

# *Freuchie Primary School and Nursery Travel Plan*

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**Issue No:** 4

**Date of issue:** November 2023



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## INTRODUCTION

### School background

We are situated in the centre of the village and our catchment takes in Freuchie and the surrounding area. As well as the main building we have hatted accommodation which holds a classroom and a dining area. We have use of the church hall for PE. We make use of the playing fields next to and across the road for PE.

Currently we have four composite classes and a nursery.

We have a wide variety of extra-curricular activities such as singing, football, art, rugby, recorder, ukulele, gardening, dance and cricket. These activities are run by Active Schools coaches, school staff and the pupils themselves and vary from year to year.

Each year P7 pupils have the opportunity to go to Lagganlia Centre for Outdoor Education which is situated in the Highlands not far from Aviemore.

We are always pleased to meet with parents and prospective parents who may wish to discuss any aspect of the school with us.



### School Location



### School Site Audit

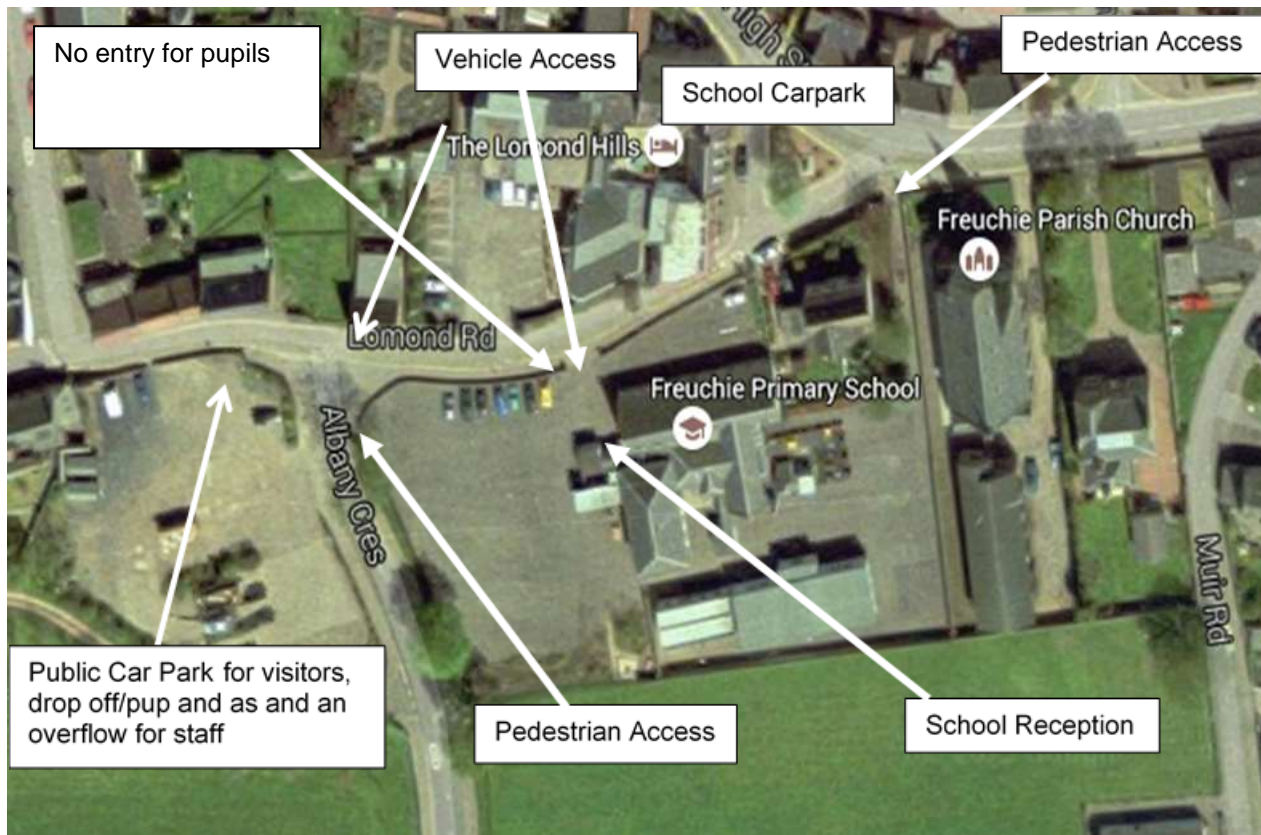
There is only one vehicle access and egress point into the school from Lomond Road. Pedestrian access is possible from three locations which are Albany Crescent, Lomond Road and beside Freuchie Parish Church on the High Street. Last year our JRSO team trialled reducing this to two entry/exit points at Albany Crescent and High Street only. The JRSO team hope this will stop children from using the car park

as an entrance due to the dangers of moving cars. Parking in the small school car park is for a limited number of staff only; all other vehicles should park in the public car park adjacent to the school off Albany Crescent.

