

Welcome



FAIR ISLE
Family Nurture
Centre

PARENT BOOKLET



Fair Isle Family Nurture Centre

Fair Isle Road, Kirkcaldy

KY2 6EG

Tel No: 01592 583484

email: fairislenur.enquiries@fife.gov.uk

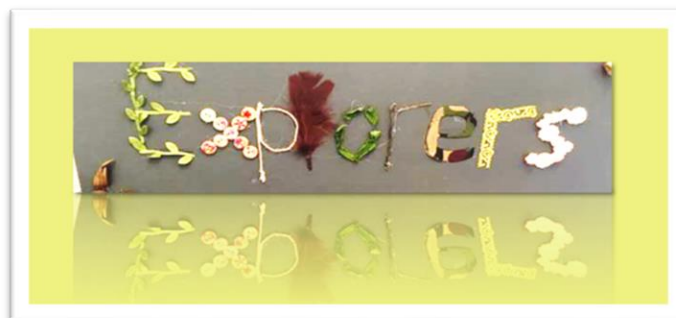
EARLY LEARNING & CHILDCARE

Fair Isle Family Nurture Centre is located at the west end of Kirkcaldy in the Templehall area, operating in a purpose-built building with an amazing outdoor play area. Fair Isle Family Nurture Centre offers term time 9am – 3pm early learning provision for 3 – 5-year olds and under 3s.



**Inventors, Creators & Explorers
Playrooms**

Term Time: 9am-3pm



LEADERSHIP TEAM



Lisa King
Principal Teacher



Sharon Curran
Headteacher



Toni Middleton
Depute Head of Centre



Caitlin Brennan
SEYO (Family Worker)



Jodie Lynch
Early Years Lead
Officer



Keri Gray
Early Years Lead
Officer

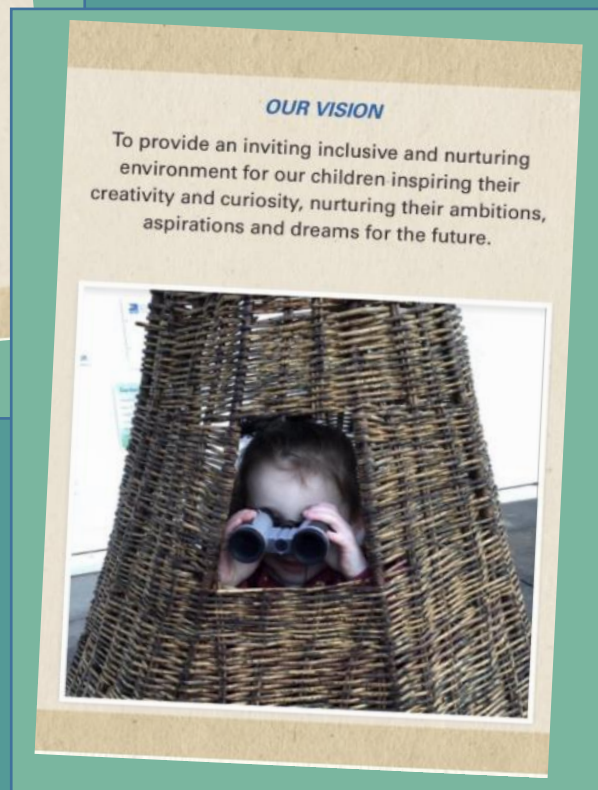


Sharon Ewing
Senior EYO



Jill Mackay
Senior EYO

OUR VISION

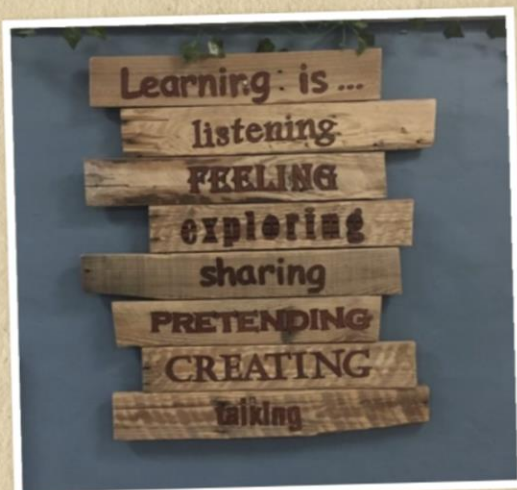


OUR VALUES



OUR VALUES

- Respect
- Achievement
- Independence
- Safety
- Equity



STARTING NURSERY

Our approach to welcoming you to our nursery

BUILDING RELATIONSHIPS

- **Enrolment meeting** - A member of our staff team will complete an enrolment form either during your child's first visit or will arrange a telephone/in person appointment to ensure we have a good understanding of your child's care and learning needs.
- **Transition Visits** – An opportunity to visit the nursery with a parent before the summer holidays, play indoors and outdoors and meet the staff team.
- **Bookbug session** with our family worker Caitlin at 10.30am or 2pm on the 16th June.

