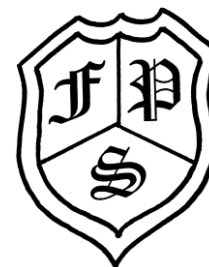


Foulford Primary School Parent Partnership

Minutes of Meeting held Tuesday 12.09.2023

Present: AA, AB, LFi, JJ, LMc, TM, CP, NP, LR, KT, CW CH, SC, JN, WK, HA



Action Points from this meeting

Action	Responsible	Date
Ask Kimberly if she would act as secretary to the group	SC	
Create letter for Bookers, identifying Parent Partnership members	SC	15.09.23
Work on organising the Macmillan Coffee Morning, liaising with SC	LR	
Work on organising the Halloween disco, Liaising with JN	LR	

1. Welcome/apologies

- **Apologies:** AMcC (DHT), PA, CK, LFo
- Welcome to a few new members and to the new Office Bearers

2. Approval of previous minutes

- Looking for a secretary as CK circumstances have changed
- SC to ask Kimberly Hudson from the office if she would be interested in this role
- Louise Ross (Fundraising Co-ordinator)
- Annie Bennett and Kayleigh Thomson happy to support Louise with the fundraising event organisation

3. School Focus - Positive Relationships & Behaviour Policy

- Jac Niven shared that all schools in Fife have been asked to review their Positive Relationships and Behaviour Policy. This is in line with Fife Council updating their policy.
- Looking to have a whole school approach from nursery to P7 and involving all of our children, staff and families in developing nurturing approaches.
- Last session we completed a de-escalation audit and are reviewing the approaches that we used.
- We have reviewed our school values and vision and these are being shared across school and built into everyday work.
- We have created our new Foulford Code and Playground Code which is shared expectations for all children.
- We have engaged with the Educational Psychologist team to develop strategies for our staff to use to support children in recognising and regulating their emotions.
- We are looking at implementing Emotion Works

Parents Feedback: What would you like to help you support your child recognising and regulating their emotions.

- Cogs and a break down of how to use these
- ASN: how could this look/present – to support conversations
- Shared language
- Link to homework task – how are we communicating with parents – what is happening in class
- Bullying behaviours
- P1 talks: Emotional behaviours – P1 parent share changes
- Workshops
- Leaflets – Emotion Works
- Picture book for children: Visuals re: lunch boxes, visuals, gates, - universal support

Support for Learning Teacher

- Looking for volunteers to help support our Toe-by-Toe programme
- To contact the office with contact details if able to support

4. Treasurer's Report

OPENING BALANCE	Apr-2023	Outgoing	Income	£2,161.01
Partnership banner – Vantage Signs	Jun-2023	£42.60		2,118.41
Sports Day donations	Jun-2023		£99.70	2,218.11
TOTAL	Sept-2023	£42.60	£99.70	2,218.11

- Claire Paul is the new treasurer
- JJ shared the details above
- Signatories will be changed to Chair, Treasurer and Fundraising Coordinator
- There needs to be two signatories to sign every payment
- Funding Request forms – School request funding for items that will benefit all children in their time at Foulford
- A school banner was made and will be used to walk in Gala parade going forward
- Sports Day donation made £99.70
- Continue to support with purchase of P7 ties and for whole school Hopscotch Pantomime
- SC to create a letter for Bookers Membership for the Parent Partnership for Friday 15th September
- JN has a booker card that can be used at the moment

5. Fundraising Calendar

Macmillan Coffee Morning – Friday 29.09.2023

- LR shared that we are having a raffle at the Macmillan Coffee Morning
- JJ has emailed Morrisons to see about some raffle gifts
- £1 a strip for a raffle ticket
- Coffee quiz available for adults to buy and then a draw for the winners
- Create a plan for roles
- Have a parent directing parents into hall
- QR code so not just cash needed for donations

- LR to confirm helpers

Halloween Disco – Monday 30.10.2023

- Got decorations for the party
- Look at some games ideas or lucky dip
- JN to be the link with LR for organising the disco

6. Community links

Hazel Anderson is part of the following groups:

Cowdenbeath Community Council

Next meeting is 21st September 2023 (6.30pm – Maxwell Centre) - we can access Councillors at this meeting

- Alec Haddow and Liz Rae will make connections for the Remembrance Parade

Civic Week Meetings

Small volunteer group – Gala has been booked for Sunday 9th June 2024, this is to ensure that the schools can hopefully be involved. They also do the Christmas lights switch on.

Love Cowdenbeath Group – 5 local business volunteers trying to support the high street. Looking to do a Nutcracker Trail and involving local children and groups. More information to follow.

Funds

Wind Farm Community Fund – missed for this year

Four Winds Trust: Applications can be submitted quarterly (*meet tomorrow, but this is not an open meeting*)

Actions:

- SC to attend the Community Council meeting next week and share information with St Brides and Cowdenbeath PS.
- HA will share event information with JJ and will attend meetings where possible.

7. AOB

- No other business

8. Date of future meetings/event

- TERM 2: Monday 13th November - online
- TERM 3: Tuesday 30th January - online
- AGM: Monday 30th April - AGM
- TERM 4: Tuesday 4th June - Fundraising Planning Meeting and new dates