



# Cardenden Nursery

## Newsletter 1 – August 2025

Visit our School Website here:

[Cardenden Primary School | RESPECT, KINDNESS, AMBITION](https://www.cardendenps.fife.gov.uk)



### Headteacher's Update ...

To all our returners, **welcome** back and to all our new children and families, welcome to Cardenden! I hope everyone had a lovely summer holiday. I am excited for our year ahead and look forward to involving you in our plans.

Every month you will receive a Nursery Newsletter (along with a Whole School Newsletter). This will share key **dates**, information **updates**, improvement priority **information** along with opportunities for you to share your **views** and **opinions**. We appreciate all **feedback** and ask that you take time to share your views and ideas with us so we can involve you in our planning and development.

If you have any questions or queries, please don't hesitate to get in touch. You can do this by visiting the school office, emailing [Cardendenps.Enquiries@fife.gov.uk](mailto:Cardendenps.Enquiries@fife.gov.uk) or by catching nursery staff at drop off or pick up. We will be happy to arrange a meeting or appointment at a time that suits everyone involved.

Mrs Stewart



### Key Dates – 2025/2026



Wednesday 10 <sup>th</sup> September 2025	Stay and Play
Friday 31 <sup>st</sup> October 2025	Themed Open Afternoon
Thursday 13 <sup>th</sup> November 2025	Children in Need Fundraiser
Friday 19 <sup>th</sup> December 2025	Christmas Celebration
Friday 23 <sup>rd</sup> January 2026	Burns Celebration
Wednesday 18 <sup>th</sup> February 2026	Themed Open Afternoon
Thursday 5 <sup>th</sup> March 2026	World Book Day
Tuesday 31 <sup>st</sup> March 2026	Daffodil Tea Stay and Play
Friday 5 <sup>th</sup> June 2026	Nursery Sports Day
Wednesday 24 <sup>th</sup> June 2026	End of Year Celebration



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### New Staff

I am delighted to welcome several new staff to our Nursery Team. **Mrs Drummond** is joining us as our **Depute Headteacher** until Christmas. You will see her around the Nursery, and she will be your main link if you have any queries or questions.

**Mrs Hillmansen** and **Mrs Barratt** will be returning as our visiting **Principal Teacher** and visiting **Class Teacher**. Although not with us full time, you will see them with us at different times in the week.

**Mrs Nicola MacKenzie** will be joining our **Admin Team** and will be based in the school office.

Additionally, we have some new **Early Years Officers** joining our team:

**Abbie McKinlay, Cara Henderson, Courtney Murray, Isla Yule, Lauren Scott & Wendy Logan.**

**Denise Currie & Joan Ross** will also be joining the team for Term 1 as **Senior EYOs**.

Your child's key worker will be contacting you in the first week to arrange a Parent Chat. This will give you a chance to meet and ask any questions you may have.

### Attendance and Absence at Nursery

Please remember that if your child is going to be absent, you can contact the school office on 01592 583416 or email [Cardendenps.enquiries@fife.gov.uk](mailto:Cardendenps.enquiries@fife.gov.uk). If your child is absent for 2 days and the reason for absence is unknown, a member of staff will contact you to discuss. Please know this is a **supportive** call to see if there is anything we can do to **help**, and to **check in** to make sure everything is okay.

Please note, if we are unable to contact you, we will reach out to your child's Health Visitor, just to check in. Ensuring our children and families **safety** and **wellbeing** is important to us, and we want you to know we are here to help.

### Accident and Incident Recording

If your child has an accident or incident at nursery (bump, fall etc.), staff will complete an **Accident and Incident Form**. These will be checked by senior staff and summarised so you have a copy to take home (you will be able to see and sign the original form at pick up but will be given a tear off slip with a summary of what happened and any after care given).

Staff will ensure this is communicated to you on the day of the accident or incident and if for any reason they do not see you at collection, they will attempt to reach you by phone, so this information is shared accurately and in a timely manner.

### Communication Logs

We want you to know that any **information** you share with us regarding your child is **recorded** and **shared** with staff as necessary. We keep **Pupil Correspondence Logs** which record conversations we have with parents. These only detail **conversations** and **discussions** between parents and staff. If you have any questions about this, please let us know. You can ask to see this log at any time, and we will be happy to share this with you.



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### Our Improvement Priorities

You will be aware of our recent **Care Inspectorate Inspection and Report** which was published over the summer. It is important to us that we share our next steps and involve you in this process. **Our Improvement Priorities** this year are:

- To ensure **personalised plans** for all children support their **health, welfare** and **safety** needs and are implemented to **meet the needs** of all **individuals**.
- To create **high quality learning spaces**, both **indoors** and **outdoors**, which allow for **quality interactions** where adults provide **nurturing care** and **support** to all children.

We will be asking for your **views** and **opinions** on these priorities as the year progresses. During Stay and Play and Parent Sessions, you will be able to give **feedback**, and this will help us **evaluate** and plan **next steps**.

### Complaints and Concerns

We are always here to help and discuss any concerns you have however, we know at times this might not be enough, and you want to seek further advice. You can find out more about Fife Council Complaints Procedures [here](#).

Additionally, Care Inspectorate investigates complaints about registered care services. If you're not happy about something and the care service hasn't been able to help resolve it, the Care Inspectorate may be able to. You can register your complaint online, in writing, or give them a call on 0345 600 9527.

### Suggestions

If you have any suggestions for things we can do to improve you or your child's experience in nursery, you can share this in the box in the foyer.

Look out for "You said, We did ..." displays as the year goes on!

Remember **NO ENTRY** or **EXIT** by the Nursery Gate.

### Voluntary Contributions

We will **never** ask for snack money at nursery – snack and lunch are provided for your child free of charge. Alternatively, we ask that any families who want to or can, make a **voluntary contribution** to our Nursery Fund. You can do this using the following details.

**Account Name – Cardenden Nursery**

**Sort Code – 83-16-44**

**Account Number – 00240661**

Nursery Fund is used to buy additional resources we use for special events and **celebrations**; it helps us replenish our spare clothes when needed and is used to top up snack with topic related foods as required. If you want to know more about how this money is used (or have any suggestions) please let us know,



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**Safe**

**Healthy**

**Happy**

**Cardenden Nursery**

Our new and refreshed Vision, Values and Aims

At Cardenden Nursery we enable all children to thrive through high quality learning opportunities and interactions, ensuring experiences are individualised to meet the needs of all.

At Cardenden Nursery, we:

- Ensure all children are safe, protected and nurtured.
- Treat all children fairly and with respect.
- Provide excellent nurturing care and support, allowing children to learn, grow and achieve their full potential.
- Plan responsively to extend children's thinking and learning through skilful interactions.
- Provide learning spaces which reflect the needs and interests of all, including access to quality outdoor play and learning.
- Create routines and care to meet the needs of all children and families, ensuring we involve them in decision making.
- Work effectively as a team, showing kindness and compassion which creates a warm and welcoming atmosphere.
- Communicate effectively to ensure quality engagement and interactions with children and families.

**Growing**

Meet Cardi, our new Nursery mascot!

