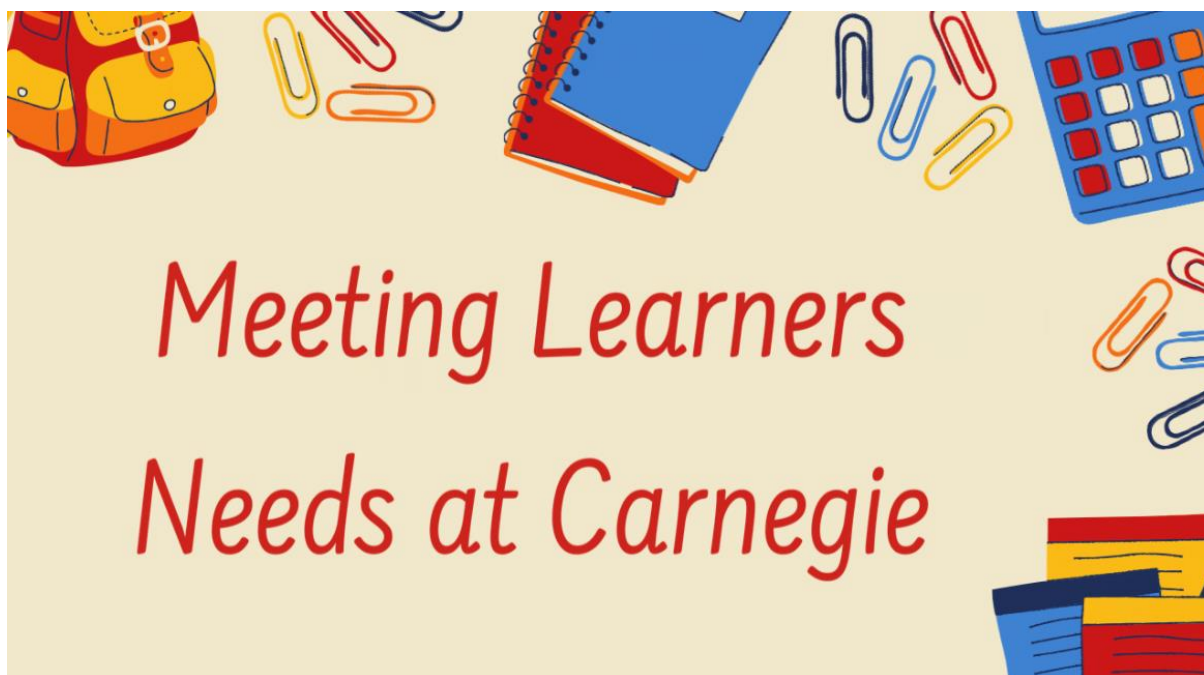


Carnegie Primary School



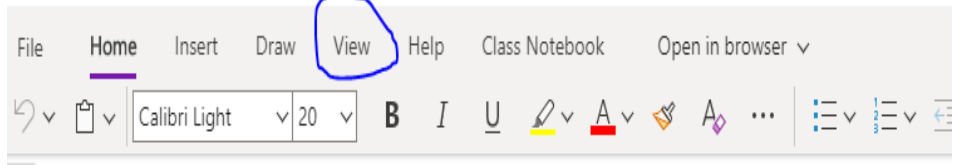
Text to Speech Guide for Teams

Immersive Reader is a free tool that will read words on a page to you. Immersive Reader read words on Teams when you click on 'Assignments' and 'Class Notebook' and Microsoft Word.

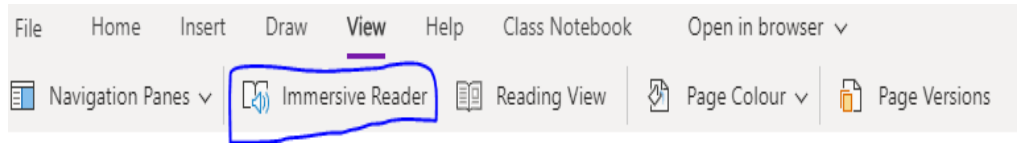
Immersive Reader lets you:

- Change font size, text spacing, and background colour.
- Split up words into syllables.
- Highlight verbs, nouns, adjectives and sub-clauses.
- Choose between two fonts designed to help with reading.
- Read out text aloud and change the speed of reading.

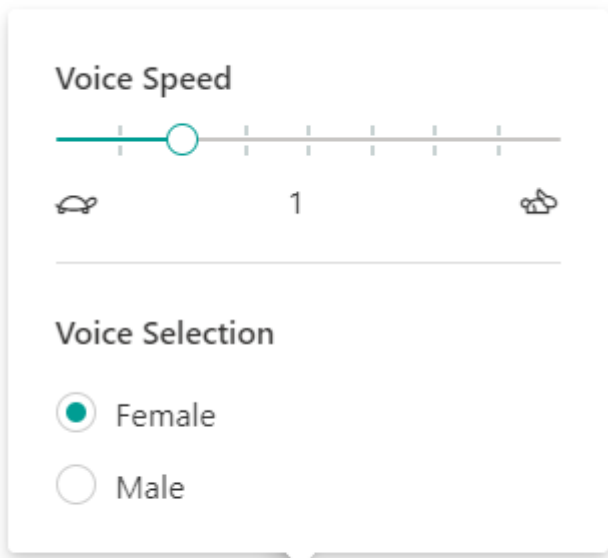
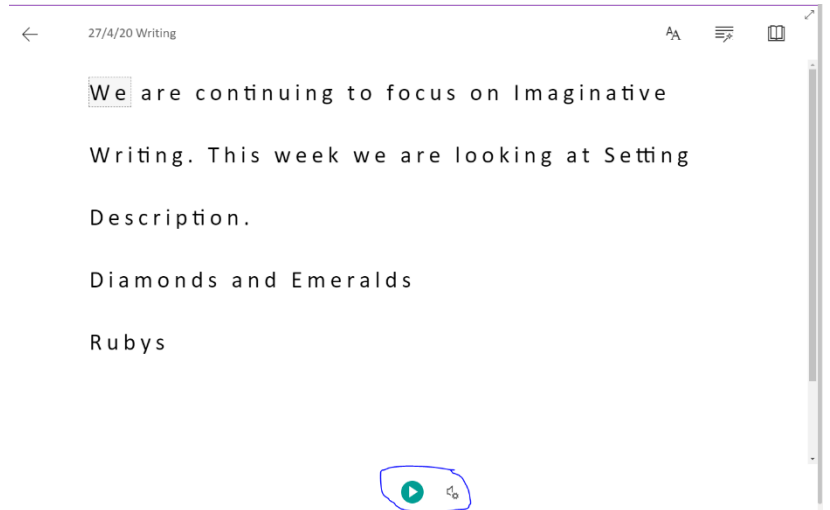
1. To access in Class Notebook click on **'View'**:



