

13 January 2023

S4 Parents' Evening Tuesday 24th January 2023

Dear Parent/Carer

The second of two S4 Parents' Evenings this session will take place from 5pm – 7pm on Tuesday 24th January 2023. This evening will be hosted in the school and give parents/carers the opportunity to speak to staff.

To make your appointments please go to: www.parents-booking.co.uk/lourdes

Please note: You may need to type this address into your website browser's web address bar.

To login you will need to enter:

- Your surname (of main contact)
- Your email address
- Your child's first name, surname and date of birth

Please note: The login details must match those we have on record for you.

When you are logged in, you will see '**Term 3 S4 Parents Evening**' displayed.

Below this are two options for you to choose from: *Suggest Bookings for Me* or *Make Bookings Myself*.

Please leave at least **5 minutes** between each appointment as teachers will be in different locations around the building.

The booking system will be open to allow you to make appointments from **Friday 13th January 2023 at 03:30pm** to **Friday 20th January 2023 at 12:00pm**

Early booking is strongly advised as appointment times are limited.

To help teachers to prepare for the evening, if you have any subject-specific questions for the class teacher, please note these in the comment box.

If you provide an email address, your appointments will be emailed to you. Otherwise, please screen shot or take a picture of your booking screen.

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On the evening-

- Each appointment will be limited to 5 minutes only
- Please be aware that teachers will provide a brief summary of pupil progress due to time constraints
- Due to the volume of appointments, if you miss your appointment time the teacher will be unable to see you.
- Where a fuller conversation is required in relation to your child's progress, please contact Mrs Cairns in the days following the Parents' Evening

- *Both our Careers Advisors will be available in Café Lourdes to answer questions and respond to any queries you may have. It is encouraged that you take advantage of this opportunity as the advice they offer is of great value at this time when the young people are soon to decide upon their particular pathways beyond S4. That may mean choosing subjects for study in S5, seeking college placements, or pursuing employment opportunities depending upon individual circumstances and preferences.*

If you have any difficulty in making Parents' Evening appointments, please contact the school office as soon as possible.

Many thanks for your continued support,

Yours Sincerely,



Mr J Carroll
Depute Headteacher