

Lochgelly South Primary School & Nursery
High Street
Lochgelly
Fife
KY5 9LW



01592 583 444
E-mail: lochgellysouthps.enquiries@fife.gov.uk

Quality Assurance
Making Improvements & Complaints Procedures
2022-23

We consistently make every effort to improve the quality of our nursery and school experience for your child and we would appreciate any suggestions that you may have to contribute to this. Please do not hesitate to discuss these with Mrs Lorraine Taylor, the Headteacher or other members of staff as appropriate.

Similarly, if you have cause for complaint, you should firstly contact Mrs Taylor to arrange a meeting to discuss your concerns. Following discussion with you it is hoped the matter will be resolved to the full satisfaction of all involved.

If you believe that your concern has been left unresolved, you may then feel it is necessary to take the matter further by putting your complaint in writing and sending it to:

Nursery & School Complaints

Lesley Henderson
Education Manager,
Rothesay House,
Glenrothes, Fife
KY7 5PQ
Tel: 03451 555555

Nursery Complaints only

Care Inspectorate,
South Suite,
Ground Floor,
Largo House,
Carnegie Avenue,
Dunfermline, Fife
KY11 8PE
Tel: 0345 600 9527