



Bellahouston Academy
30 Gower Terrace
Glasgow G41 5QE
Phone: 0141 582 0030
Email: Headteacher@bellahoustonacademy.glasgow.sch.uk

Head Teacher
Barry Mochan BA(Hons)

8th of January 2021

Dear Parent/Carer,

Remote Learning Provision

I previously wrote to you on the 6th of January, to make you aware that our teachers were in the process of developing the remote learning provision which will be in place for Monday the 11th of January. I am now in a position to give greater detail, and hope that you will find this helpful. In addition, I have also provided the contact details you may require while our remote learning model is in place.

If a remote learning model is in place, how should my child's day be structured?

It may be best for pupils who are learning at home to follow their normal school timetable as far as possible. Some pupils will have commitments at home that make this difficult at particular points of the week, but - generally speaking - following a timetable will give each day a sense of structure, and allow pupils to manage their time effectively. It will also ensure that parents have a clear indication of what they can expect their child to be doing at each stage of the day. A range of different online learning platforms will be in use, such as Glow, Google Classrooms, Microsoft Teams, and Show My Homework (Satchel One). Each department/faculty has selected the online learning platform most suited to their subjects, and further detail on this is given below.

It is acknowledged that some young people may find following a timetable more difficult in their home environment, which is, of course, very different to a school. In such circumstances, you may wish, in discussion with your child, to agree upon an alternative schedule, though it would be helpful if this alternative schedule took account of the times when pupils can expect to have direct access to their teachers (please see the section on Synchronous Learning below). If further support for your child is needed to encourage engagement with an appropriate programme of home learning, please get in touch with your child's Pastoral Care teacher; contact details are provided at the end of this letter.

What will remote learning involve?

Effective remote learning relies on many of the same key principles as effective learning and teaching in a classroom environment: opportunities for effective **interaction between the teacher and learner** are vital; a degree of **direct instruction** is required, where the teacher will introduce and explain new concepts or ideas, and link these to prior learning so the pupil understands their relevance; **tasks or activities promoting active learning** will allow learners to apply their understanding of these concepts or ideas, and develop the related skills; further **scaffolding and support** should be in place for young people who may require this to engage effectively with the tasks and activities provided; **feedback** will allow learners to understand their strengths and identify the areas for development where they should look to improve and progress. Our teachers are taking the above into consideration as they formulate planning for remote learning.

Two different types of learning will be on offer, and your child should be experiencing a combination of both in each of their subjects:

Synchronous Learning

Synchronous learning involves the teacher and pupil interacting with one another at the same time. In normal circumstances, this would happen on a face-to-face basis each day in the





Bellahouston Academy
30 Gower Terrace
Glasgow G41 5QE
Phone: 0141 582 0030
Email: Headteacher@bellahoustonacademy.glasgow.sch.uk

Head Teacher
Barry Mochan BA(Hons)

classroom environment. However, when engaged in remote learning, this would mean interaction through an online platform, such as Microsoft Teams, or Google Classrooms.

When engaging in synchronous learning, a teacher may: undertake direct instruction through a “live lesson” where the student can view and listen to a video link to the teacher; use the messaging function available on the online platform to facilitate simultaneous two-way communication with learners; or make themselves available to answer questions in “real time” in response to a stimulus (such as a recorded video, or reading materials). Any of these strategies would also allow the teacher to introduce or lead appropriate tasks or activities, and provide feedback to young people in “real time”.

Some teachers are intending to offer “live lessons” via a video link on Microsoft Teams. In general, young people accessing these video lessons are required to exhibit the same standards of responsible behaviour as they would in a classroom; more specific advice relating to our expectations of pupils involved in “live lessons” (entitled *Protocol for Online Classes*) is on the school website. If you do not wish your child to take part in these “live lessons”, please make us aware by emailing: Headteacher@bellahoustonacademy.glasgow.sch.uk.

Asynchronous Learning

Asynchronous learning does not require the pupil to interact with the teacher while they undertake the tasks or activities provided; asynchronous learning can therefore take place at the time most convenient for the learner. When engaged in remote learning, this would usually involve the pupil accessing materials previously uploaded to an online learning platform by the teacher, and undertaking the tasks and activities issued at a time of a learner’s choosing. Further scaffolding and support for young people can be provided through the provision of additional resources, by encouraging young people to support one another on the online platform being used, or by establishing online contact between the teacher and the young person (for instance, the young person may direct a particular query towards their teacher by email if they are finding a task difficult, allowing the teacher to pick this up and respond at an appropriate time when they are next available).

