# Stay safe on the internet

## Pupil Rules

- ❑ Log on using only your allocated username and password
- ❑ Never share your password, even with a friend
- ❑ Use the Internet only with teacher permission
- ❑ Download from the Internet only with teacher permission
- ❑ Do not use message boards or forums unless you have permission to access them and only do so for educational use.
- ❑ Never search for inappropriate information
- ❑ Never use instant messaging or social media without permission from your teacher
- ❑ Do not use social networking sites (e.g. Twitter or Facebook) instead use glow.
- ❑ Never buy anything from the Internet in school
- ❑ If asked, show the teacher all emails/messages received or sent
- ❑ Never use bad language
- ❑ Never send messages which could cause offence or upset to anyone (known as Cyberbullying)
- ❑ Never give out personal information
- ❑ Never send photographs which could identify yourself or individuals
- ❑ Never arrange a meeting with anyone on the Internet
- ❑ Report to the teacher anything which makes you feel uncomfortable
- ❑ Report any misuse of the Internet rules
- ❑ Always log off when work is completed

REMEMBER:
ALL INTERNET ACCESS, including email, IS MONITORED

School rules about acceptable behaviour apply when using the Internet.

Your teacher or headteacher may contact your parents if you break these rules.

When accessing the Internet and using email, you must always follow the rules above:

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