

# St Brides RC Primary School PC Meeting Minutes

Date: 11/03/2026

Time: 5PM – 6PM

Location: St Bride's RC Primary School, Jo-anne's Office.

Attendance: Joanne (HT), Colm (DHT), Jill Logan, Scott (PCT), Sarah (PCS), Leigh (PCC), Nicole, Siobhian, Anne, Lynsey & Steph.

Apologies: Laura, Anne-Marie, Jenny

## Agenda & Discussions

- Top O'the Morning coffee morning
- School Shamrock Shakes
- Ladies Day
- Gala committee
- Nursery garden
- Art Club
- Other

## Top O' the Morning Coffee Morning

- Coming in at 4pm on Thursday evening to set up hall for the coffee morning the following day.
- **Siobhian, Anne, Lynsey, Nicole, Scott** and **Sarah** coming in to set up on Thursday evening.
- We will need around 12 school tables and the big tables from the basement for the event. Will speak to Richard about arranging this for us on Thursday.
- Put out further requests on SeeSaw and FB page to request baking donations.
- Decide pricing for baking on the morning once when see what items we have.
- Put out further reminders for raffle tickets and colouring / guess the birthday competitions, these should back by the 19<sup>th</sup> at the latest.
- Arrange bingo display through school projector.
- Mr Molloy will be our bingo caller.
- 4 Raffle prizes available:
  - Easter egg hamper (Sarah making)

- Smelly hamper (Leigh making)
- Baileys hamper (Leigh making)
- Kids hamper (Siobhian making)
- Bingo prizes:
  - Booby Prize for Irish Bingo (Scott making)
  - 1<sup>st</sup> house £10
  - 2<sup>nd</sup> house £20
- Bingo ticket pricing:
  - £1 Irish Bingo
  - £2.50 normal Bingo

### **School Shamrock Shakes**

- Shamrock shakes will now be split into lower school on Thursday (canteen) and upper school on Friday (hall) after the coffee morning.
- PC members will be helping school staff to facilitate this.

### **Ladies Day**

- Confirmed and booked for Sunday 13<sup>th</sup> September at Broadstreet Bowling club, 1-6pm. Deposit of £50 has been paid.
- Roberta Childs performer 3x 40-minute sessions has been booked. This will cost £200 and to be paid on the day of the event.
- We are suggesting £20 per ticket, which will include food and a welcome drink.
- We will speak to the Bowling Club about costs of a drink package (for welcome drinks included in the ticket price).
- We will also speak to the bowling club about their catering options and suggested suppliers. It still has to be decided what type of food we will have, whether it be an afternoon tea or buffet with hot and cold food options.
- 100 tickets available with a maximum 120 (depending on popularity). This is to ensure that there is still enough comfortable space in the bowling club for guests.

### **Gala committee**

- 13<sup>th</sup> June, theme is Commonwealth Games.
- Gala Committee will be run by Siobhian.
- Post has been put on the PC FB group and SeeSaw to allow parents / carers to join a WhatsApp Gala Committee chat.
- PC stall at the gala to raise further funds, along with a P7 Prom stall for them to raise funds for the Prom.
- £40 Deposit for the stall has been paid.

- Unsure if insurance is needed for travelling on the float and holding the stalls, this may already be held through the school and Fife Council. Jo-anne will confirm this. However Leigh has looked at insurance at the cost of £48 for 3 days (this covers the prep of the float and travelling on the day of the gala).

## Nursery Garden

- Playhouse from Jill will be dismantled and transported to Starbright nursery garden on Sunday 15<sup>th</sup> March. Scott, Laura, Colm and Siobhian will help reassemble.
- Bill used most of the funds from previous grant money for the School nursery garden but is looking into applying for new grants to re-boost funds.
- Further garden renovations are planned to add more slabs to the nursery garden entrance. This is to make the garden safer for both the children and staff. This has an estimated cost of around £500, which the PC have agreed to play towards. This is hoped to be completed during the summer holidays in better weather.
- Slabs are already available from Jill, which will help cut costs. **Dates need to be arranged** to help move these from Jills home to the nursery gardens. Laura has agreed to help transport these with her trailer and we will discuss with Richard if he could also possibly help transport these with the van.

## Art Club

- Art club to start after the easter holidays.
- This will be held over 2 nights after school, one night aimed at lower school and the other aimed at upper school.
- This will be run by Sarah, with the help of other PC members where available.
- Maximum of 18 children per session.
- Week before the easter holidays Sarah will meet with Jo-anne to discuss the club further.
- Children who have not had access to other school clubs will be prioritised for the art club to allow for fairness. Jo-anne has access to see who would be suitable for this.

## Other

- Mini Summer Fayre on Sports day Friday 15<sup>th</sup> May. Where will hold stalls, baking and raffles to raise PC funds.
- School is applying for a school trip grant through the Fife Educational Trust. This grant will provide up to £300 for each class to attend a school trip. Details from each class must be provided to justify benefits of the trips in order to receive the grant money.
- Change of nursery entrance procedures will be made to make safer accessibility for nursery children. A staff member will be posted at the nursery corridor to ensure school 2pupils are walking calmly along corridor to prevent any accidents. Alternatively Jo-anne

will explore the option of allowing the nursery children to enter the lower school entrance to have a one-way system for both school pupils and nursery children. Jo-anne will discuss and vote with staff.

### **Upcoming Meeting Dates**

<i>DATE</i>	<i>TIME</i>	<i>AGENDA</i>
Thursday 23 <sup>rd</sup> April	5pm	<ul style="list-style-type: none"><li>• General PC meeting</li></ul>