

Parent Council meeting

13th May 2025

Attendees: Luisa Walker, Donna Henderson, Amanda Fyfe, Samantha Somerville, Eleanor English, Naveedah Mohammed, Stephen Humphries, Ross Blanchflower, Nicole Hendricx

Apologies; Karen Stewart, Kirsty Leonard, Jenifer Wilkie, David Adamson. Haajira Hussain

Actions/update:

- Members to Review minutes from previous meeting and supply comments/feedback
- Vests with Masterton primary school logo were donated from the parent council. 20 vests in various sizes. Discussion on numbering vests and having a logout/login system was discussed to keep track of vests issued.
- Luisa to send the Artwork used for the Vests to the school in case the format can be used for school purposes.
- Asda Cash pot received 13th March 2025 £672.10
- Further to the request from the school for playground equipment the PTA made a donation of equipment. This was decided by a poll between members for the spend. Cost of equipment provided was £173.53. Ms English detailed the equipment has already been used well by the children in the quad and playground and is used at first break – There is discussion on asking the pupil council to arrange the tidy up of the equipment so it could possibly be made available at lunchtime.
- Trolley donated at the last meeting is looking forward to its first outing at the Gala at the end of June, although its available for other instances.
- Treasury detailed that the baubles and increased roll will require additional budget for the bauble costs. Prior years have benefited from a very good discount and as yet this is not available for the PTA to utilise.
- Masterton Behaviour policy and a number of other policies have been placed on the School website.
- Photos at school events – This was discussed again, and photos are prohibited at school events unless authorized.

Head report

School is 18 years old. In 7 years time the school will be managed under fife council rather than a Private Finance Partnership.

2025/2026 P1 intake is 65 pupils

School reports are in a new format this year 2024/2025 – no tick boxes this year and more comments based.

2025/2026 School roll will be biggest it has ever been- expectation is 15 classes for a roll of approximately 440 children

More plans for sports in the 2025/2026 academic year for pupils including: tennis coaching for P3 and P4/ Athletics for P4 and P5

FROMPS – Posters leaflets for advertising and looking for new volunteers

Fundraising ideas – Alongside the discos ideas for future events may be:

Afternoon Tea event / Bingo event

Halloween disco 2025 discussed dates due to P7's being on residential. Provisionally discussed 31st October.

Meeting provisionally discussed for 26th September to discuss Halloween disco and logistics. Concerns were raised that the Easter disco had some logistical concerns. Hopefully this meeting can address and reduce risks. To be confirmed.

Easter disco was a success raising £512.74 in profit.

Mr Humphries requested all FROMPS events for the school year to be agreed in advance at the start of the school years 2025/2026

New members required for Parent Council and for FROMPS.

Treasurers Report

Bank signatories required- Suggested Sam and Ross be added as signatories. Needs to go to a vote as Luisa will be removed from the banking system over the summer holidays once new signatories have been set up and authorised.

P7 event - £350 donation – last year we paid for an invoice to this value. Will this be the same or a donation –

VAT recovery – enquired to the school if they are able to recover VAT on “petty cash” items as this would reduce costs of 20% if the school can recover the VAT of invoices in the school's name.

Gala Committee

Donation – pending awaiting requirement from Gala rep so far they get 50p per ticket to go towards the “extras” Gala will take place on Saturday 28th of June 2025. Theme – carnival.

Advertising –

FROMPS – a number of the core team are aging out of the school and could do with a good mix across all school years.

Parent Council

Luisa Walker, David Adamson and Amanda Fyfe will be leaving the council as their children enter high school. This will leave the positions of Chair and Vice Chair along with the gala rep vacant. Luisa thanked the Parent Council and the school their support over the years and thanked David and Amanda for their support in their roles.

The current positions need to be in place for 2025/2026 for maintaining the parent council.

Chair.

To support the current filled positions the following posts would also require support:

Vice Chair, Vice secretary.

No one came forward to take up the Chair position therefore Donna Henderson (treasurer) will care take this role until one could be found. Nicole Hendricx has offered to become Vice Chair therefore the current membership include:

Temp Chair- Donna Henderson

Vice Chair – Nicole Hendricx

Secretary- Jenifer Wilkie

Vice secretary – vacant (not essential to committee but welcomed)

Treasurer – Donna Henderson

FROMPS REP – Stephanie Blanchflower and Samantha Somerville

GALA REP – Vacant

Parent members x 8 (Ross Blanchflower, Karen Stewart, Kirsty Leonard, Haajira Hussain)

School co-opted positions – Stephen Humphries, Eleanor English, Naveedah Mohammed.

All visitors welcome – no voting rights

Date of Next Meeting – Donna will meet with Stephen in the new session to arrange meeting dates.
One Meeting per term plus AGM.