

Minutes of Broomhill Primary School Parent Council Meeting 20/11/24

NAME	ROLE	INITIALS	CHILD'S YEAR
PARENT COUNCIL (PC) MEMBERS			
Miriam Blane	PC Chairperson	MB	P4/6
Colin Hamilton	PC Secretary	CH	P7
Bettina Talbot	PC (FET) Treasurer	BT	P6/7
Emma Newlands	Parent member & BOSCA Bd rep	EN	P4
Simon Bunn	Parent member & Minute taker	SB	P3/5
Julie Gordon	Parent member	JB	P3/4
Aoibhin Gormley	Parent member	AG	P1/3
Leanne Francomb	Parent member	LF	P4/7
Gemma Lochhead	Parent member	GL	P1
Martin Robertson	Parent member	MR	P3/7
Hector Rufrancos	Parent member & Broomhill Community Council (BCC) rep.	HR	P3
Susannah Dale	Parent representative	SD	P2
STAFF MEMBERS			
Karis Nicholson	Acting Head Teacher	KN	
Susan Connor	Depute Head Teacher & lead for P1-3	SC	
Kirstin Bush	Acting Depute Head Teacher & lead for P4-7	KB	
APOLOGIES			
Elizabeth Graham	PC Treasurer	EG	P6
Aoibhin Gormley	Parent member	AG	P1/3
Fernanda Guimaraes	Parent member	FG	P4
Helen Mitchell	Parent member	HM	P7
Lyndsey Samuel	Parent member	LS	P4/7
Richard Johnson	Parent member	RJ	P3

Meeting Minutes

Item	Remarks	Actions
1. Welcome & Minutes	MB welcomed all to the meeting, especially to SD attending their first PC meeting.	
	Draft Minutes from the previous meeting in October had been distributed to PC members (but were not finalised prior to the mtg). SB read the key points at meeting; no issues were raised and a final version will be distributed following ratification by the school SLT.	KN to review Oct 24 Minutes. SB to finalise and distribute.

Item	Remarks	Actions
2. Confirmation of PC Office Bearers and members	<p>The PC office bearers, agreed at the PC AGM (Oct 24), were reviewed again, and confirmed unanimously as follows:</p> <ul style="list-style-type: none"> • Miriam Blane – Chairperson • Colin Hamilton – Secretary • Elizabeth Graham – Treasurer • Bettina Talbot – FET Treasurer <p>It was agreed that the role of Secretary will be handed over in 2025 to Martin Robertson – timing TBC. Thanks to CH and MR.</p>	<p>MB, CH, EG, BT to note.</p> <p>CH and MR to coordinate handover activity.</p>
	<p>Susannah Dale volunteered to become a PC member, which was welcomed and agreed unanimously.</p>	<p>SD to note. MB/CH to add SD to PC comms.</p>
3. Treasurers' Reports (EG, BT)	<p>EG was not present, but it was noted that there had been no change to the main PC account since the Oct 24 PC AGM (full report in Oct 24 Minutes).</p> <p>FET: confirmation of £1004 profit from the Quiz Night on 15 Nov 24.</p> <p>The confirmed 23/24 closing balance <u>after</u> the purchase of the stage was £15,854.</p>	
4. School Senior Leadership Report (KN)	<p>Pupil Leadership Groups. A focus of school activity has been on developing the school's pupil leadership groups. (Pupils can apply for membership at the beginning of the autumn term, selected pupils remain members of the group for the school year and are involved in projects, supported by a nominated teacher, to help develop facilities and activities within the school.) The following points were noted:</p> <ul style="list-style-type: none"> • STEM Group: donations of any STEM related toys/equipment to support development of a STEM room are very welcome. • Rights Group: activities to contribute towards gaining the Gold <i>Respect in Schools</i> Award. Activities this year are likely to involve parents and the wider school community. • Eco Committee: working on ideas to support the development of the school playground/outside area. An important contribution of the group is undertaking regular litter-picks in the school grounds. Due to the school's litter pickers going missing during the school holidays (likely to be taken during a school let) £300 has been spent on new equipment, as this activity makes a significant difference to the school environment. 	<p>All to note. (donations to school office, labelled STEM).</p> <p>All to note.</p>

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	<ul style="list-style-type: none"> • Young Leaders of Learning: partnering with Jordanhill Primary to learn from each other and get ideas to enhance school life. Initial focus of Broomhill is learning lessons and getting ideas from the Jordanhill playground development. Jordanhill will be focusing on how Broomhill uses Seesaw and other learning tools. 	
	<p>Playground Development. House Captains with support from school staff are continuing to work on ideas for the playground. Pupils are being asked for their ideas and engagement with BOSCA and parents is planned.</p>	
	<p>Support Groups. A number of in-school support groups have been arranged for pupils, some of these use external facilitators, while staff and pupils coordinate others. These include:</p> <ul style="list-style-type: none"> • Reading with dogs. • Flourish self-confidence group. • Gilly the Giraffe self-confidence group (P3) • ADHD support group • Life Link Counselling (Jan 25 for P6/P7) • Dyslexia support group • Autism support group • Anxiety Gremlins group • High School introduction (visiting Hyndland High School pupils) 	
	<p>Activities and Clubs. Following confirmation of (reduced) funding to support sports activities, the school has arranged for more activities to be conducted in school (lunchtimes or after-school) on a termly basis (some self-help with appropriate support, some external support). These include:</p> <ul style="list-style-type: none"> • Irish Dancing • Netball • Football (boys' and girls') • tennis (P2 / P4) • Multisport (P2, led by P6) • Ultimate Frisby • Rugby (led by Hyndland High School sports leaders) • Dance (for P3, led by Hyndland High School sports leaders) 	

