



Inverkeithing Primary School Mobile Technologies Policy

This policy has been developed in accordance with Fife Council Education Service guidelines.

We aim to promote the safe and responsible use of mobile technologies in our school and minimise risks associated with their misuse.

This policy applies to mobile phones, smart watches, and location tracking devices such as Air Tags.

General Guidelines

- Mobile phones, smart watches and any other personal mobile technologies including tracking devices should ideally be left at home.
- If brought to school, devices must be switched off and stored away during school hours and not used within the school grounds or building. Devices may be stored in the office for collection at the end of the school day.
- Parents/carers needing urgent contact with their child during the school day should call the school office on 01383 602416. Office staff will ensure messages are passed on promptly.

Location Tracking Devices/ Air Tags

We understand that location trackers can offer reassurance to families, their use in school presents several concerns:

- Unauthorised tracking of pupils or others without consent.
- Unwanted contact due to proximity alerts on Apple devices.
- Disruptive features such as alarms, remote listening, or two-way communication.
- Increased anxiety due to device malfunction or unexpected location changes.
- Safety hazards, including choking risks from small batteries.

Therefore, location tracking devices are not permitted on school grounds, school trips, or off-site events. If a pupil is found carrying such a device, it will be confiscated and returned at the end of the school day.

Managing misuse of mobile devices

If a pupil is found using a mobile phone, smart watch or tracking device during school hours:

- They will be asked to switch it off immediately.
- If necessary, the device will be stored securely in the school office and returned at the end of the day.
- Inappropriate use (recording audio/images, accessing unsuitable content, engaging in bullying) will be investigated.
- Parents/carers will be informed if any audio/visual recordings were made.
- Any inappropriate images or recordings must be deleted from the device.
- Incidents involving bullying or harassment will be addressed in line with our Positive Relationships and Behaviour Policy.

Liability

Inverkeithing Primary School accepts no responsibility for loss, theft, or damage to personal mobile devices brought into school.

This policy will be reviewed annually and communicated to all stakeholders. Any updates will be shared via school newsletters and the school website.