



Cardenden Nursery

Newsletter 5 (June 2025)

Visit our School Website here:

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Headteacher's Update ...

I can't believe how quickly this term is going. We have lots coming up in the next few weeks. Here are the **key dates**:

- New P1 Parent Lunch – **Wed 11th June 11.30am**
- Nursery Sports – **Fri 13th June**
- Pre-Schoolers Report Cards Home – **Week beginning 16th June**
- School Sports (pre-schoolers coming to Cardenden PS to join) – **Wed 25th June**
- Moving Up Afternoon for new P1s – **Thurs 19th June**
- Nursery Graduation – **Thursday 26th June**
- Nursery Fun Day – **Thursday 3rd July**

Please keep an eye out on **Seesaw** for more details and timings. We look forward to welcoming you along to all or some of these events!

It has been a busy couple of weeks in nursery. On Wednesday 28th and Thursday 29th May we were inspected by **Care Inspectorate**. We will be sharing the report with you when this is published. Between now and then we will be making some **changes** to the way we do things, some of which are detailed in this newsletter. As always, you will be first to know of these as it's important we share the changes with you. We will also be asking for **feedback** so please take time to let us know your **views** and **opinions** as these are key to our development and progress.

During Inservice Day (3rd June), staff worked hard to **refresh** and **refurb** the Explorers Room. This week, the Creators Room will also be updated, and we look forward to inviting you in for **Stay and Play** sessions so you can see your child learning and playing in the new environment. Keep an eye in Seesaw for dates and times for these sessions.

[Look at some of the changes we have made – the children gave it the thumbs up!](#)



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Attendance and Absence

Please remember that if your child is going to be absent, you can contact the school office on 01592 58316 or email Cardendenps.enquiries@fife.gov.uk.

We have recently reviewed our **absence and attendance procedures**. From now, we will be monitoring absences closely. If your child is absent, Miss Hutchison or Miss Wallace will be contacting parents on Day 1 or 2 of absence (this is only if your child's absence is unknown). Please know this is a **supportive** call to see if there is anything we can do to **help**, and to **check in** to make sure everything is okay.

Please note, if we are unable to contact you, we will reach out to your child's Health Visitor, just to check in. Ensuring our children and families **safety** and **wellbeing** is important to us, and we want you to know we are here to help. If you have any questions, please speak to your child's key worker or one of our senior staff (Miss Hutchison or Miss Wallace).

Accident and Incident Recording

We have recently reviewed our **Accident and Incident Procedures** and want to ensure clear communication to you at the end of each day. We believe in being open and honest with you, so you have an accurate picture of your child's day at nursery.

Staff will complete **Accident and Incident Forms** during the day, and these will be checked over by senior staff. Senior EYOs will then record a summary of what has happened in an accident logbook.

At pick up, Miss Hutchison or Miss Wallace will ensure they meet with you if your child has a form to be signed.

This will be the same form as before, detailing what, when and where it happened and you will be asked to sign this. In addition to this, you will be given a small slip home with a summary of the accident or incident and any first aid/treatment that was administered.

Staff will ensure this is communicated to you on the day of the accident or incident and if for any reason they do not see you at collection, they will attempt to reach you by phone.

Communication Logs

We want you to know that any **information** you share with us regarding your child is **recorded** and **shared** with staff as necessary. We keep **Pupil Correspondence Logs** which record conversations we have with parents. These only detail conversations and discussions between parents and staff. If you have any questions about this, please let us know.

Vision, Values and Aims

Please help us to summarise your understanding of our Vision, Values and Aims. We will be sharing our new ideas with you at **Stay and Play** but would like your views on our current ones.

<https://forms.office.com/e/QhD6360HcH>