



Lawhead Primary School & Nursery

Friday 23rd January 2026



'Aiming High'

Embracing Challenge, Nurturing Creativity, Being Responsible, Showing Respect, Celebrating Achievement

What's Happening Next Week?

| | |
|----------------------------|--|
| Monday 26/01 | <ul style="list-style-type: none">• Burns poetry judging – AM from 10am• P6 Bikeability – Group 2• P4 National Standardised Assessments – will be completed this week – follow this link to find out more - Parents and Carers |
| Tuesday 27/01 | <ul style="list-style-type: none">• PM – P2 Outdoor Learning – please ensure your child has warm clothing and sensible footwear for an afternoon outdoors• After-school Netball club with Miss Hippisley and Mrs Simpson, 3.15pm - 4.15pm |
| Wednesday 28/01 | <ul style="list-style-type: none">• Fife Festival of Music – AM – 17 pupils will be attending and performing with Mr Higgins and Mrs Simpson – good luck!• PM – Assembly – whole school |
| Thursday 29/01 | <ul style="list-style-type: none">• PM – P1/2 Outdoor Learning – please ensure your child has warm clothing and sensible footwear for an afternoon outdoors• After-school Football Club with Mr Munro 3.05pm - 4.15pm for selected P6 and P7s |
| Friday 30/01 | <ul style="list-style-type: none">• Walking bus – sign up using this link - https://forms.office.com/e/5rF8v3vJjF• Lunchtime Scripture Union• Lunchtime cross country club |

Parentwise Survey:

This week all parents will have received an email regarding the Parentwise survey. All parents are encouraged to share their views and provide feedback on the educational experience of your child/ren.

<https://www.smartsurvey.co.uk/s/Parentwise2026/>

Class SWAYs for 2025-2026:

| | |
|---------|---|
| Nursery | Please view your child's See Saw account for updates on your child's learning and nursery experiences. |
| P1/2 | https://sway.cloud.microsoft/hFpwupdrKTI2DiY?ref=Link |
| P2 | https://sway.cloud.microsoft/a544d8mpXlcfOrdk?ref=Link |
| P3 | https://sway.cloud.microsoft/pqga2z9TXkB5T9GW?ref=Link |
| P3/4 | https://sway.cloud.microsoft/xoLFVRLgtraF3SOM?ref=Link |
| P4/5 | https://sway.cloud.microsoft/Eo9oglCxIbrJwSkU?ref=Link |
| P5/6 | https://sway.cloud.microsoft/oz9rkJaUawopLTvm?ref=Link |
| P6 | https://sway.cloud.microsoft/bS9V5sF2lYtbedWk?ref=Link |
| P7 | https://sway.cloud.microsoft/EEhfKrvZuVPWP16C?ref=Link |

Follow this link to view our school annual calendar on the school website:

[\(Information For Parents: | Lawhead Primary School and Nursery\)](#)

Nursery and School Enrolments for 2026-2027

Early Learning and Childcare (Nursery) applications for 2026- 2027 are now open and will close end of day 31st January 2026 [Nursery Places for 3 and 4-year-olds | Fife Council](#)

Primary 1 Applications for August 2026 are now open and will close on 15th March 2026.

[Enrol in primary school | Fife Council](#)

S1 Placing Requests for August 2026 are now open and will close on 15th March 2026.

[Enrol in secondary school | Fife Council](#)

Attendance Monitoring:

Mrs Bain has now completed the review of all pupil attendance across term 1 and 2. The aim is for all pupils to have school attendance of 95% or above. We would never expect a pupil to attend school if they are too poorly to do so and appreciate that sometimes time off school is needed for exceptional circumstances. Please can parents review their child's attendance record which can be viewed via the Parents Portal app to ensure that the records we hold are correct. Mrs Bain will be contacting families where attendance has fallen below 90% or where there are concerns regarding patterns of attendance or punctuality.

Open Afternoon – Tuesday 10th February – 1.45-2.45pm:

We are looking forward to welcoming parents/carers into the school for our next open afternoon. You will have the opportunity to enjoy some topic related learning in class with your child and the pupils will also be sharing their Scottish country dancing in the school hall. Closer to this date we will send out further details around timings for the dancing in the hall and where to sign in/out. We hope you can make it.



