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School attendance is an important factor in young people reaching their academic potential. Attendance is at the forefront of strategic and schools improvement

efforts. We know that disruptions to Education and family life caused by COVID-19 will have complicated further our efforts to improve school attendance and

for some of our young people acerbated barriers to learning.

Aim: By 31st January 2021, we will increase the class attendance of a targeted group of young people (by at least), one

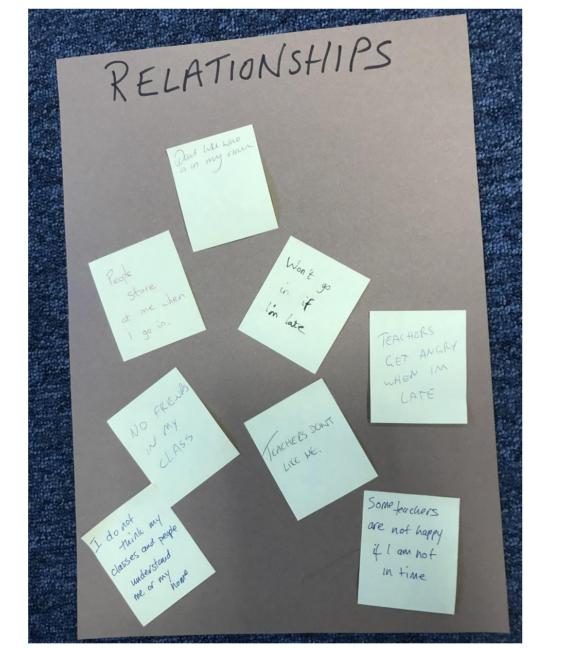
or more class per day, 5 days per week.

Method

A Script for latecomers

- Established an Improvement Team to focus on improving attendance.
- Attended SEIC Intensive Quality Improvement Programme (IQIP2) to develop our understanding of Quality Improvement Methodology and received coaching support to apply this methodology to improve pupil attendance.
- Developed an explicit Improvement Aim and developed a driver diagram (theory of change) to support our thinking and project planning.
- Identified small cohort of pupils (6) to focus improvement efforts on.
- Collected baseline data for targeted individuals over two weeks. Noting if pupil was late, left class, walked out (for every period).
- Collecting baseline data supported us to understand what was normal for this cohort and highlighted barriers to attendance/engagement and flagged flashpoints that were acerbating problems.
- Speaking with the identified cohort also gave us valuable insight.





Following discussion with one of our frequent latecomers, the following script was co-created. It was launched a fortnight before Christmas.

Conclusion

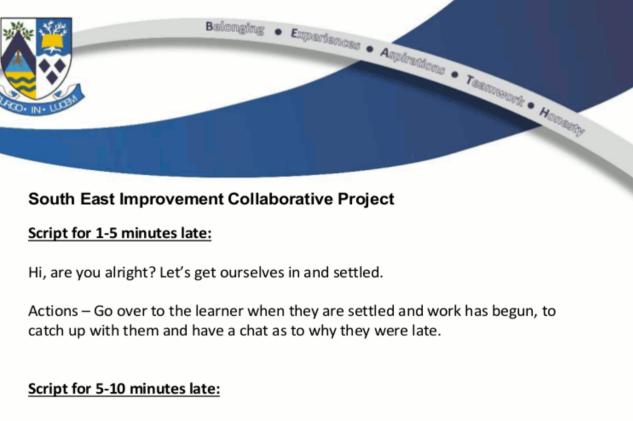
• Unfortunately there was not sufficient time prior to lockdown to

gather any meaningful data.

- A number young people had to self isolate and some parents/carers opted to keep their child off school prior to Christmas.
- Our plans to gather more data after Christmas were stopped due to #lockdown 2.

Key Learning Points

Sharing our improvement aims and intent to monitor individuals class



Lovely to see you. If you come in and get settled, I'll catch up with you after I've finished starting everyone off and help you catch up.