Direct instruction can still take place through asynchronous learning, perhaps through recorded lessons, Powerpoint presentations with an accompanying voiceover, the provision of appropriate reading materials, or other similar means. Feedback can easily be delivered in asynchronous learning through Glow email, or through the messaging or “Chat” function on the particular online platform being used.

It would not be possible, when a remote learning model is in place, for synchronous learning opportunities to be offered for every lesson on a young person’s weekly timetable. At times, teachers will be involved in other activities related to the development and maintenance of high-quality remote learning provision, such as assessing and providing feedback on pupil work submitted, tracking pupil engagement with the learning opportunities provided and addressing disengagement, liaising with subject colleagues as required, further developing and adapting online learning materials in the light of experience, and supervising the childcare facilities offered in school for the children of keyworkers.





Bellahouston Academy
 30 Gower Terrace
 Glasgow G41 5QE
Phone: 0141 582 0030
Email: Headteacher@bellahoustonacademy.glasgow.sch.uk

Head Teacher
 Barry Mochan BA(Hons)

Therefore, a pupil following their normal timetable at home can expect to have access to synchronous learning for **some** of the lessons assigned to each subject; at the other times (i.e. when they are timetabled to have a particular subject but synchronous learning is not available), they could undertake the asynchronous learning opportunities provided by the subject teacher on the appropriate online platform. **Each subject teacher will give your child a clear indication of the times when synchronous learning is on offer within their subject, so that your child knows when to log in to the online platform being used.**

Should your child feel that they have - to the best of their abilities - undertaken all of the learning opportunities provided for them, and require extension tasks or further work for revision or consolidation purposes, they could consider some of the activities identified in our new Parental Engagement booklets (entitled *How to Support Your Child's Learning at Home*) which were developed by subject specialists in all curricular areas last term. Within these booklets you will find a range of suggestions for home learning activities; a separate booklet is available for S1-S2 and S3-S4, so that the suggested activities are stage-appropriate. These booklets are available on the school website.

How do I know what my child should be doing?

A variety of online platforms are being used to provide high-quality remote learning. The table below should help you to have a fruitful discussion with your child about the work provided for them in each subject area, and what they should do if they are finding this difficult. The online platforms mentioned below have been in use for some time, and have been embedded into classwork, so young people should know how to use these. It may be helpful for you to ask your child to show you these platforms in action on their iPad, so that you are able to better understand some of the information below.

Overview of Online Learning Platforms January 2021

Dept/Faculty	Which online platforms are being used?	How do I know what is expected of my child in this subject and what work has been provided?	How should my child access further support if this is required for them to undertake the work provided.
Art	<i>The Art and Design Department use Microsoft Teams for our learning platform.</i>	<i>Each week the class teacher will make an announcement (using Teams) on the work to be covered by learners. This may include links to video clips to support learning. Resources will be added to Files and will be in a designated named folder for class materials. We have additional channels on each team's page: Ask the Teacher, pupil registration, images. Homework will be added to Assignments on Teams with submission dates given. This allows us to view who has viewed the assignment. Completed work can be uploaded to the assignments page (this can be a photograph of the work or a word document) and teaching staff can provide written feedback.</i>	<i>Pupils can use an additional Microsoft Teams channel called Ask the Teacher for each Team. They may also use the Chat function so that they can ask questions privately.</i>
English • English • Media	<i>Much of the pupil-teacher interaction will take place on Microsoft Teams; Show My Homework (Satchel One) will be used to communicate with pupils, and should be used by pupils to submit responses to the issued tasks</i>	<i>An indication of the issued tasks will be available on Show my Homework (Satchel One). When work is submitted through Show my Homework (Satchel One) it allows for a personal dialogue between teacher and pupil about their work.</i>	<i>Any request for help during asynchronous learning should be made via the Microsoft Teams Chat function, as this affords the opportunity of cooperative learning from peers and may also allow the answer to a common problem to be seen by all pupils within the class.</i>