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ALL AGES: 18:15 TO 19:15
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ST ANDREWS, KY16 9LB**

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Early Years in Fife

**Important information
for parents and carers**

**Applying for a nursery
place for 3 & 4 years old
children in 2026/27**



**Was your child born between
1st March 2023 and 29th February 2024?**

**Do you want your child to attend a
Fife Council Nursery between
August 2026 and July 2027?**

- If your child does not currently attend nursery (academic year 2025-26) or
- if your child has a 2-year-old placement or
- if you are looking to change your child's current placement type you must complete an application form online at www.fife.gov.uk/elcplaces between 15th December 2025 and 31st January 2026.

You will be able to apply for a funded early learning and childcare place at your preferred private nursery, playgroup or childminder, if they are in partnership with Fife Council. Applications should be made directly to these individual establishments and services. .

Additional Information is available from any Fife Council Early Learning and Childcare facility (nursery/school) or online at:

www.fife.gov.uk/elcplaces



Fife
COUNCIL



PRIMARY ONE APPLICATION

PROCEDURES

Our online enrolment system for pupils due to start primary one in August 2026 is now open for applications.

All parents/carers of any child eligible to start primary one in August 2026 should submit an enrolment application online at www.fife.gov.uk/applyforaschoolplace.

This straightforward system allows parents/carers to use the step-by-step form from a smart phone, personal computer or tablet. The system is available 24 hours a day.

You will also be able to upload verification documents via the system too.

These documents include:

- birth certificate of child
- council tax notification letter
- evidence of current address e.g. gas or electric bill, driving licence or benefits letter.

Applications close at midnight on 15th March 2026.

EDUCATION DIRECTORATE

To all Parents/Carers of
nursery aged pupils

Shelagh McLean
03451 555555 ext. 444229

Your Ref
Our Ref: SMcL/KL

7 January 2026

Dear Parent/Carer

Primary One Enrolments – Online Application Process

Our online enrolment system for pupils due to start primary one in August 2026 is now open for applications. All parents/carers of any child eligible to start primary one in August 2026 should submit an enrolment application online at <https://www.fife.gov.uk/services/apply-for-it-online/apply-for-a-school-place>. The system is available throughout the day and night.

This straightforward system allows parents/carers to use the step-by-step form from a smart phone, personal computer or tablet. You will also be able to upload verification documents via the system too. These documents include:

- birth certificate of child
- council tax notification letter
- evidence of current address e.g. gas or electric bill, driving licence or benefits letter.

For any parent/carer who does not have access to a smartphone or personal computer, your catchment primary school can still email or post out a form and verification documents can be checked by the catchment school through a scheduled appointment.

Before accessing the online form, you will need to set up a mygov.Scot “myaccount” at www.mygov.scot/myaccount, if you do not already have one. Once you have set this account up, you will then be able to enrol your child(ren) or make a placing request using the online form. To help you create a mygov.Scot account we’ve made a short ‘how to’ video which you can watch at www.fife.gov.uk/services/apply-for-it-online/apply-for-a-school-place/enrol-in-primary-school.

Any parents/carers who would like to request that their child attends a school outwith their catchment area, commonly known as a ‘placing request application,’ can also do this using the same online application process. Further information for parents/carers on the process for managing placing requests can be found within the School Admissions Policy, listed within publications at <https://www.fife.gov.uk/services/apply-for-it-online/apply-for-a-school-place>.

The deadline to enrol your child(ren) for Primary one is midnight on 15th March 2026.

The deadline to apply for a placing request application is midnight on 15th March 2026.

We would, however, appreciate if you could apply online at your earliest convenience to give school staff the opportunity to process all enrolments/placing requests as quickly as possible.

Yours faithfully,

Shelagh McLean

Shelagh McLean
Head of Service, Education Directorate



Children's services phone line

Fife Health
& Social Care
Partnership



**Do you have
questions
about how a child or young
person is developing?**

**Contact the children's services phone line
if you are a parent, carer or professional
looking for advice and support.**

We have members of the following teams
available to take your call:

- Speech and Language Therapy
- Occupational Therapy
- Physiotherapy
- Neurodevelopmental Team
- Child Development Centre

Call 01592 226699

Tuesdays 10am-12 noon and Wednesdays 2pm-4pm