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	<p>Loss of Equipment. It has been noted that in addition to the litter pickers going missing, sports equipment has gone missing. Whilst it cannot be confirmed, it is thought this could have been due to a reduced level of security during the school holiday period when the school janitor was on holiday (temporary cover was provided by GCC). The school has noted that better security of store cupboards is likely to help (cupboards to remain locked and controlled access to keys).</p>	
	<p>Sports/Play Equipment. As part of the longer-term work on the playground development, some quick wins have been identified, which can enhance the breaktime experience for all children. Key to this will be to provide activity boxes for each class. Each box will contain different sport/play equipment, which are rotated around classes on a weekly basis (each class gets something different each week). This will add variety to playtimes and enable the pupils and staff to experience what works well, which may influence the long-term development plan. Additionally, classes having ownership of equipment should encourage them to take responsibility of it enabling it to last longer.</p>	
<p>5. Playground Development.</p>	<p>There was general discussion regarding the playground development project. Key points are as follows:</p> <ul style="list-style-type: none"> • Require a balance of quick and easily installed items vs larger infrastructure projects. • Ideas for zones for different uses – age group priority zones, seating, shelters, games, nature etc. • Useful to target underutilised areas first – particular mention of the areas that were grass but now worn out. • Engagement with Jordanhill to identify lessons from their playground project. • Suggest message sent from the School to Parent Forum (email or in newsletter) to scope for possible professional support with landscape design etc. 	
	<p>Class Playground Box Funding. It was proposed that £1000 from FET funds is provided to make an initial purchase of class boxes (as described in serial 3 – sports/play eqpt). This is likely to immediately enhance pupils’ playtime experience and develop interest/momentum in further plans. <u>Proposal Agreed</u> unanimously.</p>	<p>BT to tfr funds to the school.</p>

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	<p>Netball/Basketball Hoops. There was discussion regarding the purchase of suitable hoops for the playground or sports pitch. It was noted that previously wall mounted hoops are broken quickly. Prices range from £100 to £1500 – JG volunteered to investigate suitable options for discussion at the next PC meeting in Jan 25.</p>	<p>JG to investigate netball/basketball hoop suitability.</p> <p>CH to note for Jan 25 Agenda</p>
<p>6. Fundraising.</p>	<p>2025 Fundraising events were discussed:</p> <p>Summer Fair. A provisional date for the Summer Fair was agreed as Sat 7 Jun 25. Detail and timing to be discussed at the next PC meeting in Jan 25.</p> <p>The format of the fair was discussed and agreed that the Friday evening format was not a favoured option, primarily due to crowd control issues experienced during the previous two events in 2023 and 2024. The removal of the alcohol licence also means that an evening social event for parents is no longer a strong influence.</p> <p>Summer Disco. A date for the summer disco will be coordinated with the school around the Sports Day. Detail is TBC.</p>	<p>CH to note for Jan 25 Agenda.</p> <p>CH to note for Jan 25 Agenda.</p>
<p>7. P7 Residential Trip</p>	<p>The purchase of some waterproof clothing for the P7 residential trip was discussed at the Oct 24 PC meeting (see Oct 24 minutes). Following a P7 parent and pupil information meeting at the school on 14 Nov, the feedback regarding demand for school supplied waterproofs was inconclusive.</p> <p>KN confirmed that financial assistance is available to qualifying families and the School have spoken with families and made appropriate arrangements.</p> <p>The decision was made that, due to lack of clear demand, the PC would <i>not</i> fund the purchase of waterproof clothing. However, this could be revisited if the School identifies a requirement.</p> <p>Low-cost outdoor clothing retailers can be signposted if required. For example, Mountain Warehouse (online and local store) sell discounted outdoor clothing and offer additional discounts with registered schemes (Scouts, Blue Light card etc.: Mtn Warehouse Discounts).</p>	<p>KN to note.</p> <p>All to note.</p>
<p>8. AOB</p>	<p>Christmas Fundraising. A question was raised about potential PC fundraising at the School Christmas events. However, this was not considered appropriate as the events</p>	

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	<p>are organised by the school (not PC) and have a predominantly charity focus to any fundraising activity.</p> <p>Healthy Snacks. Pupils having sweets as their morning snack was raised as a concern and the school was requested to look at ways to promote healthy snacks. It was noted that now the pupils have their snacks in the playground teachers have less visibility of snack types (during and post-COVID, classes had ‘snack and chat’ in the classrooms, but this was eating too much into teaching time, so has ended).</p> <p>The possibility of teachers surveying snack types was suggested, but concern was raised that some children may worry that they were doing something wrong if their snack was deemed unhealthy.</p> <p>Potential for a ‘New Year Resolution’ type activity to encourage healthy eating in general in addition to encouraging other activities such as reading could be an effective way to raise awareness, without it being seen as judgemental.</p>	<p>KN to consider.</p>
<p>9. Next Meeting</p>	<p>The next PC meeting will be on 22 Jan 25.</p>	<p>All to note. (Apologies to CH in advance please)</p>