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**‘You can never aim too high’**

**Date:** Wednesday 24th September

**Time:** 14:00

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# In Attendance

Mrs Bradshaw (PB)

Mhairi Gilfillan (MG)

Marc Gilfillan (MaG)

Lana Montgomery (LM)

Dawn Reid (DR)

Jenna Shanks (JS)

Lorna Wilson (LW)

Lea McIntyre (LeM)

Jen Marshall (JM)

Zuzanna Sniadecka (ZS)

Jennifer Low (JL)

**Apologies**

Lynne Gibb (LG)

Vicki Cummings (VC)

Alise Ganuscaka (AG)

# Friends of Sinclairtown Parent Council

## What is a Parent Council

The role of the Parent Council is to :

* Represent the interests of all parents/carers to the school and the local authority
* Support learning and school improvement
* Be involved in the recruitment of senior staff, school inspections and the development of the School Improvement Planning

Parent Councils can do all sorts of things, as long as they are representing and acting on behalf of the Parent Forum.

This might include:

• Supporting parents to be involved in the life of the school

• Supporting parents to be involved in children’s learning

• Working with the school on policies (positive behaviour, inclusion, health and wellbeing, anti-bullying, anti-racism and many more)

• Working with the school on improvement planning

• Communicating effectively with the Parent Forum and making sure the school communicates in ways that work for parents

• Gathering parents’ views

• Building positive relationships across the school community

• Help to organise clubs, events, activities

## Parent Council Roles

The following roles were elected as part of the Friends of Sinclairtown Annual General Meeting (AGM)

**Chair – MG**

The role of the Chair is to guide the parent council to achieve its aims and chair the parent council meetings

**Vice Chair – JS**

**Vice Chair – LM**

The role of Vice Chair is to assist the Chair in meeting these aims and undertake the duties of Chair in their absence

**Secretary – JL**

The role of Secretary is to make arrangements for meetings and prepare agenda alongside Chair. They also take minutes and ensure they are shared with the Parent Forum in a timely manner following a meeting

**Treasurer – TBC\***

\*This position is subject to further information gathering regarding responsibilities and actions.

The role of Treasurer is to manage any proceeds from fundraising activities in conjunction with the school. Ensuring accurate records are maintained

## Coming Soon

The group had a really engaging and collaborative chat about the importance of fundraising, both in support of the school and as an independent parent council. There are some great ideas and we cant wait to start organising some fun things for you all in aid of raising funds for the children.

# Parent Engagement

As always, we cant do this without the help of our amazing parents across the school. The main way to interact with us is via the [‘Friends of Sinclairtown’](https://www.facebook.com/groups/1697467813828197) Facebook page. This is a closed group and is a space for ideas / asking questions / sharing school news/ sharing community activities and so on. If you are not part of the group, we hope you can join us.

MG and JS are group administrators so please reach out directly if you have any questions

**Reminder** – This is not the platform to air any issues/concerns with the school – please raise these directly with school staff.

To aid in engagement and accessibility, we are going to be trialling having a MS Teams link available for the next parent council meeting. This means you can join remotely, submit questions and there will be a recording to follow up in free time. We hope this helps parents engage who cannot attend in person but do still want to be involved.

If you are interested in getting involved – in whatever shape or size, please reach out

Next Meeting:TBC