GETTING TO KNOW OUR NURSERY

- **Welcome pack** – The welcome pack includes our Parent booklet for parents/carers which gives you useful information on our approach to early learning at Fair Isle Family Nurture Centre. Also included is a **Children's Welcome Story** - By using the welcome story and talking about the photographs this will help support you in preparing your child for starting nursery.

Your welcome pack also includes your child's start date and time, playroom and key worker information.



WORKING TOGETHER



YOUR CHILD'S KEY WORKER - Will get to know you and your child, support settling in at nursery, plan for your child's care needs and learning progression. The time a child takes to settle in nursery varies for each child – we increase session time at the pace of the child, in discussion with parents and keyworkers.

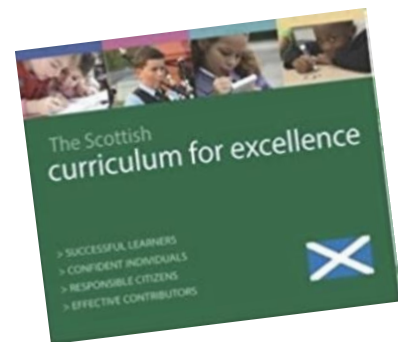
PROGRESS - EYOs track your child's progress in their Personal Learning Journals (PLJs) through significant observation of learning while they are playing in nursery. You will be invited to regular progress chats with your child's keyworker.

CELEBRATING LEARNING – As well as in PLJs we celebrate children's learning on our Facebook page and in learning journals that are available to view at drop off and pick up.

YOUR CHILD'S VOICE - Our EYOS will ask for your child's views and interests to plan learning experiences.

What do children do at nursery?

- Children learn through play.
- We provide a range of learning experiences indoors in the playrooms, outdoors in our garden and beyond our setting at the beach, forest and out and about in our local community.
- We aim to provide learning experiences that develop skills for life and learning that include:
self-management, creativity & enterprise,
communication, working with others and leadership.



We aim to provide high quality early learning informed by **Realising the Ambition: Being Me**.

Our Under 3s experiences are supported by **My World Triangle**.

For our 3–5 year old children our early learning planning is based on the early level of the **Curriculum for Excellence** which has 8 curricular areas; Maths & Numeracy, Literacy & English, Health & Wellbeing, Expressive Arts, Science, Technologies, Social Subjects and RME.

What are Personal Learning Journals (PLJs)?



- This is a record of your child's learning in nursery.
- When your child starts, the key worker will show you how you can add and contribute to the PLJ.
- You will be invited to a progress chat to discuss how your child has settled, the progress they are making and plan their next steps.

All About Me 1

My full name is: _____ Date: _____

The names of my parent(s)/carer(s) are: _____

The language(s) I speak/understand is/are _____

Here I am with my family

Brothers/Sisters

Special Friends

Grandparents or Special Adults

Pets

All About Me 2

Things that might upset me...

My favourite toy/book

Things I like to eat/don't like to eat

Some things you should know about my health

Tick the box that is right for you.

I write with my hand: left ☐ right ☐ undecided ☐

I wear glasses or contact lenses: yes ☐ no ☐

I wear hearing aids: yes ☐ no ☐

All About Me 3

I have attended

Playgroup ☐

Childminder ☐

Homestart ☐

Other Nursery ☐

Other agencies/services who may help me e.g. speech and language, social work, occupational health

Things you should know about my health

I may need to take medicine when at nursery

Yes ☐

No ☐

The parental request for administration of medication form completed on...

I have intolerances/allergies to

Food ☐

Medicine ☐

Latex ☐

Other ☐

My health visitor is

I have had my 27-30-month health assessment

Yes ☐

No ☐

What clothes should my child wear to nursery?



- A pair of wellies – everyday – to enjoy forest, beach, garden visits
- Plimsoles for indoors
- Clothes that will enable children to be independent and that you don't mind getting messy
- A change of clothes in case your child has an accident
- Jacket appropriate for weather
- In summer a sunhat
- In winter hat/scarf/clothes

Remember to put your child's name on everything.

