

Help Sheet: Copy Audio Files onto Mantra Lingua Talking Pens

■ Before You Start

If your laptop asks for BitLocker when connecting the pen:

Email Donna.Vause@fife.gov.uk with your device CI number and request to add it to the group for talking pens.

■ Step-by-Step Instructions

- Connect the talking pen to your laptop or PC.
- In 'This PC', click on 'PENpal 148' to find pen files.
- Double-click on AP4 – this is where you will put the book audio files.
- Open Mantra Lingua website: <https://uk.mantralingua.com/>.
- Scroll down and click on Software & Webapps.
- Scroll down and click on Freelink.
- Select 'freeLINK online server by clicking here' (in red type).
- Find the book and correct language – and click 'download'.
- Right-click on 'open file' and select 'show in folder'.
- Highlight the audio file and copy (Ctrl + C).
- Go back to AP4 on pen files and paste (Ctrl + V).

■■ Additional Notes

You can put multiple languages onto a pen.