

BROOMHILL PRIMARY SCHOOL



AUGUST NEWSLETTER

BACK TO SCHOOL

Dear Parents/Carers,

I hope that you have all enjoyed the summer holidays. It was lovely to welcome all our pupils back after the break. Our new Primary 1 pupils are settling in well and getting to know each other and school staff. They have met with their buddies and will be working with them in class and the playground.

This newsletter is mainly highlighting important information and reminders. There is also a copy of the Staff list and Glasgow School holidays at the end of the newsletter. A separate email has been sent out with information about our Medication procedures for parent/carers and our Head Bump policy.

Attached to this email is the Family Events Calendar (which is updated every month) and ParentsPortal information which will be used to book parent/teacher appointments. It would be greatly appreciated if all parents could complete this as soon as possible to avoid any complications with making an appointment with class teachers in September.

As always, please get in touch if you have any comments or questions.

Kind regards,

Mrs Nicholson, Acting Head Teacher



SCHOOL REMINDERS

Playground

As the Primary 1s settle into school we would ask that parents leave their children with a staff member or P7 pupil at the gate in the mornings. We are aware that there will be some children who are still needing a bit more support at the moment but where possible we ask that all parent stay outside of the gates.

At the end of the school day, **only P1 and P2** parents should collect their children in the playground. The children will wait in line until they reach the front and are able to point out their parent/adult to the teacher. P3-7 parents should remain outside of the gate. Please stand back away from the gates to allow the children to see their adult.

A gentle reminder that no dogs are allowed in the playground.



Allergies and Medications

In Glasgow, all schools are nut free zones so we ask that you do not send any products which contain nuts including nutella and some Kinder products. Please check the ingredients.

We also have children in our school with other allergies; dairy, gluten etc so please remind children not to share snacks in school. As part of our procedures, we are unable to give out any food for occasions such as birthdays.

Indoor Shoes

Please ensure your child has a change of shoes (plimsoles or trainers) to wear in class and during indoor PE lessons. Changing into indoor shoes means the children do not tread dirt, grass or rubber particles from our synthetic school pitch into classroom carpets, where the children sit to work and play, or the gym hall.

Lost Property

All items brought into school should be labelled with the pupils' name. We are trying to reduce the amount of lost property and this is the most effective method. AparentXchange collect unnamed lost property every term. In Term 4, we donated four bin bags of unclaimed and unnamed clothes and also discarded two bin bags of lunchboxes, water bottles, shoes and other items.

Homework

Seesaw is used to share and submit homework. All pupils were given a Seesaw code at the start of the session. Please keep this safe as you may need this throughout the year for new devices or if you are logged out. Last year, some parents requested that homework is not solely on iPads so this year pupils will have jotters to complete their homework and a photo of this work should be uploaded to Seesaw. Jotters should remain at home.

iPads

We have discussed with the Parent Council that we will not send chargers home with iPads as over £350 in the last two years has been spent replacing iPad chargers. Our iPad covers are also showing 'wear and tear' so we ask that pupils take care of these and report if there are any faults.

PARENTS PLEASE COMPLETE THE FOLLOWING

ParentsPortal

Currently we have 60% of our school pupils logged into ParentsPortal. We are aiming to have 100% of our pupils logged on as this will be used to book parent/carer appointments with teachers this session. We would appreciate your support in accessing this system in good time to book parent appointments in September.

I have attached the information on how to log on with this newsletter and if you have any problems please email jsymington@broomhill-pri.glasgow.sch.uk who will be able to assist you.

Photographic permissions

Please complete the following glow form to inform the school regarding the use of photos. We never publish a photo with a pupils' name. We would appreciate you completing this by Friday 29 August.

<https://forms.office.com/e/EDk5vsnAmX>

Pupil Absence Reporting **ONLINE**

Primary and Secondary Mainstream Schools Only

Absences and appointments must be reported by the named contact for the pupil as held by the school

REASON

All Pupil
Sickness Related
Absences

Medical / Dental
Appointments
for up to one day

WHEN

From 1st, 2nd, 3rd or 4th
day of sickness.
Report before 09:30 hrs*

Up to 4 weeks in advance
or on the day
for emergencies

CONTACT

Pupil
Absence
Reporting
Team

www.glasgow.gov.uk/pupilabsence
or 0141 287 0039

*Absences reported after 09:30 hrs may result in Parent/Carer receiving notification from the school that the pupil is absent

The absence phone line is open between 08.00-15.30 Monday to Friday.

Any other reasons including:

- Religious / Parental holiday requests
- Illness of a family member
- Children's panel
- Funerals
- Bereavements
- All exceptional circumstances
- All other appointments

In advance
or
on the day

Parent to
phone school or
email headteacher

Further info please visit www.Glasgow.gov.uk/pupilabsence

**EVERY
SCHOOL DAY
COUNTS**

Safe Parking

Please put the safety of children first and avoid double parking, or parking on the lines outside Broomhill Primary. If you cannot find a safe parking space outside the school then park a short distance away. This will ensure a safe crossing area for pupils, families and local residents and your child will benefit from the short walk to and from school.

A reminder that a **School Car Free Zone** operation in Elmwood Avenue and Lane. Moving vehicles (apart from residents with a permit and key services) are banned from Elmwood Avenue and Elmwood Lane during the hours of 8.30am-9.15am and 2.30pm-3.15pm.



Mobile Phones

We strongly advise that your child does not bring a mobile phone to primary school. If you allow your child to bring a mobile phone to school it must be switched off and kept in your child's bag. **Children are not permitted to use their phones in the school building or playground for any purpose.**

Children will only be allowed to use their phones once they have left the premises. Children will receive only one warning before a ban. Any calls to and from the school should be made through the school office.

