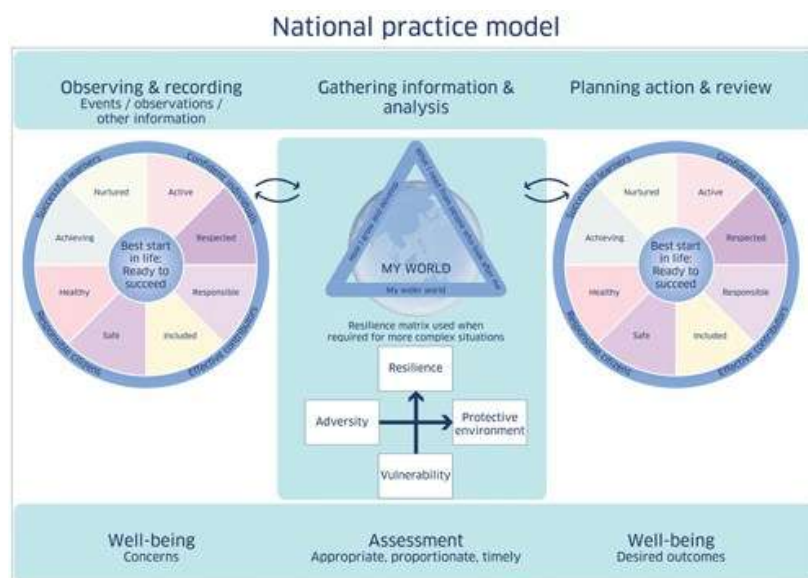


### Safeguarding and Child Protection – Q1 2.1

#### Rationale

'We are all responsible for keeping children safe from harm, whether it be at home, at school or in the community. Child protection is not only the responsibility of social work services but is the responsibility of families, the community, education and health.'

(Glasgow City Council Website August 2015)



All educational establishments and services must take positive steps to help children protect themselves by ensuring that programmes of health and personal safety are central to the curriculum and should have in place a curriculum that ensures that children have a clear understanding of the difference between appropriate and inappropriate behaviour on the part of another person, no matter who.

At Clyde, we follow the National Guidance for Child Protection as updated in 2023. Click on the picture of this link to find this: <https://shorturl.at/Qc8Dh>