Nursery polo shirts are available to purchase – please ask your Keyworker for an order form.

What are the benefits of outdoor learning?



- Space to explore & take risks
- Encourages complex & diverse play
- Intrinsic part of a child's right to play
- Better handling of uncertainty/coping skills
- Improves mental & physical health
- Connection to nature & living things
- Supports attachment to place or sense of play
- Provides adventure & challenge

We have a Safe Sun policy at Fair Isle Family Nurture Centre that means that children wear sunscreen and hats when outside on sunny days.

We encourage you to apply sunscreen before your child comes into nursery too.





SNACK & LUNCH

LUNCH – Children in for full days are provided with a free lunch.

SNACK - All children are also offered a snack. This includes fruit, yoghurts, toast, crackers & cheese.

Please let us know if your child is allergic to any foods or has special dietary requirements.



ATTENDANCE

If your child is unable to attend nursery then please let us know. Our phone number is [01592 583484](tel:01592583484).

We are required to follow the Fife Council procedure for absence.



ILLNESS

Should you feel that your child has something contagious then please do not send them to nursery and let us know why they are unwell.

INFECTION CONTROL

If your child has had sickness and/or diarrhoea then they will not be fit to return to nursery until 48 hours following their last bout.

CHILD PROTECTION

The welfare of the children is paramount to staff at Fair Isle FNC.

Should a child inform us or show signs that they are at risk from harm we have a duty to report our concerns to either Social Work or Fife Police. This may be done without parental consent.

In Scotland, the Health Visitor is the Named Person for nursery children and we work closely with them to ensure every child is reaching their full potential.

Toni Middleton is the Child Protection Coordinator.



NURSERY WEEKLY DONATION

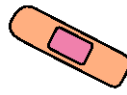
Nursery fund is £1.50 per week. This can also be paid termly if parents prefer.

We use this money to pay for snack, baking, gardening items and resources for our children. It is also used for the Christmas party and gifts for the children.



DONATIONS

Donations of tissues, wipes and liquid soap are very much appreciated.



ACCIDENTS

For minor accidents we will treat with any necessary first aid and advise you of the accident. We keep a full record of all accidents and incidents. Please sign the accident and incident record to confirm you have been told about it.

If your child has a major accident in our care we will contact you and the emergency services. Please make sure we have up-to-date emergency contact numbers in case we cannot reach you.

Any bump big or small to the head area (above the neck) we will always let you know by phone.

How do we communicate at nursery?

We understand that regular communication is important at a time of change. We have put in place a consistent and regular approach which includes;

- **Newsletters** – Keeping you up to date with nursery news & events
- **Noticeboard** – Located outside each nursery playroom to share children's daily learning
- **Facebook** – We have a Facebook page that is updated regularly, celebrating children's learning and sharing useful information for our families
- **Email /Text alerts** – Any additional/urgent information
- **Progress chats** – On a termly basis we will work with you to plan the next steps in your child progress

If you have a query, idea or feedback you can contact us by telephone or via email during normal working hours.

Fair Isle Family Nurture Centre.

Telephone No: 01592 583484

Email: fairislenur.enquiries@fife.gov.uk



What is available
for
parents/carers?



Fair Isle FNC encourages parents to have regular contact with staff. Our staff are always happy to discuss how your child is getting on in nursery and we are available if you need some support or advice.

Our Family Worker Caitlin will continue with our Family Learning Program - in our Newsletter you will receive a copy of the **What's on** that gives an overview of the range of opportunities available to support you and your child with a brief description.

WE ARE LOOKING
FORWARD TO SEEING
YOU IN NUSERY



HOLIDAYS & INSERVICE DAYS 23/24

SESSION TIME

TERM TIME

9am – 3pm

INSET DAYS

14th August 2023

15th August 2023

10th November 2023

14th February 2024

9th May 2024

HOLIDAYS

9th October 2023 – 20th October 2023

21st December 2023 – 3rd January 2024

15th February – 16th February 2024

29th March 2024 – 12th April 2024

6th May 2024

3rd June 2024

1st July 2024 – 20th August 2024

HOLIDAY PLACES

KIRKCALDY LOCALITY

Fair Isle Family Nurture Centre provides holiday places for those children in the Kirkcaldy locality that would benefit from this resource, referred by education or other agencies.