Broomhill Primary cannot be held responsible for any loss or damage to a phone in school.



Playground Development

Over the holidays, we had a delivery of two large mud kitchens, a builders yard and four shop fronts which are positioned near the trim trail. All the classes are having an afternoon timetabled in this area before they take turns to use it at break times.

There is a new buddy bench, some displays and a new basketball hoop which have also been installed. Three 'hobbit houses' and two small climbing frames are still to be delivered.

This year, we will be fundraising to add more equipment for the playground so we appreciate all of your support with this project.

Mrs Bush is going to add some photos of the equipment on Seesaw in the near future.

Broomhill Primary School

Staffing Allocation 2025 - 2026



HeadTeacher (Acting) P6-7
Depute Head Teacher P1-3
Depute Head Teacher P4-5 (Acting)
PrincipalTeacher (Acting)

Mrs Karis Nicholson
 Mrs Susan Connor
 Mrs Kirstin Bush
 Mrs Castelli-MacLennan

Teachers

P1a	Mrs Lisa MacRae	Ground Floor, Room 2
P1b	Mrs Jess Menzies	Ground Floor, Room 3
P1c	Ms Lesley Sinclair	Ground Floor, Room 4
P2a	Mrs Lynsey Newall (Mon-Wed)/Mrs Julie Bree (Wed-Fri)	Ground Floor, Room 5
P2b	Mrs Giselle Kayes	Ground Floor, Room 6
P3a	Miss Lisa Maxwell	First Floor, Room 12
P3b	Ms Emma Pitblado (Mon-Wed)/Ms Humira Naeem (Wed-Fri)	First Floor, Room 11
P4a	Ms Sheona Jefferies	First Floor, Room 9
P4b	Mrs Nicola Saunders	First Floor, Room 10
P5a	Mrs Castelli-MacLennan	First Floor, Room 8
P5b	Mr Chris Duncan	Second Floor, Room 14
P5c	Mrs Liz Buchannan	Second Floor, Room 13
P6a	Mr Gordon Harrow (Tues-Fri)/Mrs Sandra Smith (Mon)	Second Floor, Room 16
P6b	Mrs Eve Osborne	Second Floor, Room 15
P7a	Mr Lewis Mills	Second Floor, Room 18
P7b	Mrs Lynsey Wales/Mrs Rachael Hannah (Thursday)	Second Floor, Room 17

Teachers delivering NCCT & Additional Support

Mrs JulieBree
 Mrs Racheal Hannah
 Ms Humira Naeem
 Ms Gayle MacLean

Support for Learning Workers

Mrs MargaretAnn BurnsP1
 Ms ImogenGuyP2
 Mr SimonLuiP1/2
 Ms KellyRichardson P3
 Mrs ChristineBlackhurst P4
 Mr JamieLoveP4
 Mr JasonSmithP5
 Mrs MarisaHeron P6
 Mandy AddyP7

Clerical Staff

Mrs Cathy Johnstone (Mon-Wed, Fri)
 Mrs Elaine Martin (Tues-Fri)
 Mrs Ingrid Symington (Mon/Thurs)

Active Schools Co-ordinator

Mr Mark O'Mara

Instrumental Teachers

Mrs Lorna Holl(Woodwind)
 Mr Andrew Connell-Smith(Brass)
 Ms Rachel Lightbody (Youth Music Initiative)

Janitor

MrTomGray

Catering Assistants (Breakfastand/orLunch)

Ms Debbie Griffiths
 Ms Margaret Leonard
 Ms Sharon Lone
 Ms Kailey McAndie
 Ms Kirsty MacInnes
 Ms Cheryl McInnes
 Mrs Carol Munro (Catering Manager)

Cleaning Staff

Ms Ellane Bigland (Supervisor)
 Mrs Anne Donnolly
 MS Laura Drimshaw
 Ms Elaine Gourley
 Ms Collette Higgins
 Ms Connie Swift
 Ms Kelly Young

Crossing Patrol

TBC (Woodcroft Ave / Randolph Road)
 TBC (Crow Road / Woodcroft Avenue)



Glasgow City Council School Holidays
2025-2026



August

- Tuesday, 12 August 2025 (Return date for Teachers & In-Service Day)
- Wednesday, 13 August 2025 (In-Service Day)
- Thursday, 14 August 2025 (Return date for Pupils)

September

- Friday, 26 September and Monday, 29 September 2025 (September weekend holiday)

October

- Friday, 10 October 2025 (In-Service Day)
- Monday, 13 to Friday, 17 October 2025 (October Week)

December - Christmas and New Year

- Schools close at 2.30 pm on Friday, 19 December 2025
- Monday, 22 December 2025 - Friday, 2 January 2026 (Christmas holidays)

January

- Schools return on Monday, 5 January 2026

February mid term break

- Monday, 16 February 2026
- Tuesday, 17 February 2026
- Wednesday, 18 February 2026 (In-service day)

April - Spring Holiday (Easter)

- Schools close at 2.30 pm on Thursday, 2 April 2026
- Monday, 6 April - Friday, 17 April 2026 (Spring Break)
- Schools return on Monday, 20 April 2026

May

- Monday, 4 May 2026 (May Holiday)
- Thursday, 7 May 2026 (In-service day to coincide with Scottish Parliamentary election, but may be subject to change)
- Friday, 22 May 2026 and Monday, 25 May 2026 (May Weekend)

June

- Schools Close at 1.00 pm on Thursday, 25 June 2026