



'You can never aim too high'

Date: Wednesday 29th April

Time: 14:00

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In Attendance

Mrs Bradshaw (PB)

Mhairi Gilfillan (MG)

Dawn Reid (DR)

Lorna Wilson (LW)

Jennifer Low (JL)

Jen Marshall (JM)

Marc Gilfillan (MaG)

Natalie Hall (NH)

Joy Onukagha (JO)

Mirela Lacatas (ML)

Apologies

Jenna Shanks (JS)

Lana Montgomery (LM)

Kirsty Haston (KH)

Welcome

MG welcomed everyone to the meeting, especially those joining us for the first time. It is heartening to see continuing engagement and interest in working alongside the school to make Sinclairtown the best environment it can be for the children.

Headteacher Update

PB shared updates on improvements to the school website. More information and guidance has been added, particularly to the Parent Council and Our School pages. Please visit <https://blogs.glowscotland.org.uk/fi/sinclairtownprimaryschool/>

Sinclairtown are keen on continual improvement so if you have any feedback on the website then please let us know!

You Said, We Did

As part of the parent survey, we were asked to provide more information and guidance on how our children are assessed. The following video has been added to the website to provide an



overview of the different elements that go towards evaluation throughout the school year
<https://blogs.glowscotland.org.uk/fi/sinclairtownprimaryschool/our-school/assessment/>

Newsletter

The school newsletter will be looking a bit different going forward, we will now be using a tool called CANVA to share our term time newsletter, rather than SWAY. We look forward to sharing this with families.

Lost Property

The school has a lot of lost property in the office, please drop in to see if any of it belongs to your child/ren

We will be making any unclaimed lost property available to parents to select from come the end of the school year.

Medication

Please be mindful of the school process for administering medication. Any questions, reach out directly to school

Road Safety

A large discussion took place around the continuing concern regarding the parking and general road safety around the school. MG agreed that this requires more attention and support to the school to manage. The ultimate goal is to ensure the safety of children making their way to and from school grounds. A sub-committee will be formed to formalise a process and action plan to address this growing concern

Sinclairtown Library

In exciting news, we are working with the school on establishing a centralised library. Members of the Parent Council have met with the Pupil Council on what they want from this space. We have also visited Kirkcaldy North and Dunnikier Primary School to see their libraries and learn from their experiences. This has been very worth while and we thank them for being so forthcoming and welcoming to the Pupil Councils many and varied questions!

We now have a lot of great ideas for our library so watch this space!

The Parent Council have also agreed to assist with funding for the library to ensure it can be the best it can be for the kids to enjoy and explore their love of reading in a comfortable environment. The Parent Council will be funding £1000 towards the library. Thank you to everyone who has taken part with fundraising activities over the past year to help make this happen.



Sports Day

The Parent Council and School are making preparations for Sports Day (29th May or 5th June)
More information will be available closer to the time

AOB

School Welcome Pack

As part of the school welcome pack that was produced last term, the Parent Council will also be providing a small token to new families at the start of the school year p1 induction. This is a great way to welcome them to the Sinclairtown Primary School community.

P7 Leavers

The Parent Council have also agreed to provide a donation to the P7 leavers Yearbook. This is a great opportunity to say goodbye to our p7's and wish them all the best with their continuing education into Secondary School

Information Board

PB continues to explore options to add an information board to the school. This will be a means of sharing information to parents and ensuring everyone is updated without the need of a digital device.

PVG Scheme

Following Volunteer Scotland and Disclosure Scotland policy, members of the Parent Council and regular volunteers will now go through PVG clearance to be on school grounds and interact with children. As of this week, the majority of the Parent Council are now part of the PVG scheme for Sinclairtown

Parent Engagement

As always, we can't do this without the help of our amazing parents across the school. The main way to interact with us is via the ['Friends of Sinclairtown'](#) Facebook page. This is a closed group and is a space for ideas / asking questions / sharing school news/ sharing community activities and so on. If you are not part of the group, we hope you can join us.

MG and JS are group administrators so please reach out directly if you have any questions

Reminder – This is not the platform to air any issues/concerns with the school – please raise these directly with school staff.

Next Meeting: TBC

