

## Minutes of Wormit Primary School Parent Council Meeting

**Date & Time:** Wednesday, 4<sup>th</sup> October 2023 at 6pm

**Location:** Gym Hall of Wormit Primary School

**In attendance:** Lucy Jess, Sarah Nicholson, Barbara Brown, Caitlin Skehan, Katie Brennan, Carol Hamilton, Debbie Dyer, Silvia Synowsky, Rebecca Swanston

### **1. Welcome**

Everyone was welcomed and introduced themselves.

### **2. Halloween party**

- Hall booking needs to be done ASAP with Lisa. We need to request same areas as last year including hall, cloakroom toilets and toilet beside Mr Rose's office. Risk assessments were carried out last year; these will be checked over and updated accordingly.
- Emails have gone out to parents asking for help with the Halloween Disco and letting them know the date and time of the event. After a parent was concerned about the P3/4 class being split the parties will be advertised at Nursery-P3 and P3-P7 with P3 having the option of which party to attend.
- Format will be the same as last year with games and tuck shop in the hall and colouring station and tattoos in the foyer. Games include: Ghost pong (cups and ping pong ball), witches hat hoops, toilet roll ghost, sweets in jar, **TBC**-spiderweb game made previously by parent. Each game and the tattoos will need 2 parent helpers with 3 on the tuck shop. Prizes to be Haribo (better for allergies) and non-edible prizes with Baker Ross being suggested as good for prizes. Email request to parents for no home baking for the party due to allergy concerns.
- Rory is happy for us to use his PA, lights and sounds system which is all PAT tested. He will also make a playlist that can be used and will set this up on the day in the hall. It was noted that it was very dark for children leaving last year and not many of the outside school lights were on. We will highlight this with Rory and ask if we can make sure all outside light are on if possible.

### **ACTIONS:**

**Lucy- Check and update risk assessment; email parents with updated P3 arrangement for party and request for no baking from parents.**

**Katie- Organise tattoos and prizes; print off drawing pictures and pictures for corners.**

**Carol- Get supplies for tuck shop; sweeties for the jar; 8 floats needed for the night; box of chocolate for Rory**

**Sarah- Organise hall let with Lisa; create Excel file with job allocations and circulate; speak to Rory about outside lights and if staying for party.**

### **3. School Improvement Plan**

The school are continuing to work on 3 key areas as part of the School Improvement Plan:

**Writing:** Writing took a dip after Covid, but has been improving and aligning with reading, listening and talking attainments. Two classes undertook models of improvement work last year which included developing tools for writing and the class working together to develop writing. This worked well for these classes and another 2 classes will undertake that work this school year.

**Relationships, sexual health and parenthood:** Information regarding this key area has gone out to all parents. Lucy wishes to keep an open dialogue with parents about this and any queries or questions about this learning brought to her.

**Behaviour and anti-bullying:** This involves discussions around children's rights and conversations have been had at assembly around behaviour and bullying.

#### **ACTIONS:**

**Lucy will be emailing out a parent questionnaire about the improvement plan and will ask parental interest in an information evening session about the improvement plan.**

### **4. Request for school funds**

There were 3 requests for funding from Parent Council Funds:

- The Christmas Panto is going to be coming to the school this year and Parent Council are happy to contribute £200 to the cost of this. We will also provide treats for the children- it was decided crisps and a sweet would be best for this.

- Primary 7 recently went on a trip to the Scottish Parliament. The bus cost £400, parents contributed £110 to the cost of the trip and a donation of £100 from Parent Council was requested to help cover this cost.
- Seesaw has been implemented across the whole school at a cost of £246. Parent Council are happy to cover the full cost of this as it was deemed a great tool for parents to see what the children have been doing.

Parent Council currently have £1689 in the fund and are happy to donate £546 to the school to help with these 3 expenses.

**ACTIONS:**

**Carol- to liaise with Lisa on how to transfer money to the school**

**Lucy- will email parents to let them know how Parent Council funds have been used.**

**5. Future plans**

- After the October holidays the children will be doing tea towels instead of Christmas cards. There will be a nursery-P3 tea towel and a P4-P7 tea towel which will be open for pre-orders. Each class will also do an art display which will be used to make the school calendar.
- The P5-P7s will be having a Christmas fare on the 14<sup>th</sup> of December 6-7:30pm. There will be craft stalls in the hall and games up in the P5-P7 area. A request for parent helpers will go out to help the children, Parent Council is happy to help at the event if needed.
- 2024- January would be a good time to do a uniform swap within the school hall. This could be a social event towards the end of the school day where parents can come to the uniform swap and have tea/coffee in the hall. To be discussed at next meeting.

Thank you all for coming to the meeting!