

**Balmerino Primary School**

**PARENT COUNCIL MEETING – Tues 28th May**

**Minutes**

<b>Present:</b>	Lucy Jess – Head Teacher	Mr Rose - Principal Teacher and non-class contact cover
	Sarah Proudfoot - Parent/Secretary	Louise Cole - Parent/Chair
<b>Apologies</b>		

	<b>Agenda Item</b>	<b>Action</b>
1.	<p><b>Welcome from Chair</b></p> <p>Louise welcomed everyone to the meeting.</p>	None
2.	<p><b>Fundraising and Spend</b></p> <ul style="list-style-type: none"> <li>● Start Balance of fund - <b>£898.67</b> <ul style="list-style-type: none"> <li>- <u>Halloween Hunt</u> - Hall was booked 11am-12- Sat 28th Oct. Mrs Jess kindly booked the hall. £18 made at hunt but £10 expense on sweets. Taking new balance to <b>£906.67</b></li> <li>-</li> <li>- <u>Use of Funds in December 2023 - paid to school</u> <ul style="list-style-type: none"> <li>- £100 towards Panto Trip</li> <li>- £100 towards Reading Scheme</li> <li>- £100 towards P567 Stirling Castle Trip</li> <li>- New balance <b>£606.67</b></li> </ul> </li> </ul> </li> </ul> <p><u>Christmas Concert</u> - BPC sold teas/coffees along with baked goods. Also held 'Guess the Weight of cake?' competition, Christmas wordsearch and ran a raffle with prizes given by teachers. Expenses for the concert - £3.54 on hot chocolate/coffee £3.15 on milk/napkins, £1.49 on raffle tickets and £5 on donuts Total expenses £13.18 New balance = <b>£593.49</b></p> <p>Income from Concert: Wordsearch £8, Raffle/GTW Cake £105, Bake Sale £81.10, Teas/Coffees £18.13 - Total income <b>£212.23</b> - Taking new balance to <b>£805.72</b> Teachers paid £5.40 for leftover cakes - <b>New balance = £811.12</b></p> <ul style="list-style-type: none"> <li>● <u>Verdant Works trip</u> - There was a trip to Verdant works in Dundee in February for P134 class. PC donated £100 to keep charge for pupils at £5. AS sent £100 from funds. Taking new balance to <b>£711.12</b></li> </ul> <p><u>Reading Challenge</u> - Discussed at the last meeting to set a Reading Challenge to tie in with World Book Day. SP created a form and LC shared details with LJ and to print a form to give out to school on 12th Feb with Deadline 7th March. Incredible to find out that £947.50 was raised in cash and £270 sent to school account taking total raised to <b>£1217.50</b></p> <p><b>New balance - £711.12 + £1217.50 = £1928.62 (£270 in school account / In cash £1658.62)</b></p>	LC/SP - think of next challenge and when to set

