

MINUTES

SPRINGFIELD PRIMARY SCHOOL ANNUAL GENERAL MEETING

07/09/2026 1730hours | Springfield Primary

In Attendance

Mrs Roy
Michaela Preece
Claire McCafferty
Dawn Garland
Erin Cruickshank
Megan O'Donnell
Bethany Brown

Announcements

Roles

New Chair - Claire McCafferty

Nominated by Dawn Garland, seconded by Erin Cruickshank

Vice Chair – Megan O'Donnell

Nominated by Claire McCafferty, seconded Michaela Preece

Joint Secretarys – Michaela Preece and Bethany Brown

Nominated by Megan O'Donnell , seconded by Dawn Garland

Joint Treasurers – Dawn Garland & Erin Cruickshank

Will both remain in current roles – nominated by Michaela Preece , seconded by Claire McCafferty

- Discussion around the Summer Fayre and if it will continue going forward. It is unlikely the summer fayre will run in 2027 due to the volume of work involved for such a small team. Other fundraising options will be looked at that are more manageable.
- Small lotteries licence to be renewed with £20 payment to Fife Council
- Halloween Disco 27th October in Springfield Church, times TBC nearer the time. Will be split again into 2 age groups. £1.50 entry to cover snacks and drinks.
- Breakfast with Santa booked again for 21st December, further details and times to be announced nearer the time. Parent Council to pay for selection boxes.

- Parent Council to pay for travelling pantomime to attend, will take place in the church in December during school day. Parent Council asked Mrs Roy if Letham Parent Council would contribute towards the cost if Letham pupils also attend.
- Emails to be sent out to companies thanking them for their raffle donations for the summer raffle.
- Hamper raffle will take place again in the lead up to Christmas.
- Mrs Roy requested money for the nursery to purchase new technologies and equipment. Parent Council agreed to fund this up to the value of £400.
- The Parents Lottery is still running and has so far raised £64 for the school!

From just £1 a week you could be in with the chance of winning up to £25,000 every week, along with various other prizes.

60% of every ticket you buy goes straight back into Parent Council funds which are always spent directly to benefit the school and pupils. This year alone this money has funded a school trip, Gladiator visit, Glee Tshirts, plus so much more!

The lottery is available to be played by anyone 18 and over so please please share with your friends and family.

The link for joining is

<https://www.theparentslottery.org/school/springfield-primary-school1736698686>

(If you need to manually search then make sure you click on the school with our logo!)

Next Meeting

TBC

All are welcome to attend the meeting. Please come along if there is anything you wish to discuss or hear about, it's a very relaxed chat, and there's no pressure to attend future meetings.