Bellahouston Academy
 30 Gower Terrace
 Glasgow G41 5QE
Phone: 0141 582 0030
Email: Headteacher@bellahoustonacademy.glasgow.sch.uk

Head Teacher
 Barry Mochan BA(Hons)

Glasgow School of Sport	<p>Communication from Sport Specific Coaches will be through email.</p> <p>Sport Education: Microsoft Teams will be used for S5/S6 for the following: SCQF Level 6 S in Sports Leadership Level 3 Diploma in Sporting Excellence.</p>	<p>Sport specific coaches will provide training plans for pupils. Parents are requested to communicate details directly to children.</p> <p>Coaches will communicate this with pupils using Microsoft Teams or Glow Email</p>	<p>Communication through email to sport specific coaches. Contact details will be sent by email.</p> <p>Any request for help or support should be made via Microsoft Teams or the Glow Email.</p>
Health and Wellbeing <ul style="list-style-type: none"> • Home Economics • PE • PHSE • Practical Cookery • Practical Cake Craft • Sport and Recreation 	<p>PE will make use of Show My Homework (Satchel One) and Microsoft Teams</p> <p>Home Economics will make use of Show My Homework (Satchel One)</p> <p>PSHE will make use of Microsoft Teams</p>	<p>PE: The class teacher will send out notifications on SMH to instruct pupils and ensure parents are well informed. Pupils will then use Teams to complete tasks, receive feedback, access resources, etc.</p> <p>Home Economics: All tasks, resources, returns, feedback will take place on Show My Homework (Satchel One). All parents can see this.</p> <p>PSHE: PSHE teachers are also Pastoral Care Teachers. They will use PSHE time as extended opportunity to provide a Wellbeing Support period to their classes. They will be available online when your child usually has PSHE on the Microsoft Teams Chat function.</p>	<p>Pupils should: think back to lessons, check their notes and use the advice given to help problem solve; use the chat functions on Show My Homework (Satchel One) or Teams to ask their peers and teachers questions directly; offer advice to classmates who are experiencing difficulties; read the feedback teachers have given them on Microsoft Teams and make changes; use the internet to search for solutions; use the SQA website for marking schemes and example questions.</p>
Humanities <ul style="list-style-type: none"> • Geography • History • Modern Studies • RME • RMPS • Scottish Studies • Travel and Tourism 	<p>S1-S3 will use Show my Homework (Satchel One), and S4-S6 classes will use Microsoft Teams. Occasionally, other platforms may be used; either Show My Homework (Satchel One) or Microsoft Teams will be used to direct pupils towards any alternative platforms being used.</p>	<p>Teachers will communicate this with pupils using either through Show My Homework (Satchel One) for S1-S3, or Microsoft Teams for S4-S6.</p>	<p>Pupils should communicate with their teachers using the appropriate functions on either Show my Homework (Satchel One) for S1-S3 or Microsoft Teams for S4-S6.</p>
Inclusion <ul style="list-style-type: none"> • English for Speakers of Other Languages (ESOL) • English as an Additional Language (EAL) • Support For Learning (SFL) 	<p>Show my Homework (Satchel One) and Microsoft Teams will be used.</p>	<p>ESOL: Staff are planning to use Show My Homework (Satchel One) and Teams to provide a combination of tasks, live lessons and feedback on work submitted. They will use Teams to offer slots to individual pupils to allow for formative speaking assessments. They are hoping to use the 'break out' facility for group speaking tasks.</p> <p>EAL BGE and New Arrivals: Staff have established Teams groups. This will allow staff to interact through the Microsoft Teams Chat facility with pupils, and provide and signpost them to resources that can support language acquisition.</p> <p>SFL: SFL staff have created ASN groups on Show my Homework (Satchel One) in line with 1st level and early 2nd level literacy and numeracy. They will set differentiated tasks on Show my Homework (Satchel One) and communicate with pupils via email to offer feedback to ASN pupils and support with home learning.</p>	<p>Show My Homework (Satchel One) and Microsoft Teams will be used by pupils to interact with the relevant staff members.</p>
Mathematics	<p>The Maths Department will use Show My Homework (Satchel One) as our platform for issuing tasks and delivering information. Parents can access this too. This will allow an overview of what is being taught/set across the department and the frequency of this. Some of the department will also use other</p>	<p>The Maths Department will post tasks/instructions on Show My Homework (Satchel One) and may be directed to other platforms for further learning activities.</p>	<p>The Maths Department will use Show My Homework (Satchel One) with their classes to identify which periods will be used for Synchronous Learning, so children know when they can access their teacher. They will also be directed to a time in the week where they will have 'live' availability of their teacher using a</p>