2. You will then be given the option of **'Immersive Reader'**:



3. The page will take a moment, and then change to look like this. To play, press the **Blue play button**.



The settings button next to play will allow you change the speed of the voice and the gender of the speaker.



To access Immersive Reader in Assignments, once an Assignment is



< Back

Writing - Rubys - 27.4.20

Due 3 May 2020 23:59

Instructions

Ruby's, this is your Writing activity for this week. You can complete it in this document and send it back to me, or you can complete it in your Class Notebook in the section under your name.

Reference materials

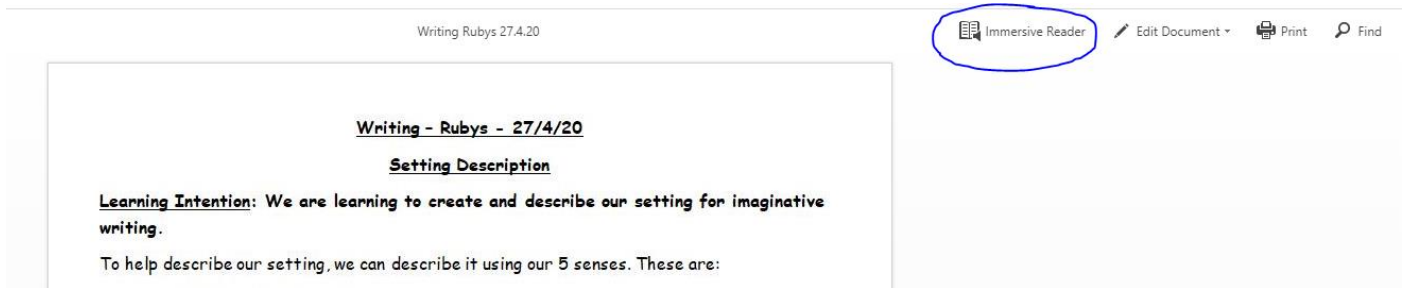
Writing Rubys 27.4.20.docx

Student work
None

Points
No points

opened, click on the button top right:

Once opened a Word Document in Assignments, Immersive Reader will also appear to read the Word Document:



To use Immersive Reader in a downloaded Word Document, search 'Immersive Reader' in the search bar on Word:

Again, it will take a moment to change your document to the view above.




*Please note, Immersive Reader is not available on PowerPoint.

Three buttons appear on the **top right**:



1. The first button will let you change the text size, font and background colour. Some children will find it easier to read text from a coloured background.

Text Size



Increase Spacing

Font

- Calibri
- Sitka
- Comic Sans

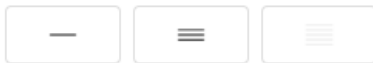
Themes



More colors

Show Source Formatting

Line Focus



Picture Dictionary
© Boardmaker

Translate

Choose a language

By word

Document

Sylla-bles

Beta Phrases ⓘ

Parts of Speech

nouns

verbs

adjectives

adverbs

Show labels

Beta Sound It Out ⓘ
Not available for this content.

By word

Document

2. The second button will colour different words to highlight to children such as nouns, verbs, adjectives and adverbs.

It will also break words down into syllables and group together phrases as we naturally do when we read.

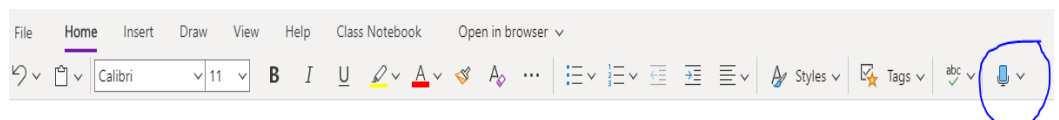
3. The third button will allow you to show only one line, or a group of lines when reading and translate to different languages.

Dictate is a free Microsoft tool that is available on Word, PowerPoint and in the 'Class Notebook' Tab of Teams.

Dictate will allow your child to speak and it will type their speech with a reliable internet connection.

To access Dictate in Class Notebook in Teams. Click 'Home' and then you will see the **microphone button** circled.

One clicked, you will hear a beep and a red dot will appear on the microphone. It will instantly start to type your speech.



To access Dictate in **Microsoft Word** and **PowerPoint**, look for the **Dictate button** as circled. Once clicked it will begin to type your speech.

* Please note, Dictate will pick up punctuation when spoken, for example. 'comma', however it does not pick up full stops as it is an American based system. To add a full stop you can type it in after or say 'period' as done in America.

