

St Margaret's R.C Primary School, Dunfermline Parent and Carers Council (PACC)

Note of EGM 9th November 2021 at 18:00hrs

Present;

Mark Steven Nick Hooker, Stuart Sutherland (Chair), Mr Gillan, Miss Massaro , Claire Potter, Lynn Gemell, Lisa Mc Cran, Mrs Mitchell,

Stuart welcomed all to the meeting and congratulated Miss Massaro on her forthcoming move to a promoted post at Holy Name and St Serfs Primary School on behalf of the PACC.

The purpose of this EGM meeting was the adoption of a new constitution, with the main change being the change of name to as St Margaret's Parent and Carers Council (PACC) and changes to the office bearer roles.

Discussion and comment was invited on the draft constitution.

Nick Hooker suggested two changes of wording. Firstly in Section 6 on the election of office bearers the text should read "The office bearers will be elected by the Parent Council at the AGM or at an Extraordinary General Meeting".

Secondly in section 8 Finance should read "accounts shall be reviewed annually by an independent individual" with a similar reference in section 5 removed.

These amendments were agreed, as was the suggestion that the independent person could submit confirmation the AGM that the accounts have been reviewed them in preparation for that annual meeting.

The amended and agreed constitution is to be sent to Mr Gillon for posting on the school website and copied to the PACC office bearers.

Election of officers

Nick Hooker stood down as vice chair. Nick will continue his role as treasurer. Stuart thanked Nick for his support as Vice Chair. Lisa McCran was nominated by Stuart and Seconded by Nick for the position of Vice Chair and duly appointed to that role.

Stuart nominated Clare and Lynn to share the role of fundraising officer. This was seconded by Mark and both were duly appointed.

There being no other business the meeting closed at 18:30

Note taken by M Steven, Secretary.