Bellahouston Academy
 30 Gower Terrace
 Glasgow G41 5QE
Phone: 0141 582 0030
Email: Headteacher@bellahoustonacademy.glasgow.sch.uk

Head Teacher
 Barry Mochan BA(Hons)

	<i>platforms in addition to Show My Homework (Satchel One), such as Microsoft Teams or Google Classrooms. If this is the case, information will be given on Show My Homework (Satchel One) directing pupils towards the appropriate platform.</i>		<i>platform they are directed towards by the teacher.</i>
Modern Languages <ul style="list-style-type: none"> • French • Italian • Spanish • Urdu 	<i>All live lessons and drop-in sessions will be on Microsoft Teams. Information will be shared with pupils using Show My Homework (Satchel One)</i>	<i>Work will be issued and should be submitted through the Show my Homework (Satchel One) platform classroom teachers will contact any pupil who does not submit the work by the identified deadline. A register for each live lesson class will be taken; all teachers will contact the pupil in the first instance if there is no engagement.</i>	<i>Pupils can contact their class teacher at any time if they are struggling with a piece of work. However, their needs are best served by using the Chat function on Teams during the scheduled drop-in sessions as they will then get an immediate response.</i>
Performing Arts <ul style="list-style-type: none"> • Creative Industries • Drama • Music 	<i>All work - including live video lessons and pupil directed learning activities - will be set through Show My Homework (Satchel One). Depending on the type of learning they will be directed to the appropriate platform. Microsoft Teams will be used for Live Lessons and to download video lessons, while Kahoot and Showbie will also be used for specific tasks or activities.</i>	<i>All work - including live video lessons and pupil directed learning activities - will be set through Show My Homework (Satchel One).</i>	<i>Pupils can access additional help through the Chat function on Teams, by contacting the teacher directly through the teacher's Glow Email (which will be provided in the Show My Homework (Satchel One) instructions, or by asking for assistance from the teacher during scheduled Live Support Sessions.</i>
Science <ul style="list-style-type: none"> • Biology • Chemistry • Lab Skills • Physics • Science 	<i>The digital platforms that will be used are Microsoft Teams and Show My Homework (Satchel One).</i>	<i>A record of all work for all classes will be posted on Show My Homework (Satchel One) so that there is a "digital trail" for parents to follow, even if the task only directs pupils/parents towards tasks, materials, resources, or activities on another platform. This will apply to all synchronous and asynchronous lessons and homework. All work to be submitted by our young people should be submitted using how My Homework (Satchel One), as this again will allow parents a "digital trail" of their child's work.</i>	<i>Any request for help during asynchronous learning should be made via the Microsoft Teams Chat function, as this affords the opportunity of cooperative learning from peers and may also allow the answer to a common problem to be seen by all pupils within the class.</i>
Technologies <ul style="list-style-type: none"> • Accounting • Administration and IT • Business Management • Computer Games Development • Computing Science • Design and Manufacture • Enterprise • Graphic Communication • Information Technology • Practical Woodworking Skills • Technical 	<i>In Technologies, the digital platforms that will be used are Microsoft Teams and Show my Homework (Satchel One). This builds on previous experience for staff and pupils and is consistent with how we have approached this session.</i>	<i>A record of all work for all classes will be posted on Show My Homework (Satchel One) and Microsoft Teams. This will apply to all synchronous and asynchronous lessons, and to homework tasks issued.</i> <i>All issued work to be submitted by our young people should be submitted using Show My Homework (Satchel One), Microsoft Teams or Glow Mail.</i>	<i>Any request for help during asynchronous learning should be made via Glow Email or the Microsoft Teams Chat function, as this affords the opportunity of cooperative learning from peers and may also allow the answer to a common problem to be seen by all the class.</i>

What will happen if my child is not engaging with remote learning?

