Largoward Parent Council Meeting

# Parent Council Meeting

**Date**: Tuesday 9 May 2023

**Time**: 18:30

**Location**: School

# In Attendance

Chris Law (Chairman), Adam Lawson, Donna Bain (Headteacher), Stuart Stenhouse (Secretary), Rebecca Murdoch (Treasurer)

Apologies – Leanne Law, Jen Smith-Spiers

**Chairman’s Report**

Chris noted thanks for the Easter Egg hunt, Mrs Bain confirmed all the children had a great time.

He also thanked the Lawhead Parent Council for inviting the children to the disco, all had a great time.

Further comments around the school garden tidy-up are noted below.

**Secretary’s Report**

Previous minutes sent, a couple of follow-up actions are discussed in the sections below.

**Treasurer’s Report**

Rebecca provided signs for the babybel collection, Mrs Bain shared these in the newsletter. Packaging should be handed into the school and will be collected to support funds.

Further challenges around the bank names and forms, Adam and Rebecca to look over these and try again to get resolved.

# Headteacher Report

**Staffing Update and School Roll**

Currently we have one confirmed new P1 for August 2023. It is now almost certain that we will be a single P1-7 class for Session 2023-24. This will be taught by Ms Lloyd and Miss Morrow. Further details and confirmation on staffing for next session will be shared before the summer.

Mrs Bain also confirmed that she has applied for a probationer, this will not be confirmed whether successful until the start of the new term.

**End of Session Reports**

These will be issued to parents on Friday 17th June. They will follow the same format as previous sessions. A new reporting format is under development and will be used next year for reporting.

**P7 Transition to S1**

Enhanced transition visits have started to Madras on alternative Tuesday afternoons. The P7’s will also have 3 days at Madras on 13th-15th June.

The following visits to Lawhead for the Largoward P7’s to spend time with the Lawhead P7’s have also been scheduled:

· Monday 22nd May – AM – visit from Madras guidance team and join in a PE lesson

· Monday 29th May – PM – art lessons

· Monday 19th June – Full day at Lawhead – technologies, PE and art

A chat around the structure of the school/classes at Madras and believed to be 9-10 classes of around 250 S1’s. They will do subjects as a class for S1-S2 but also have ‘sets’ for specific lessons which require less to be in the class (usually hands-on subjects). The children make their choices for subjects in S3.

**P1 Transition**

Over the course of this term our new P1 pupil will have the opportunity to visit several times and will also be invited along to Sports Day.

**Plans For Sports Day:**

Sports day is scheduled for Friday 16th June with a contingency date of Monday 26th June in case of poor weather. Plans and timings for the day are still to be confirmed but we will be having potted sports in the children’s houses and a selection of races. More information to follow.

The school will provide juice and ice cream/ice lollies for after.

A question around joining Lawhead at the University was raised. Mrs Bain said this was not possible as the track is closed for renovation.

**Preparation for Single Class**

In preparation for being a single class after the holidays the P4 pupils have started joining P1-3 for morning lessons. Over the next few weeks, the P5 pupils will then also join in with this. While the P7 pupils are at Madras for their transition visits on 13th-15th June it is our intention for the P1-6 pupils to spend the full three days as a single class. It will be a big change for the pupils to return to being a single class and we want to help prepare them for this change.

**Promoting Positive Relationships and Behavior Policy**

The draft policy was shared with parents at our last Parent Council meeting. The policy has now also been shared with pupils and staff. A copy was shared along with this update. The PTC went through the policy again for a final review in the meeting.

The aim to launch the policy officially in June.

We then need to update our anti-bullying policy and begin developing our equalities and diversity policy.

ACTION: Anti-bullying policy to be added to the next agenda

**Standards and Quality Report and School Improvement Planning**

We are now in the process of evaluating our progress for this session and this will be shared in our standards and quality report for session 2022-23. Mrs Bain shared further updates at the meeting on progress, these include:

Good progress on writing which was a key area of focus, more to do on numeracy and outdoor learning.

1 + 2 Languages (English + French/BSL) Good work but still looking to secure resource support for BSL. Confirmed French is chosen and structured with guidance from the high school to support future learning.

Mrs Bain is going to collate and submit the evidence for the digital school certification as there has been enough work done now.

Some items were put back to focus on the behavior work

A discussion around how to gather parent feedback was had to support this, Mrs Bain is going to create a questionnaire form and share on the Facebook page as this tends to attract a better response. Also looking for any feedback on how to increase communication.

Chris asked around the questionnaire for parents skills that Lawhead had created, plan to share and extend to Largoward.

# Other Items

# Leavers Items

Discussed the leavers gifts. Hoodies to be ordered, children to choose sizes. A few suppliers were discussed and price options. The children also receive photobooks with pictures from their time at school, both provided by the PTC. The school also provide gifts.

There will be a leavers assembly on Wed 28 June at 2pm. All are welcome, the PTC to provide refreshments.

ACTION: Arrange refreshments (juice, tea/coffee, biscuits) for leavers assembly

ACTION: Confirm supplier, prices and sizes for jumpers, get info from children and order URGENT

ACTION: Adam to check with Vicky supplier for leavers books, arrange and order

ACTION: Mrs Bain to get Miss Stewart to collate pictures to provide to PTC to create books

# School Garden

A number of parents and children attended the school garden and tidy-up during the holidays. A number of tasks were completed including; weeding, moving planters, adding new troughs at front of school, relocating/planting tree, planting bulbs, edging of the path/summer house and general tidy.

Further work was not completed due to time and weather including; painting of wooden structures, bike rack, path/gravel addition and fixing the roof of the shelter. A further date is to be planned to schedule these and looking to source items including paint, wood and gravel.

ACTION: Chris to arrange date for second garden tidy

ACTION: Chris to confirm sources for wood/gravel/paint

ACTION: Rebecca to arrange date for collection of log for bike rack

Mrs Bain also confirmed that the children have planted veg in the raised beds as part of the garden work.

# Next Meeting

The next meeting was agreed to be Tuesday 13 June at 6.30 pm.

ACTION Stuart to follow-up and confirm date/agenda.