We have a school crossing patrol who is in post each day at the following times:-

- Morning Shift - 08.30 am to 09.10 am.
- Lunchtime Shift - 12.30 am to 1.25 pm.
- End of School day Shift - 2.55pm to 3.25 pm

### School Site Plan



### Travel Arrangements

#### **Pedestrians**

There is a pavement around the perimeter of the school and pedestrians should make sure that they use this safely and avoid spilling onto the road as it is narrow. Pedestrians should only access the school from the designated entry points which are the gate on Albany Crescent and the gate next to the church on High Street.

#### **Designated Entry Points**

Pedestrians should follow the local footpaths to the school where there are 2 designated entry points which are from Albany Crescent, and the High Street (as shown on picture 1 above).

There is no longer an entry or exit point on the Lomond Road entrance as this is the entry and exit for the school carpark with cars moving about regularly and particularly when children are coming to and from school. Pedestrians also need to be aware of the peak times at the start and the end of the school day when there will be an increase in the volume of vehicles outside of the school. All vehicles should park in the Albany Crescent car park.

Entry into the school building is through the main door via the entrance on Albany Crescent or High Street however, visitors and parents arriving during the school day (after 9.15 am and before 2.45 pm) can use the Lomond Road entrance ensuring they are aware of moving vehicles in the carpark.

### **Pupils**

It is very important that pupils set a good example to others, particularly in the spirit of being a safe school. There are a number of site related areas pupils should be aware of:

- That **entry into the school grounds via vehicular access points (Lomond Road) is discouraged**. Whilst this may seem a quick way into the school, it is a breach of the site rules/recommendations and compromises personal safety and the safety of others.
- When using the footpaths – **walk!** This will avoid accidents and will make you more aware of what is happening around you.
- Pupils walking in groups should take this into account and allow other users to pass safely as the pavements are narrow.

### **Drop Off by Car**

There is no designated site drop off for pupils. Parents/carers should not use the staff car park or car park gate area to drop their child or complete a three point turn. There are yellow zig-zag lines in this area immediately outside the school and cars should not park here or drop off pupils.

Parents are requested to drop off their child/children in the public car park off Albany Crescent.

There are no designated car park spaces for parents/carers in the school car park. No vehicle should be accessing the car park (unless disabled access is required), without express permission of the Head Teacher.

### **Staff**

There is one car park within the school grounds and this is strictly for the use of school staff. Drivers should proceed slowly within the car parks at all times (maximum speed of 10mph). Staff must be aware that the car park entrance is sometimes shared with pedestrians and care must be taken on entering and exiting.

Due to the size and layout of the staff car park, staff must act responsibly whilst on the site when parking and accessing the school building. Any issues or incidents when parking must be reported to the Head Teacher. All staff parking in the car park must supply their vehicle registration number so that they can be contacted if there is a need to do so.

If the car park is full there is a public car park adjacent to the school in Albany Crescent.

## **Visitors**

Due to the size of the school car park visitors should park in the public car park adjacent to the school in Albany Crescent (shown on page 3).

Access into the school is only permitted from the main entrance. Visitors need to press the security buzzer located to the side of the main door and wait for the doors to open. All visitors must report to reception and sign in before going anywhere in the school. Visitors are required to leave a note of their registration number with staff. On departure, visitors must sign out at reception and leave the building by the main entrance door.

If visitors need any advice on access or parking before their visit, please call the school reception on 01334 659416.

## **Servicing/Deliveries/Contractors**

Drivers of either service, delivery or contractor vehicles (if they have not been on the site before or obtained instruction in advance) should report to the reception desk in the main building to advise the nature of their visit and get clarification on where they can park. Drivers may be issued with a copy of this plan for reference or simply advised on the site rules in relation to the area they are parking at the time.

All drivers are to be aware of the environment they are in and to obey speed limit (10 mph) and ensure they exercise caution and be vigilant when carrying out vehicle manoeuvres in any part of the school grounds.

Before the contractor comes onto site to carry out works by prior arrangement, please ensure you call the school reception on 01334 659416 in advance to agree the most suitable parking location and time on site.

