

# KIRKCALDY HIGH SCHOOL



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Date: April, 2025

Our Ref:

Dear Parent/Carer

## SQA Examinations 2025

This session, the SQA examinations will take place from **Friday 25 April to Friday 30 May, 2025 inclusive**. Please note - Study Leave for all S4-6 pupils will start on **Thursday 24 April to Friday 30 May, 2025 inclusive**. As previously indicated, National 3/4 assessments are internally assessed and have been ongoing during the year so for several pupils there will be no formal exams. Pupils can undertake work placement during this time with the relevant paperwork completed. There will also be employability/wellbeing sessions and information will be shared after the holidays.

As you will be aware pupils have had access to Study Support and an Easter revision school this year. In addition there will be Masterclasses for all subjects prior to the SQA exam for pupils to have a "last push" with support from staff. Please encourage your son/daughter to attend and maximise their chance of success. Please note the following :

**Mon 21 April to Wed 23 April inc** – all pupils attend school as normal (Separate arrangements for S6 on Wed 23 April)

**Thurs 24 April** – Masterclass for pupils doing Computing Science

**Thurs 24 April to Fri 30 May inc** – Study Leave for all S4-6. No exams on Mon 5 May (Holiday)

**Fri 30 May** – S5/6 Induction, more information to follow (RMPS exam)

**Mon 2 June** - Holiday

**Tues 3 June** – Inset Day

All pupils will attend an Assembly on Fri 4 April re arrangements, expectations and conduct during the SQA exams. They have also been issued with an individual timetable and their Scottish Candidate Number (SCN). Please be aware that if mobile phones, ipods etc disturb exams, pupils will be extracted from the exam. It is advisable therefore that all electronic devices are left at home during the exams. **Please note** : Pupils should wear **school uniform** and **arrive early** for their exam. They should have their **SCN** and **seat number** to hand.

Pupils can attend the breakfast club (50p for tea/coffee/cereal/toast) and pick up water and muffin or fruit (free) on the **day of their exam only**. Please give your name to the staff in the dinnerhall. Before exams or between papers pupils must use the dinnerhall and not wander round the school. If they need to see a teacher for study they should attend the masterclass or attend their class at the usual time on their timetable and staff will assist them.

## Exceptional Circumstances

Occasionally, incidents in life can impact a pupil's ability to attend an exam e.g. severe illness or bereavement and the school can make a submission to SQA through the Exceptional Circumstance Consideration Service. In this instance, please contact Mrs Davidson (SQA Coordinator) or your child's guidance teacher. This requires verified documentation from a doctor and must be processed within 10 days of the exam.

The exams will be supervised by invigilators so behaviour in exams must be of a high standard and all pupils should come prepared with pens, pencils, ruler, calculators, Modern Language dictionaries etc. If you son/daughter is unwell please contact the school office on Tel : 01592 583405.



Rector : Mr Chris McKay



“Respect for Self, Respect for Others, Respect for Learning”

Please encourage your son or daughter to work hard for their exams and attend the Master Classes available. The experience gained during the Prelims earlier this year will be good preparation for the SQA exams and I would like to take this opportunity to wish them every success.

Best wishes

J Davidson

Depute Rector



Rector : Mr Chris McKay

