

Application for Clothing Grant, Free School Meals or both



This application should be completed by the child/children's legal guardian. You may be asked to provide evidence of legal guardianship, in the form of Child Benefit or Child Tax Credit

What are you applying for? (Please tick)

- ☐ Clothing Grant (You must provide bank details below) ☐ Free School Meals

Your Details

Your Title Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other		Partner's Title Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other	
Your Full Name		Partner's Full Name	
Your NI Number		Partner's NI Number	
Your Address inc. Flat Position		Postcode	
Your Phone Number		Your email address	

Your income & benefits - Tick which of the below statements apply to you:

- ☐ I receive Income Support or Jobseeker's Allowance
- ☐ I receive Employment and Support Allowance
- ☐ I receive Housing Benefit and/or Council Tax Reduction
- ☐ I receive Universal Credit and my annual income is less than £7,320. (You must supply a Universal Credit Award letter dated within the last 3 months).
- ☐ I receive Working Tax Credit and my income for tax year 17/18 was less than £15,860. (You must supply your 2018/2019 Tax Credit Award Letter with this form)
- ☐ I receive Child Tax Credit only and my income for tax year 17/18 was less than £16,500. (You must supply your 2018/2019 Tax Credit Award Letter with this form)
- ☐ I am an Asylum Seeker, receiving support under part VI of the Immigration and Asylum Act 1999

Your Bank Details

We will pay your Clothing Grant into your bank account – the account must be in your name, and cannot be a Post Office Account or Clearing Account. If you don't have a bank account, contact Scotcash on 0141 276 0525 for advice on opening an account.

Account Holder's Name	Bank/Credit Union Name
Sort Code (6 digits)	Account Number (8 digits)
Roll Number (Credit Union only)	

Your Children

Complete the details of all of the children you are applying for. You must include the School name. The Child(ren) must attend a Glasgow City Council school/establishment. If your child was born before 1/6/2002, they will not receive a Clothing Grant but may qualify for Free School Meals.

Child's Full Name	Date of Birth	School to be Attended from August 2018

Declaration

The information I have provided is true and accurate, and I have not left anything out. You may take me to court if I have made false statements. I agree that the Department for Work and Pensions can give you information about my benefit entitlement so that my application can be processed. I understand that if free school meals are authorised and my current circumstances change, I must tell you. I will provide proof, when needed, that I currently receive the benefits to allow me to have free school meals.

Signed
(legal guardian)

Date

Please email your form to: cbsgrantsservices@glasgow.gov.uk
or post your form to: Glasgow City Council, Grants Team, PO Box 19, Glasgow G2 1DU

You have a responsibility to make sure that your children have adequate footwear and clothing so that they can take full advantage of the education schools provide. We normally only make grant payments to legal guardians who receive Income Support, Income-based Jobseeker's Allowance, Working Tax Credit, Housing Benefit or Council Tax Benefit. We will only consider other claims in exceptional circumstances.

For more information on Clothing Grants, Free School Meals or Education Maintenance Allowance, please visit www.glasgow.gov.uk.

For more details on how we process personal data and about your rights, please visit the Clothing Grant page at www.glasgow.gov.uk. For data protection issues, you can contact us by email to dataprotection@glasgow.gov.uk or at City Chambers, George Square, Glasgow G2 1DU.

Disclaimer: Plain English Campaign's Crystal Mark does not apply to this box

Do I Qualify?

Benefit	Clothing Grant	Free School Meals
Income Support or Jobseeker's Allowance	YES	YES
Working Tax Credit and the yearly income for your household (before tax) is less than £15,860 but is £7,920 or above for the tax year 2017/2018	YES	NO
Working Tax Credit and the yearly income for your household (before tax) is less than £7,920 for the tax year 2017/2018	YES	YES
Housing Benefit or Council Tax Reduction	YES	NO
Child Tax Credit only and the yearly income for your household (before tax) is less than £16,500 for tax year 2017/2018	NO	YES
Income-related Employment and Support Allowance	NO	YES
Universal Credit with an annual income of £7,320 or less	YES	YES

Note: If you receive Housing Benefit or Council Tax Benefit and either Child Tax Credit only (and your yearly income before tax is less than £16,105) or Income-related Employment and Support Allowance, you will be entitled to the clothing grant and free school meals

We must receive your application for school session 2018/2019 by no later than 31 March 2019

Disclaimer: Plain English Campaign's Crystal Mark only applies to the wording on this form and not the design.