## **Contract Hire Services**

Contracted vehicle drivers (including taxis and minibuses) will have specific instructions given to them through Transportation & Environmental Services, as part of the terms of the contract. However, the following conditions must be followed:

- Taxis may use the two spaces at the front of the staff car park. This area may also be used at the end of the school day by the school minibus.
- Any other minibuses and coaches should park in the public car park off Albany Crescent. Drivers are to ensure that they do not block the entrance to the car park. Pupils are to be escorted to the car park to get on the buses, etc. and then back to the school after being dropped off.

## **Disabled Access**

Disabled access is via the rear door next to the nursery which is accessed from the lane off the High Street beside the church (shown in picture on page 3).

There is no designated disabled parking bay in the car park at the front of the school. However, if anyone with a disability requires to visit the school then please inform the school when they are coming to arrange suitable arrangements.

If visitors, staff or pupils require information on access or any other considerations, they should contact the school reception in the first instance on 01334 659416.

### **Reversing**

Wherever possible, reversing should be eliminated or kept to a minimum (staff can reverse into the car park as long as there are no children present.) Where it must be carried out then drivers, where possible must use a banksman (Contractors, etc.) to assist in any reversing manoeuvre, however if not available then should do the following:

- Reverse slowly, checking mirrors at all times
- Avoid reversing over long distances
- Where possible, reverse into parking spaces rather than out of them
- Keep speed to a minimum and always be aware of pedestrians

### **Outwith the School Grounds**

It is important that the school is a good neighbour to local residents. Parents/Carers and anyone else are encouraged not to park indiscriminately, such as mounting pavements, double parking, stopping on any yellow lines, obstructing access points to streets and driveways and parking near junctions which could cause danger to pupils and other road users.

Accidents can arise if views are obstructed or pedestrians have to negotiate between parked vehicles. In addition, the roads can become congested which results in frustration and delays to services and ongoing journeys.

## **POLICY AND OBJECTIVES**

### **Aims**

The primary aim of the Freuchie Primary School Travel Plan is to:-

- Increase road and travel safety for all travelling to Freuchie Primary and Nursery.
- Reduce the number of pupils, teachers and staff being driven/driving to and from school – therefore improving the safety and wellbeing of all concerned.

### **Junior Road Safety Officers**

Our Junior Road Safety Officers are :- Jack, Ellie and Estha

This is an important leadership role as they are responsible for publishing safe routes to school, active travel and road safety. They will share this information via assembly.

### **Mapping work**

As part of a classroom activity in 2020/21 all pupils marked their routes to school on a large map of the local area. The mapping work enabled the JRSO's to pick out the 4 key routes to school.

**(Key routes highlighted below)**



**Route Audit**

An audit was carried out remotely by Marta Rammage who is the Travel Plan Co-ordinator, Road Safety & Travel Planning for the school. A further audit about entry and exit points took place in November 2022 by the JRSO team with support from Mr Kinnear.

**ACTION PLAN**

The following actions have been identified as priorities to help tackle the issues, barriers and concerns identified above:

<b>Action</b>	<b>Solution</b>	<b>Action Owner</b>	<b>Target Date</b>	<b>Priority</b>
Road Safety Education	Education in school and at home.	School, Pupils and Parents	Ongoing	Medium
Promote the use of identified safe routes to school.	Information given in newsletters and assemblies, JRSO team to visit classes and monitor entry/exit points.	School, JRSO, Mr Kinnear, PSAs pupils and Parents	Ongoing	High
Continue to participate in incentive schemes that encourage sustainable methods of travel to school.	Active Travel Month  Walk to school Week  Bike Week	School, JRSO Committee,	Termly	Medium



Distribute travel plan to the appropriate bodies and make available to parents.	School website for access by all parents, shared at parent council and summarised in the school newsletter. Shared via PC Facebook Page.	School	November 2023	High
Reduce congestion around school gate	Use the large public car park as a dropping off point. Avoid parking on Pavements.	School/Parents	Throughout the year	High
Bikeability	School to consider updated training for PSA.	School/Bikeability officer	Yearly	Medium

### **Monitoring & Evaluation**

The STP will be reviewed on an annual basis by the Headteacher and the JRSO team. Progress will be monitored through participation in the Hands up Travel Tally each September. The school's ongoing commitment to travel planning will be publicised through the school's newsletters and articles to the local press.

### **Distribution of School Travel Plan**

- School Website
- Class visits by JRSO team
- Plan emailed to all parents.
- Parent Council to share on the Facebook page.