



**'You can never aim too high'**

**Date:** Thursday 22<sup>nd</sup> January

**Time:** 14:00

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### In Attendance

Mrs Bradshaw (PB)

Mhairi Gilfillan (MG)

Lana Montgomery (LM)

Dawn Reid (DR)

Lorna Wilson (LW)

Jennifer Low (JL)

### Apologies

Jenna Shanks (JS)

Marc Gilfillan (MaG)

## Formal Policies

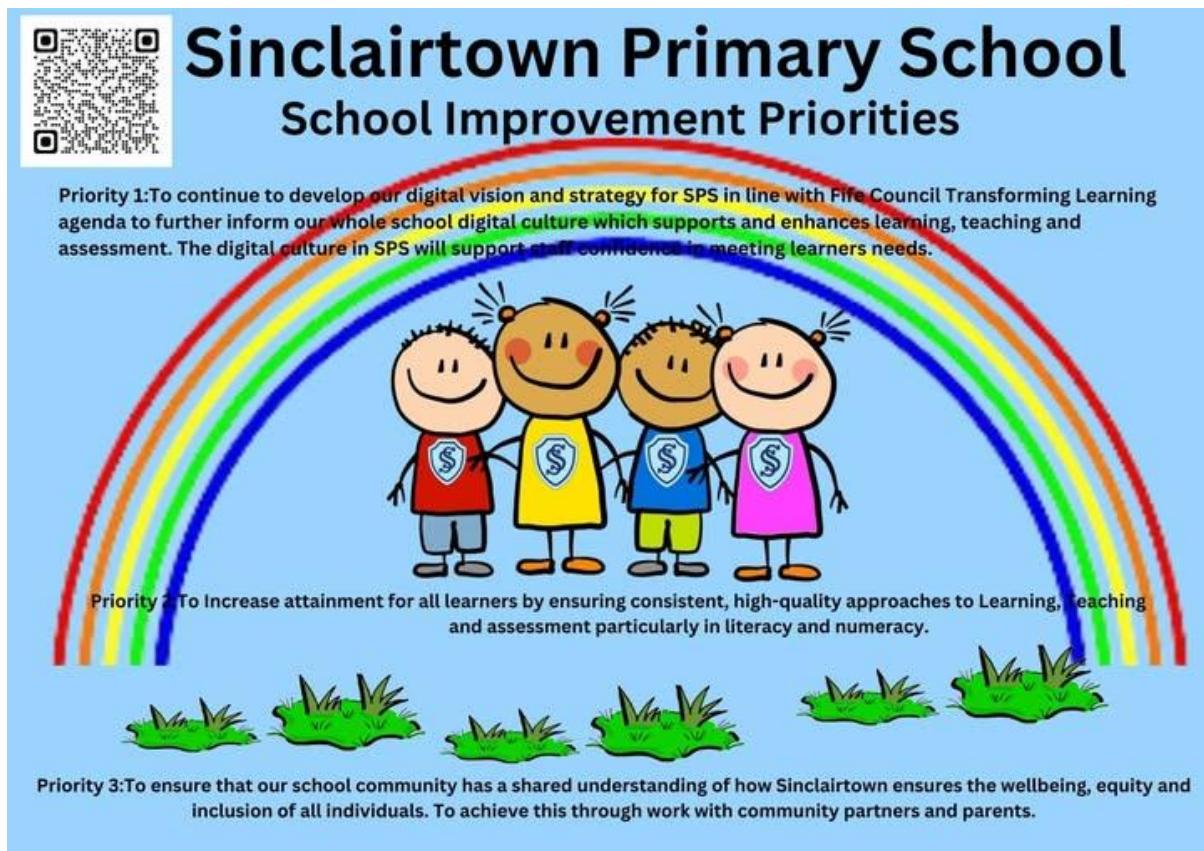
MG has drafted the Parent Council Formal Policies

- Parent Council Constitution
- Complaints Policy
- Secure Handling Policy

These have now been formally agreed and will be added to the school website

## Headteacher Update

PB shared information on the School Improvement Priorities



**Sinclaitown Primary School  
School Improvement Priorities**

Priority 1: To continue to develop our digital vision and strategy for SPS in line with Fife Council Transforming Learning agenda to further inform our whole school digital culture which supports and enhances learning, teaching and assessment. The digital culture in SPS will support staff confidence in meeting learners needs.

Priority 2: To increase attainment for all learners by ensuring consistent, high-quality approaches to Learning, teaching and assessment particularly in literacy and numeracy.

Priority 3: To ensure that our school community has a shared understanding of how Sinclaitown ensures the wellbeing, equity and inclusion of all individuals. To achieve this through work with community partners and parents.

## ParentWise Survey

The 2026 Parentwise survey is now open until Friday 27 February. It's for all parents and carers of Fife school-aged pupils, from nursery to S6, and gives you the chance to share your views on your child's overall school experience.

## AOB

### Cuppa To Go

Cuppa to Go has been put on pause due to the winter bad weather. It is proposed that it will return at end of February. More information can be found on the school facebook page

### School Bell

The Parent Forum brought up the ongoing lack of school bell. PB assured us that this has been raised multiple times with Fife Council. This will be raised again

### School Welcome Pack

MG has drafted a welcome pack with handy information to new pupils and their families. This will be shared with PB for feedback before rolling out. This will be included in p1 inductions going forward

### Book Clear Out

PB shared that the school will be doing a clear out of resources – mostly books, as they look to refresh library spaces. A call out for volunteers to assist will be coming, if you are interested, please send MG a direct message via facebook page

### Parent Engagement

As always, we cant do this without the help of our amazing parents across the school. The main way to interact with us is via the '[Friends of Sinclairtown](#)' Facebook page. This is a closed group and is a space for ideas / asking questions / sharing school news/ sharing community activities and so on. If you are not part of the group, we hope you can join us.

MG and JS are group administrators so please reach out directly if you have any questions

**Reminder** – This is not the platform to air any issues/concerns with the school – please raise these directly with school staff.

**Next Meeting:** TBC