

Bellahouston Parent Council Minutes
Monday 27 November 2023

Attendees: Carol Cutler (Depute), Barry Mochan (Headteacher), Gerry Hogan, Vanessa Redmond, Allana Kelly, Jinxia Lin, Kieron Redmond, Angela Bewick, Sam Miller, Aysha Naway, Bushra Saiji
Apologies: Rauda Sakour

VR chaired in RS absence

Agenda:

1. Matters Arising - Actions from previous meeting

Defer the elections and school to circulate information on roles – complete

School communication policy:

- Office staff have review the parents emails – only around 100 were not available of which 30 have since been received.
- Emails / parent portal – management issue as the portal only allows one email address – one solution is to build up a mailing list by the office – opt in to it if two parents need to be updated – also update the website more often and make the presentation clearer.
- BM to prepare a written statement clarifying the above along with ongoing targets. **ACTION BM**

Bank statements for Parent Council – BM to check if they have been gathered and share with the council – completed following the meeting

2. Election of office bearers

New roles – all were proposed and seconded – all roles subject to ratification at the next full meeting with the current chair in attendance

Chair – Vanessa Redmond

Secretary – Angela Bewick

Treasurer – Sam Miller

3. Election of parent council

Members proposed and seconded – all roles subject to ratification at the next full meeting with the current chair in attendance - Allana Kelly / Jinxia Lin / Gerry Hogan / Aysha Naway / Bushra Saijad

Urdu and Mandarin interpreter required for future date. **ACTION BM**

4. Parent council report

No report as first meeting.

5. Headteacher report

BM ran through the headteachers report (attached). No questions were raised.

6. Revised anti-bullying policy

BM presented the school's Anti-bullying policies and ran an engagement exercise with all attending.

Policy to be circulated to Parent Council. **ACTION BM – attached, complete.**

Parent Council to review and offer comment to BM. **ACTION ALL (Parent Council)**

7. Curriculum Rationale

BM presented the Curriculum Rationale. BM to share the draft with the Parent Council. **ACTION BM – attached, complete.**

Parent council provided with QR code to complete to give feedback during the meeting. This will also be circulated to all parents/carers shortly. ACTION ALL (Parent Council)

8. Calendar of Meetings for Session 2023/2024

Suggested dates by VR to be shared to all – meetings to be held on Monday evenings. **ACTION VR – see covering email, complete**

Meetings to be held quarterly with the exception of next term during which there will be two meetings.

Next AGM to be at the start of September 2024

9. A.O.B.

Extra activities outwith school hours. Weekly bulletin to be attached by VR. **ACTION VR – attached, complete**