It is very important that young people engage with the home learning opportunities on offer, so that they can continue to develop the knowledge and skills significant to the various subjects they study. It will also mean that, when we are able to return to school, learners will find the transition back to classroom learning more comfortable and easy to manage. Young people should be participating in the synchronous learning opportunities which give them the opportunity to interact regularly with their teacher, and should be submitting their responses to tasks and activities issued. Any work submitted by young people should be reflective of their very





Bellahouston Academy
30 Gower Terrace
Glasgow G41 5QE
Phone: 0141 582 0030
Email: Headteacher@bellahoustonacademy.glasgow.sch.uk

Head Teacher
Barry Mochan BA(Hons)

best efforts. Pupils should also, if experiencing difficulties with the work provided, be making contact with their class teacher to seek support and assistance; the table above gives an indication of how pupils can do this.

However, it is acknowledged that some young people will find the different demands of home learning rather challenging. When addressing non-engagement, we will do so in a supportive manner, looking for ways to motivate and encourage the young person, and employing strategies to remove barriers to engagement. Please contact your child's Pastoral Care Teacher if any difficulties emerge; contact details are provided overleaf.

In the first instance, pupils who are not engaging with learning will be contacted through the relevant online platform by their class teachers, who will remind them of the home learning expectations within their subject. Should there be no subsequent improvement, the relevant Principal Teacher or Faculty Head will get in touch with the parent of the young person, in order to support better engagement in the future. If a young person is not engaging across a range of subject areas, the Pastoral Care Teacher or the Depute Head Teacher linked to the young person's House Group will be in touch to see how the situation might be progressed and how the young person may be encouraged to participate.

How can I help my child adapt to remote learning?

You can help your child adapt to home learning in a number of different ways. Firstly, it is important to establish an appropriate home learning environment. You can do this by creating a comfortable and quiet space in the home where your child has easy access to the materials they will need. It is also important that young people take care of themselves mentally and physically. A good sleep pattern, a healthy diet, specified time for socialising (albeit remotely due to current lockdown procedures) and opportunities for exercise (in a way which reflects current restrictions) are all helpful. The Parent Zone section of the Education Scotland website has further advice which can be accessed through the following link: <https://education.gov.scot/parentzone/>. You can also help your child to consolidate what they have learned by discussing it with them. It is not necessary for you to be a "subject expert"; taking an interest, asking questions, and having the young person communicate to you their own understanding of what they have learned is much more important.

How will the school keep in touch with my child while a remote learning model is in place?

In addition to regular contact from their subject teachers, our Pastoral Care teachers and other staff will make telephone contact with the families of our pupils. This will offer us the opportunity to "check-in" with young people and their families to ensure that they maintain a feeling of connection to school. It will also allow us to see if any further supports might be helpful. Overleaf, I have included a list of contacts you may require over the period where a remote learning model is in place; please get in touch if you have any questions or comments.

I hope that the above information is useful to you as we embark a period of remote learning at home. I understand that this may be a challenging time for pupils and their parents; I hope that we are able to welcome pupils and their parents/carers back to our school as soon as is safely possible, and that, in the meantime, we work together as a school community to support one another.

Kind regards,

Barry Mochan
Headteacher
Bellahouston Academy





Bellahouston Academy
 30 Gower Terrace
 Glasgow G41 5QE
Phone: 0141 582 0030
Email: Headteacher@bellahoustonacademy.glasgow.sch.uk

Head Teacher
 Barry Mochan BA(Hons)

