

Protocol for Online Classes

Some teachers are intending to offer “live lessons” via a video link on Microsoft Teams as part of our remote learning provision for January 2021. In general, young people accessing these video lessons are required to exhibit the same standards of responsible behaviour as they would in a classroom; more specific advice relating to our expectations of pupils involved in “live lessons” can be viewed below.

If you do not wish your child to take part in these “live lessons”, please make us aware by emailing: Headteacher@bellahoustonacademy.glasgow.sch.uk.

Teachers will:

- discuss roles and responsibilities with pupils at the outset of delivery
- be punctual at the beginning and end of each lesson
- notify all pupils/parents and schools of any cancelled classes or change in arrangements
- ensure that they keep themselves up to date with all relevant policies and procedures, including Child Protection
- prevent a one to one situation at the end of a class by disconnecting all participants from the room at the close of the lesson.

Pupils will:

- be punctual for all lessons
- access the files for each lesson in advance and have the materials to hand
- show respect for everyone in the online classroom
- dress appropriately for all classes, thinking about modesty and respect for others
- ensure the location they log in from is appropriate, ie give consideration to background, camera angle, privacy etc.
- seek to contribute to the class in a positive manner and not be disruptive at any time
- not share recordings/images of the class outwith the class environment