Notre Dame High School

Parent Council Meeting

Wednesday 29 November 2017

Present: K Brough, M Green, K Welsh, S Khokhar, E Henderson, R Bateman, A McClure

Apologies: A Miele, C Ewins, R Martin, P Pickett,

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|  | **Minute** | **Action** |
| **1.** | **Minutes and Matters arising**  Brief introductions  Previous minute was reviewed and approved |  |
| **2.** | **Christmas Fayre update- Thursday December 7**  L Dunn talked about the fayre’s progress with already 14 stalls which include home baking, jewellery, SCIAF, tombola. Christmas Fayre starts from 5:30-7pm on the night. Members to publicise as much as possible to attract lots of customers. | **MW** to get the pizzas. |
| **3.** | **Notre Dame Primary Consultation Request- update**  Email sent out from M McKenna regarding placing requests and ND associated schools. For a further meeting to discuss potential questions for a questionnaire to be sent to parents in supporting more girls to access the school. Questionnaire regarding enlarging the catchment area for primary schools to feed into NDHS. |  |
| **4.** | **Parent Council Financial Support**  Quote of £680 for rugby kit. £200 has been raised. Parent Council has been asked to support by providing the £300. |  |
| **5.** | **Broad General Education- Reporting Consultation**  New database created for S1-S3 BGE tracking report. E Henderson explained the structure of the report-performing above expected, on track and not on track. Suggestions made to add a foot note or comment explaining what is expected of the student to give parents a better idea of their child’s level. Suggestion of teachers comments to give more information on any areas of improvement and a target. Suggestion made to change the order of the three options so it’s more pleasing to the eye. |  |
| **6.** | **Next Meeting: Monday January 15th 2018, 5:15pm** |  |