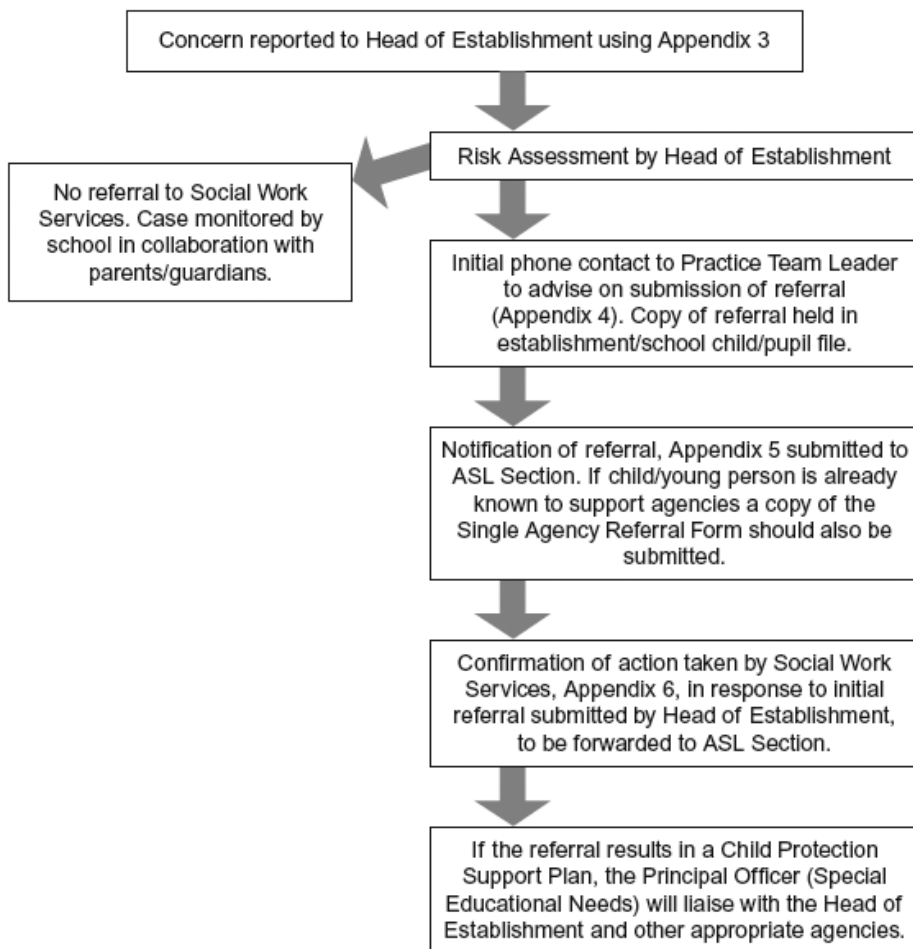
#### Aims

- To ensure that all children are safe, well and flourishing.
- To ensure that children are respected and listened to.
- To ensure that all staff and visitors are aware of their responsibilities with regards to Child Protection Policy and Procedures.
- To ensure that programmes of health and personal safety are central to our curriculum.
- To establish and maintain close working relationships and arrangements with all other agencies to make sure that professionals collaborate effectively in protecting children.

#### How aims can be achieved?

- By informing parents/carers of policy and procedures.
- By discussing Management Circular 57 and Child Protection Policy and Procedures with all staff annually - August Inset Day, and planned updates regularly.
- By ensuring that all temporary staff, students and visitors understand Management Circular 57 and the school's Child Protection Policy and are aware of their responsibility to keep children safe and well. These staff/students must sign their acknowledgment of this.
- By ensuring that if any member of staff has concerns regarding the welfare or safety of any child they must report these concerns to the Head Teacher or the person deputising for the Head Teacher. After judging that there may be grounds for concern regarding the welfare or safety of any child this person must then immediately advise Social Care Connect following Glasgow's procedures.

## Step by Step Guide to Procedures



## MANAGEMENT CIRCULAR 57 – CHILD PROTECTION GUIDELINES

### Summary of Reporting, Recording and Monitoring Procedures: Public Display

A concern prompted by any of the following should be reported in accordance with the stated procedures outlined below:

- a specific incident;
- a disclosure made by a child or parent/carer;
- information from a third party;
- adult behaviours/circumstances that may place the child at risk of harm;
- child behaviours/circumstances that may place the child at risk of harm;
- a culmination of minor concerns over a period of time.

## **Responsible Members of Staff**

Each class teacher will be responsible for the implementation of the Child Protection Policy within their own class. This will be assisted and monitored by Scott Mowat (HT), Mrs Thomson (DHT), and Mr Digweed (DHT).

### **Role of Head Teacher / Depute Head Teacher**

- To respond to and follow Child Protection Policy and Procedures.
- To ensure all staff and visitors are fully aware of our policy and procedures.
- To establish and maintain close working relationships and arrangements with all other agencies to make sure that professionals collaborate effectively in protecting children.
- To ensure that all children are aware of the Child Protection Co-Ordinators on a regular basis.

### **Role of Class Teacher**

- To ensure that all children are safe, well and flourishing.
- To ensure that children are respected and listened to.
- To ensure that they are aware of their responsibilities with regards to Child Protection Policy and Procedures.
- To ensure that programmes of health and personal safety are central to the curriculum.
- To ensure that all children are aware of the Child Protection Co-Ordinators on a regular basis.

### **Role of Non-Teaching Staff**

- To ensure that all children are safe, well and flourishing.
- To ensure that children are respected and listened to.
- To ensure that they are aware of their responsibilities with regards to Child Protection Policy and Procedures.
- To support teaching staff, where appropriate, in delivering programmes of health and personal safety.

### **Record Keeping**

- Completion of Record of Concern Form Alert found in each class and the staffroom.
- Completion of Notification of Concern Referral Form to Social Services and App 5. to CYPS.
- Completion of notes on SEEMIS Pastoral Notes.
- Completion of school's database to record each RoC and any subsequent NOC for each new concern.

### **Monitoring and Review**

Monitoring and review will be undertaken under the Quality Assurance procedures undertaken within the school.

### **Review August 2026**