

## 1. Name and Aims:

- **Lochgelly South Primary PTA**
- The objectives of the PTA, are supporting the school, promoting education, and raising funds.

Our vision is of a happy environment where we are:

- Working Together
- Learning Together
- Achieving Together

We strive to achieve this through the values of:

- Relationships
- Respect
- Responsibility

Our aim is to work together to:

- Make everyone feel welcome and included.
- Provide a safe and nurturing learning environment.
- Ensure there are opportunities for positive and supportive relationships to develop.
- Create interesting learning experiences to meet the needs of all learners.
- Support each child in improving their attainment.
- Strive to meet the needs of all learners.
- Encourage each child to give their very best effort.
- Recognise and celebrate children's good behaviour and choices.
- Promote pupil participation and involvement in decision making regarding all aspects of school life.
- Support each child in recognising and celebrating their achievements.
- Build links with the local and wider community.

## 2. Membership:

- All Parents, Guardians and Teachers are allowed to join the PTA.
- Speak to a member of the PTA or one of the teachers.

### 3. Governance and Structure:

- **Chair** : Debbie Patterson
- **Vice Chair** : Jo Hood
- **Secretary** : Steven Tervit
- **Treasurer** : Lewis Jones (Teacher)
- **Other members** : Lousie Parker, Jodie Salmond, Tracy Hughes, Kelly Smith, Lorraine Taylor ( HT) , Helen Campbell (DHT)
- **Committee**: All PTA members are required to attend at least 1 meeting in a school year. All members are required to help out at any event being run by the PTA. All members are required to wear their PTA lanyard at events.

### 4. Financial Matters:

- **Funding**: PTA funds will be raised via Fundraising, donations and by applying for community funds
- **Spending**: Funds are used to benefit the children via supportive learning, buying equipment, supporting the children with their outdoor learning, helping to pay for p7 leavers hoodies and school trips .
- **Account Keeping**: Bank account with Bank of Scotland, Mr Jones received statements and we get a budget update at every meeting.

### 5. Meetings:

- **Frequency**: PTA meetings are held once a term within the school building.
- **Agendas**: School PEF , school business, any events we have coming up, budget.
- **Minutes**: Minutes are taken by Steven on the day and then are available for the school community.

### 6. Amendments:

- **Process**: If the constitution needs to be changed for any reason, it should be done at the next PTA meeting so all members are in agreement.