



**Springfield Primary School & Nursery**  
Positivity, Honesty, Kindness and Respect

Headteacher - Miss Louise Rennie  
Main Street, Springfield, Cupar, Fife, KY15 5RZ  
Tel - 01334 659438  
Email - [Springfieldps.enquiries@fife.gov.uk](mailto:Springfieldps.enquiries@fife.gov.uk)



Education &  
Children's Services

## **Primary 1 Transition Arrangements May & June 2025**

Dear New P1 Pupils and Parents/Carers

We are delighted to be welcoming your child to join our new P1 class at Springfield Primary School for session 2025/2026.

As an introduction to starting Primary 1, your child is invited to visit the Springfield Primary School P1 class. These meetings are an important step in helping pupils settle quickly into our school. (Please see overleaf for dates)

On Monday 16<sup>th</sup> June 2025 at 12pm - 1.25pm parents/carers are invited to an informal meeting with the Headteacher in school to discuss your child starting school and to talk over any concerns you may have, helping make the transition from Nursery to Primary as successful and enjoyable as possible. **One parent and the new P1 children are then welcome to experience lunch with the children in the dining hall after the meeting with Miss Rennie. (separate letter with details)**

### **School Uniform**

Our school uniform colours are grey or black trousers/skirts/shorts with either grey, black or green cardigans/jumpers, white/yellow polo shirts or white blouse/shirt.

You can purchase school uniform embroidered with our school logo from either School Trends or Border Embroideries using the links below if you wish.

<https://www.border-embroideries.co.uk/schools/springfield-ps.html>

<https://www.schooltrends.co.uk/uniform/SpringfieldPrimarySchoolFifeKY155RZ>

We look forward to seeing you on these dates. Please do not hesitate to contact the school if you have any questions before then.

Kind Regards

Louise Rennie  
Headteacher Springfield and Letham Primary School



**Springfield Primary School & Nursery**  
Positivity, Honesty, Kindness and Respect

Headteacher - Miss Louise Rennie  
Main Street, Springfield, Cupar, Fife, KY15 5RZ  
Tel - 01334 659438  
Email - Springfieldps.enquiries@fife.gov.uk



Education &  
Children's Services

Date	Time	Activity and location
Wednesday 14 <sup>th</sup> May 2025	9.15am - 10.15am	Initial class visit and an activity in the P1 classroom.
Tuesday 20 <sup>th</sup> May 2025	1.30pm - 2.30pm	Class visit and an activity in the P1 classroom.
Wednesday 28 <sup>th</sup> May 2025 (Fall back date is Wednesday 4 <sup>th</sup> June) *If there is no Sports Day on 28th, there will be no visit this day*	Lunch from 12pm in the park, Sports Day start at 1pm – 3.00pm	<b>Sports Day</b> in Springfield Village Park (If sports day is postponed due to the weather, the fall-back date will be used) Picnic lunch prior to Sports from 12.00pm to 12.50pm parents are welcome. Sports day will start at approx. 1pm.
Wednesday 4 <sup>th</sup> June 2025 (Sports fall back date, morning visit can also go ahead as planned)	9.00am – 10.15am  <b>If Fall back day for Sports</b> - Lunch from 12pm in the park, Sports Day start at 1pm – 3.00pm	Experience morning playground and the lining up routine. Class visit, and an activity in the P1 classroom.  <b>Fall Back Sports Day</b> in Springfield Village Park (If sports day is postponed due to the weather, the fall-back date will be used) Picnic lunch prior to Sports from 12.00pm to 12.50pm parents are welcome. Sports day will start at approx. 1pm.
Monday 9 <sup>th</sup> June 2025	10.30am – 12pm	Class visit, to experience the morning break time and the lining up routine, then milk with the other children and an activity in the P1 classroom. (Healthy snack will be required)
Monday 16 <sup>th</sup> June 2025	12pm - 1.25pm	Parents meet with Headteacher Miss Rennie, the children will visit the P1 classroom, the children will then experience lunch with their parents and the other school children in the dinner hall, then play in the playground until the end of lunchtime. Parents are also welcome to stay until 1.25pm in the playground if they wish.
Wednesday 25 <sup>th</sup> June 2025	11am – 12pm	Last class visit and an activity in the P1 classroom.