3.	<p><b>Internet Safety</b></p> <ul style="list-style-type: none"> <li>- <u>Internet Safety Evening</u> - Madras College hosted a workshop on social media with input from Police Scotland on 14th and 23rd November at 7pm. This was an opportunity to come along and engage with other parents about Social Media. Discussion to host an event like this again.</li> </ul>	<p>LC - contact Caroline Berry to set-up a new session. Also set-up questionnaire with potential dates for parents LJ - send questionnaire to parents</p>
4.	<p><b>Tesco Grant</b></p> <ul style="list-style-type: none"> <li>- <u>Tesco Stronger Starts Grants</u> - Discussed at last meeting in October, LC applied for a new school library and in March 2024 LJ advised we had been successful and voting will take place in stores throughout Dundee April - June. Up to £1500 available. LC sent an email to LJ who has shared with parents to try and get the community to vote in store. Also shared on social media. How should we spend the grant, discussion to start thinking of making a list of books the children would like. If we gain £1500 should we get a bookshelf/beanbags?</li> <li>- Potentially order books from Browns book at 20% discount and no vat</li> <li>- LJ mentions a bookshelf which folds away could be useful in breakout classroom</li> <li>- We also could order some good quality second hand books.</li> </ul>	<p>JR - send LC/SP reading list from Wormit to start forming a list of books we can order with Tesco funds.</p> <p>LC/SP - look at foldable bookshelf and books on browns books</p> <p>LJ - send reminder to parents about Tesco grant before deadline at end of June</p>
5.	<p><b>Future use of Funds</b></p> <ul style="list-style-type: none"> <li>● <u>Funds</u> - Talked about how we should use the funds that have been raised. LJ mentioned replacing the garden shed and getting new tools. What is the best way to spend the funds we have or should we try to reach a larger perhaps 5k target? LJ confirmed the IT refresh has happened and JR stated it went well.</li> <li>- Discussion to improve the school grounds.</li> <li>- Ask parents for their ideas on what could be improved</li> <li>- Potential ideas: - paint school grounds, outdoor classroom area, update school sign, make a planter in the school garden where the shed is and get students to help look after. Could we have a smaller shed for tools and maybe a poly tunnel?</li> <li>- Talked to JR about brainstorming playground improvement ideas with students and perhaps giving them a budget of £200, could have a vote in class.</li> </ul>	<p>LC- Write email for LJ to send to parents to gain thoughts on improvements to school grounds</p> <p>LC - to give £130 to T/H to bring Reading Scheme donation to total £500</p> <p>JR - To brainstorm with students about school ground improvements</p>
6.	<p><b>Future Fundraising ideas -</b></p> <ul style="list-style-type: none"> <li>● Any new ideas as to how we could raise more funds? <ul style="list-style-type: none"> <li>- Perhaps there are more grants we can apply for. We could apply for Community Fund grant (national lottery) awards that bring people together and build strong relationships in and across communities or improve the places and spaces that matter to communities. Funding for community-led projects - They offer funding from £300 to £20,000. And</li> </ul> </li> </ul>	<p>LC - look into grants LJ - contact MDH about potential to collaborate on an application</p>

	<p>can support your project for up to 2 years. Or Funding for arts and sports projects - they offer funding from £300 to £10,000. And can support your project for up to 12 months.  <a href="https://www.tnlcommunityfund.org.uk/">https://www.tnlcommunityfund.org.uk/</a></p> <ul style="list-style-type: none"> <li>- Talked about what the school needs? Are there specific grants for items such as IT equipment/garden supplies/Reading Material/Courses/Playground activities</li> <li>- The biggest need for funds at the moment is for a new Reading Scheme which costs £7K, £5K already secured from Peacehill Gas Community Fund (which covers the Rocket Phonics), Parent Council to donate £130 taking RS donation to £500. LJ explains still looking for £2K to gain Big Cats non fiction books.</li> <li>- Discussion about talking with MDH about teaming up to apply for a grant to have a garden area behind the hall which the whole community could help to look after. Then vegetables/fruit could be used in the school and at the MDH cafe.</li> </ul>	<p>for community garden</p> <p>LJ - organise an afternoon where parents can come in and see the Reading Scheme to understand where funds are being used</p>
<p>7.</p>	<p><b>AOCB</b></p> <p>AS would like to step down. SP and LC happy to share this role and set-up a bank account or happy for anyone to state they would like to join the PC.</p> <ul style="list-style-type: none"> <li>• SP also going to talk to new P1 parents about potential help with Parent Council</li> <li>• <u>Sports Day and Summer Fair</u> <ul style="list-style-type: none"> <li>- TH - has put out a groupcall about donations of baked goods needed for sports day. LC/SP will sell any baking handed in before sports day starts. SP bringing float.</li> </ul> </li> </ul>	<p>LC/SP - to set up bank account  SP - ask new P1 parents if they would like to join  LJ - email parents stating looking for more people to join PC</p> <p>LC/SP - stall at sports day</p>
<p><u>The next PC meeting TBC</u></p> <p><b>The meeting was closed with thanks to all attendees</b></p>		