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Fife Council Education Service
TAYPORT PRIMARY SCHOOL
Queen Street, TAYPORT, Fife DD6 9NS
Headteacher: Mrs Victoria Tweed
Telephone: 01334 659444
E-mail: tayportps.enquiries@fife.gov.uk



31 March 2025

Dear New Primary 1 Parents and Carers,

We are delighted to be welcoming your child to join our new P1 class at Tayport Primary School for session 2025/26. Over the next few weeks, we will be making contact with your child's current nursery provision to begin to get to know them. It is important that we know of any specific medical/ allergies and any additional support information.

As an introduction to starting Primary 1, your child is invited to a series of optional transition visits with the new P1 cohort over May and June. These sessions are an important step in helping pupils settle quickly into our school and will introduce them to the building, playground, P6 buddies, routines and key staff. Please see overleaf for details. Please note that for the sessions from 7 May – 11 June an adult/key worker will be expected to stay with the child/children.

On Wednesday 11th June at 5 pm parents/carers are invited to an information session with the Headteacher in school as well as an opportunity to visit the P1 classroom. During this session Parents/carers will be split into two groups allowing both the presentation and class visits to run simultaneously in smaller groups and then repeat. It is hoped that at this stage the Primary one teacher[s] will be confirmed. With current numbers we will have a straight P1 class and a P1/2 class. Please find further information here about Fife's policy around composite classes: [Fife-Composite-Class-Leaflet.pdf](#)

In the meantime, if you have any queries or concerns, please do not hesitate to contact me at tayportps.headteacher@fife.gov.uk.

With kind regards,

Mrs V Tweed

Other information:

School uniform: [School Uniform | Tayport Primary School](#)

Our school website: [Tayport Primary School | Queen Street – Tayport – DD6 9NS – 01334 659444 – email: tayportps.enquiries@fife.gov.uk](#)

Date	What
Wednesday 7th May -	Nursery children arrive at 9:40 am 9:45 – Short Bookbug Session led by Ferryport EYOs 10:00 – Visit to P1 classroom to play 10:15 – Back to small hall and depart
Wednesday 14th May	Nursery children arrive at 9:40 am 9:45 – Short Bookbug Session led by Ferryport EYOs 10:00 – Visit to P1 classroom to play 10:15 – Back to small hall and depart
Wednesday 21st May	Nursery children arrive at 9:40 am 4 activities set up within small hall School tour 10:15 – Back to small hall and depart
Wednesday 28th May	Nursery children arrive at 9:40 am 9:45 – Short Kodaly Session led by Ferryport EYOs 9:55 – Visit to P1 classroom to play 10:15 – Back to small hall and depart
Wednesday 4th June	Nursery children arrive at 9:40 am Playground/ Outside activities and games 10:15 – Back to small hall and depart
Wednesday 11th June	Nursery children arrive at 9:40 am 9:45 – Visit P1 classroom to play 10:05 – Outside play time and line up [all P6 buddies to join] Back to small hall to depart 10:15 – Depart
Wednesday 11th June	5 pm – P1 Parent/carer Information session\ visit P1 classroom 5:30 pm – P1 Parent/carer Information session\ visit P1 classroom <i>sessions allocated on arrival.</i>
Wednesday 18th June	Our main Transition Day takes place between 11am and 12 pm where children will be dropped off to the P1 classroom and stay for one hour with their P1 teacher and P1 classmates. We also arrange a school lunch for parents and their P1 child in the school dining room at 12pm, on the main Transition Day. Further details for these events will follow in due course.
3 July at 9:30am	All new P1 families welcome to attend the school end of Year Celebration at church