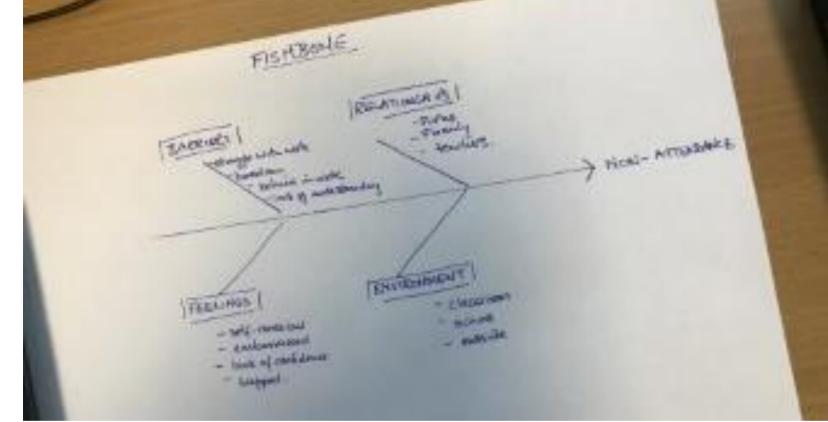
Actions – Go over to the learner and make sure they understand what the lesson is about. Have a chat as to what had happened to make them late to class.

Script for 10-15 minutes late.

Hiya! Great to see you today. I hope you're ok. Let's get ourselves in and settled. We can have a chat when you're ready and I will help you catch up with what we are doing today.

Actions – Go over to the learner once they have settled. Help them start the work that is set and understand what they are to be doing. During the conversation, have a chat to make sure the learner is ok and ascertain why they were late to class.

> Many thanks for your support with trialling this! #teamBeath SEIC IQIP



Process Change

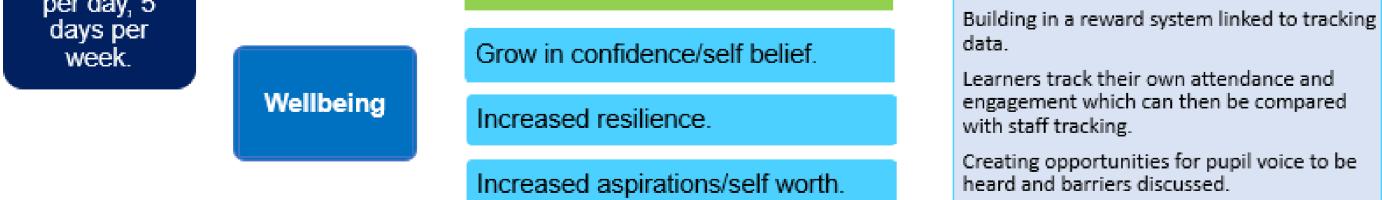
AIM	PRIMARY DRIVERS	SECONDARY DRIVERS	CHANGE IDEAS
	Relationships	Improved relationships with peers.	Giving learners more choice in their seat in class.
By 31 st January 2021, we will increase the class attendance of a targeted group of young	within school	Improved relationships with staff.	Staff to have a scripted response to deal with late arrival to class.
		Feeling included/part of the school community.	Removal of registration at the start of the day.
		Feeling safe.	Creating opportunities for learners to work with staff with whom they have a positive relationship.
		Learners engage with the work of the class.	
	Engagement	Learners remain within class.	Tracking attendance, punctuality and engagement across the week. Making learners aware of tracking and expectations.
	p of ng (by at one or class	Learners have an increase in	
people (by at least), one or		attainment/reach their potential.	
more class per day 5		Learners experience success and achievement.	

attendance sent a clear message to young people involved that their attendance was a cause for concern and a priority.

- During the initial phase of the project we became aware that one of the target YP would rather not attend class opposed to being confronted by the class teacher for being late.
- This barrier to attendance highlighted that staff's management of lateness was inconsistent across the school. Change ideas to mitigate against YP opting to truant from the fear of confrontation for being late, initiated the development and testing of a script.
- Staff reported improvements in individuals attendance and young people felt happier following these conversations, but we do not yet have

sufficient data to support this change idea.

Next steps



Change Ideas Tested

- Involving Young People in the process Sharing Improvement aims and intentions to monitor and track their attendance.
- A script for staff to use and have a consistent approach to pupil's lateness to class.

January and the subsequent closure of schools (with the exception of provision for vulnerable YP those whose parents are key workers) this improvement work has been temporarily hibernated. Following young peoples return to school in August we intend to pick up where we left off with the targeted pupils and continue to test and learn what change ideas deliver impact. We will continue to test and measure the effectiveness of the introduction of the script to manage pupil lateness.

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