BUSINESS & COMPUTING FACULTY OF

"TALE 'O' THE TERM"

NEWSLETTER –OCTOBER 23

FIFE COLLEGE VISITS

FIFE COLLEGE – TAKEOVER EVENT

Our **Travel and Tourism** Class attended the Travel and Tourism **Takeover** Event at Fife College.
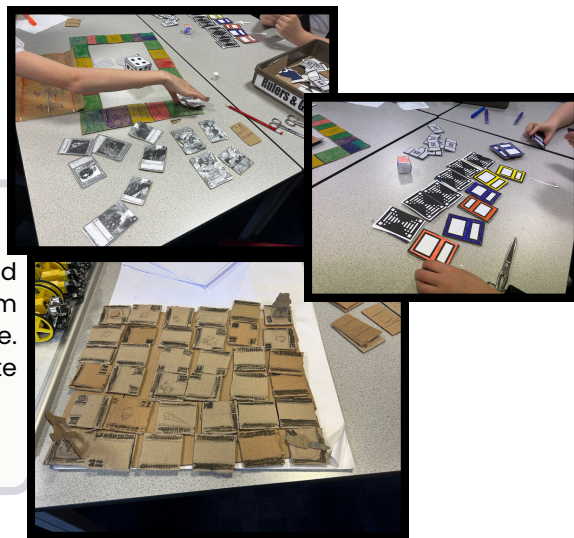

FIFE COLLEGE – BARISTA TRAINING

Our Travel and Tourism Class got **Basic Barista Skills** experience on their visit to Fife College.

BOARD GAME CHALLENGE

S3 GAMES DEVELOPMENT

Our **S3 Game Developers** were busy designing and creating their very own **Board Games**. Each team came up with their own unique, playable board game. The challenge for next term now will be to re-create their games in digital form using **SCRATCH**.

❋ STUDY SUPPORT ❋

S4	**Admin**	Tue 3:15	**Miss Lipton**	D9
S5/6	**Admin**	On Req	**Miss Nessel**	D8
S5/6	**Business**	On Req	**Miss Nessel**	D8
S4	**Business**	Tue 3:15	**Miss Lipton**	D9
S3	**Business**	Wed 3:30	**Mr Caldwell**	D10
N5	**Comp Sc**	On Req	**Mr Turnbull**	D6
H	**Comp Sc**	On Req	**Mr Turnbull**	D6

ADMIN & IT

- **Advanced Higher Admin**
- Presentations and Word Processing. All pupils have completed at least 2 out of 4 outcomes in this unit.

- **S5/6 Admin**
- Theory including the role of the Admin Assistant, Health and Safety and Customer Care. Practical - Spreadsheets.

- **S4 Admin**
- Past Papers.

- **S3 Admin**
- Databases.

DIGITAL TECHNOLOGY

- **S2 Digital Tech**
- Spreadsheets and MidYis Testing.

- **S1 Digital Tech**
- Introduction to Glow and Office 365 e.g Teams, One Drive and Email.

BUSINESS

- **Advanced Higher Business**
- Case Study Practice including Forcefield Analysis.

- **S5/6 Business**
- Understanding Business - Entrepreneurs, Starting a Business, Different types of companies, objectives.

- **S4 Business**
- Operations - Stock control, methods of production, quality control.

- **S3 Business**
- Understanding Business - Entrepreneurs, Starting a Business, Different types of companies, objectives.

- **S2 Business**
- Functional Business areas, e.g, Marketing, HR and Finance.

- **S1 Business**
- Needs and Wants.

COMPUTING SCIENCE

- **S3 N4/5 :** Input-Process-Output/ Assignment/IFs.
- **S4 N5 :** Data rep/Arrays & Fixed Loops
- **Senior N5 :** Input-Process-Output/ Assignment/IFs.
- **Higher :** Modular Coding/Data Structures - Records.

GAMES DEVELOPMENT

- **S3 Games:** Scratch/Board Game Team Challenge.
- **S4 Games:** Design - 5 elements of Design. Unit Completed.

ADMIN & IT

- **Advanced Higher Admin**
- Databases.
- **S5/6 Admin**
- Theory - Security and Time/Task Management. Practical - Databases.
- **S4 Admin**
- Past Papers.
- **S3 Admin**
- Spreadsheets.

DIGITAL TECHNOLOGY

- **S2 Digital Tech**
- HTML.
- **S1 Digital Tech**
- Introduction to Glow and Office 365 e.g Teams, One Drive and Email.

BUSINESS

- **Advanced Higher Business**
- Section 1 past paper practice. External Influences on Business - Multinationals, Government Influence, Technology, Ethics.
- **S5/6 Business**
- End of unit test by November. Then starting Marketing.
- **S4 Business**
- Human Resources - recruitment, selection, training, industrial action.
- **S3 Business**
- Understanding Business - test in December.
- **S2 Business**
- Customer Service.
- **S1 Business**
- Budgeting.

COMPUTING SCIENCE

- **S3 N4/5 :** Fixed Loops & Arrays.
- **S4 N5 :** Conditional Loops/Algorithms.
- **Senior N5 :** Conditional Loops/Algorithms.
- **Higher :** File handling/Algorithms.

GAMES DEVELOPMENT

- **S3 Games:** Kodu/Microbit & MoveMotors.
- **S4 Games:** Media.