Contact Details You May Require

	Main Contact(s)	Contact Details
If your child requires to have their Glow log-in reset	Mrs Johnston (DHT)	KJohnston@bellahoustonacademy.glasgow.sch.uk
If your child or you require a password reset for Show My Homework (or Satchel One)	The Depute Headteacher linked to your child's House Group: Arran – Mrs Johnston Iona – Mrs Watt Mull – Ms Cairns Skye – Mr MacDonald	KJohnston@bellahoustonacademy.glasgow.sch.uk MWatt@bellahoustonacademy.glasgow.sch.uk JCairns@bellahoustonacademy.glasgow.sch.uk MMacDonald@bellahoustonacademy.glasgow.sch.uk
If your child is experiencing difficulties with their school-issued iPad	Our Digital Leader of Learning: Mr Vanni	gw10vannienrico@glow.ea.glasgow.sch.uk
If you do not have access to WiFi at home	The Depute Headteacher linked to your child's House Group: Arran – Mrs Johnston Iona – Mrs Watt Mull – Ms Cairns Skye – Mr MacDonald	KJohnston@bellahoustonacademy.glasgow.sch.uk MWatt@bellahoustonacademy.glasgow.sch.uk JCairns@bellahoustonacademy.glasgow.sch.uk MMacDonald@bellahoustonacademy.glasgow.sch.uk
If you have any questions related to UCAS	Your child's Pastoral Care Teacher: Arran – Mr Atha Iona – Miss Kennedy Mull – Mr Ruiseil Skye – Mrs Rashid	SAtha@bellahoustonacademy.glasgow.sch.uk LKennedy@bellahoustonacademy.glasgow.sch.uk mruiseil@bellahoustonacademy.glasgow.sch.uk srashid@bellahoustonacademy.glasgow.sch.uk
If you have any questions related to college applications, Foundation Apprenticeships, or your child's intended destination after leaving school	Our Principal Teacher World of Work: Ms Baber	gw16baberrabia@glow.ea.glasgow.sch.uk
If you wish to discuss matters relating to your child's learning or wellbeing	Your child's Pastoral Care Teacher: Arran – Mr Atha Iona – Ms Kennedy Mull – Mr Ruiseil Skye – Mrs Rashid The Depute Headteacher linked to your child's House Group: Arran – Mrs Johnston Iona – Mrs Watt Mull – Ms Cairns Skye – Mr MacDonald	SAtha@bellahoustonacademy.glasgow.sch.uk LKennedy@bellahoustonacademy.glasgow.sch.uk mruiseil@bellahoustonacademy.glasgow.sch.uk srashid@bellahoustonacademy.glasgow.sch.uk KJohnston@bellahoustonacademy.glasgow.sch.uk MWatt@bellahoustonacademy.glasgow.sch.uk JCairns@bellahoustonacademy.glasgow.sch.uk MMacDonald@bellahoustonacademy.glasgow.sch.uk
If you wish to discuss your child's Additional Support Need(s) or EAL requirements	Our Faculty Head of Inclusive Education: Ms Duncan	gw07duncanclaire3@glow.ea.glasgow.sch.uk
If you have a Child Protection concern	Our Headteacher: Mr Mochan Our Child Protection Co-ordinator: Ms Cairns (DHT)	BMochan@bellahoustonacademy.glasgow.sch.uk JCairns@bellahoustonacademy.glasgow.sch.uk
If you wish to discuss any general matters relating to the Glasgow School of Sport	Craig Robertson (Sports Performance Manager) Loraine Henderson (Co-ordinator)	CraigEW.Robertson@glasgowlife.org.uk Loraine.henderson@glasgowlife.org.uk
If you wish to discuss any sport-specific matters relating to the Glasgow School of Sport	High Performance Coaching Team: Norrie Hay – Athletics Lena Robertson – Badminton Sandra Stevenson – Gymnastics Harry Dunlop – Hockey Heather Campbell – Swimming Kevin Watson – Strength & Conditioning	Norrie.hay@glasgowlife.org.uk gw20RobertsonLena@glow.ea.glasgow.sch.uk sandra.stevenson@glasgowlife.org.uk HarryGSOS.Dunlop@glasgowlife.org.uk heather.albin@btinternet.com kevin.watson@glasgowlife.org.uk
If you have any comments or questions relating to our Remote Learning provision	Our Headteacher: Mr Mochan	Headteacher@bellahoustonacademy.glasgow.sch.uk
If you wish to discuss the childcare facilities for children of keyworkers or Free School Meal Entitlement	School office staff	Tel: 0141 582 0030





Bellahouston Academy
30 Gower Terrace
Glasgow G41 5QE
Phone: 0141 582 0030
Email: Headteacher@bellahoustonacademy.glasgow.sch.uk

Head Teacher
Barry Mochan BA(Hons)

