

Ready

- Be quiet and calm.
- Turn on the computers and log on.
- Listen for the first instructions.
- Hands off when teacher is talking to the class
- Look after the equipment and put it away.
- Shut down computers properly and put them on charge.



Respectful



- Hands up if you need help.
- Only work on the device you have been given.
- Put equipment away carefully.
- When something isn't working, be patient – try finding a solution or wait for help.
- Be kind to others in person and online.

Safe

- Keep food or drink out of the Digital Hub and away from devices.
- Only go on websites and games that adults say.
- Appropriate use of applications always.
- Never share any personal information.
- Only take pictures or videos when instructed.
- Responsible amount of screen time each day.

