

# LARGOWARD PARENT COUNCIL MEETING MINUTES



**Date:** Monday 14<sup>th</sup> June 2021

**Time:** 18:30

**Location:** Teams Meeting

## **In Attendance**

Mrs Bain (Head Teacher), Adam Lawson (Chairperson), Vicky Lothian (Treasurer)

Apologies – Stuart Stenhouse, Leanne Law (Secretary), Chris Law

## **Reports**

Chairperson – Nothing to report

Secretary – Nothing to report

Treasurer – Nothing to report.

## **Notes**

- Amendment to previous minutes – Vicky Lothian was in attendance and shouldn't have noted as an apology.
- Leavers preparation – Hoodies ready to go. Vickie looking for photos of Malachie doing gardening for the autograph book, Mrs Bain to chase up getting photos emailed over to Vicky.
- Nicole has asked to bring in their polo shirts to be signed on the last day – no issues.

- Leavers assembly – unfortunately no parents allowed, this is happening in the school on the afternoon of the Wed 23<sup>rd</sup> June.
- While Malachie & Nicole are at Blown Away, the children will prepare their part in the leavers assembly. In terms of gifts they will receive the traditional dictionary, a Largoward mug filled with goodies.
  
- Head Teacher Report:
  - At the most recent head teachers meeting, no changes planned for the current Covid risk assessment for the new school year. May change but planning as it stands just now.
  - Mrs Bain to send out a back to school guide in August to remind everybody of Covid rules.
  - Classes for next session, letters went out with school reports stating 2 classes planned. Miss Lloyd is P1 to P3 Mon, Tues, Wed; 2<sup>nd</sup> teacher to be confirmed for Thursday & Friday. Mr Mitchell to be fulltime teacher for P4 to P7 class. Currently sitting at 19 pupils which is right on the border for qualifying for 2 classes! Must remain at 19+ pupils on census to remain at 2 classes for the year. Fife council staffing to make decisions on staffing if number drop down below 19 before the start of the new term. 2 P7's moving to high school and x5 P1's joining, however x2 further pupils are leaving the school which results in x19 children for next year. Staffing remaining fairly stable.
  - We have been allocated 25 PSA (pupil support assistant) hours by Fife Council as part of the covid recovery plan; the decision has been made to use these hours for Mrs Miller to become fulltime after summer. This has created a 20hour vacancy for another PSA. The position has been advertised with a good response and interviews to take place on Tuesday 22<sup>nd</sup> June. The hope is to have 2 small classes with 2 teachers and 2 PSA's and Mrs Emberton continuing as support for learning.
  - Pupil Equity Fund - Annual funding to help close the attainment gap; we are getting £5000 this year (15% Covid increase). Some of this is being used to increase Mrs Miller to fulltime and some for targeted work – kitbag, introducing an anxiety management course for anxious children. x3 new laptops have been purchased so each child has their own laptop based on increased numbers coming. Additional roleplay equipment is planned to be purchased to help early years literacy.

- School improvement plan / standards and quality report are in progress. Priorities identified are 1. Developing our curriculum rational which all schools must have but currently we don't. 2. Writing – Covid lockdown and homeschooling has influenced children's writing. 3. Further developing our outdoor learning and education.
  - Transitions – Everything going well with the P1 transition process. Every week a sway presentation has been emailed to parents. Go ahead given for an in person visit to take place on Tuesday 22<sup>nd</sup> June (Outdoors). P7's not allowed to visit the new school before summer but will have a virtual assembly on Monday 21<sup>st</sup> June.
  - School Uniform – Relaxed approach this year due to Covid but keen to relaunch the school uniform in August.
  - Thank you to Parent Council for the help and support. Looking forward to the next session.
- Bikeability Scotland – Adam received letter from Bikeability Scotland about cycle training for the children. Mrs Bain, having had previous experience organizing Bikeability sessions explained the need for either two members of staff or one staff member and one parent to deliver the session. Adults must have bikeability training to deliver the sessions. Due to Covid guidelines it may not be possible to offer this at present but hopefully something that can be offered in the next session.
- AOB – Children have been spotted within school grounds in evenings and weekends, climbing on sheds, disturbing neighbours and displaying antisocial behavior. Mrs Bain suggested this should be reported to Safer Communities or community police. The pixie house will be locked up in evenings and weekends to discourage misuse and residents in Largoward are urged to report such behavior to Safer Communities or the community police.
  - Mrs Bain gave thanks to the Parent Council for helping her settle in to Largoward PS and for work they have done over the passed (difficult) year.
  - AGM – scheduled Monday 6<sup>th</sup> September 18.30