**Beanstalk Family Nurture Centre Duty of Candour Report 2024-25**

All health and social care services in Scotland have a duty of candour. This is a legal requirement which means that when things go wrong and mistakes happen, the people affected understand what has happened, receive an apology, and that organisations learn how to improve in the future.

An important part of this duty is that we provide an annual report about the duty of candour. This short report describes how our care service has operated the duty of candour during the time between 1st April 2023 and 31st March 2024.

1. **About Beanstalk Family Nurture Centre**

Beanstalk Family Nurture Centre is a standalone Early Learning & Childcare provision run by Fife Council and is currently situated over two campuses in Dunfermline. One is situated on Fergus Place where we currently have 64 (9am-3pm) places offered over the school year within our 3-5-year-old playrooms and 20 (9am-3pm) Under 3 places. Beanstalk FNC at Fergus Place is a 52-week service and offers places for vulnerable children/families from across the whole Dunfermline local area during holiday periods.

Our other building is on Aberdour Road in Dunfermline where we currently have 24 AM (8am-12.40pm) & 24 PM (1.20pm-6pm) places offered over across 49 weeks to 3-5-year olds. In our Under 3s we provide 10 AM (8am-12.40pm) & 10 PM (1.20pm-6pm) places offered over across 49 weeks. A further 3-5-year-old playroom at the Aberdour Road building has capacity for 32 children who attend term-time (9am -3pm).

1. **How many incidents happened to which the duty of candour applies**

In the last year, there has been no incidents to which the duty of candour applied. These are where types of incident have happened which are unintended or unexpected, and do not relate directly to the natural course of someone’s illness or underlying condition.

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| **Type of unexpected or unintended incident** | **Number of times this happened** |
| Someone has died | 0 |
| Someone has permanently less bodily, sensory, motor, physiologic or intellectual functions | 0 |
| Someone’s treatment has increased because of harm | 0 |
| The structure of someone’s body changed because of harm | 0 |
| Someone’s sensory, motor or intellectual functions is impaired for 28 days or more | 0 |
| Someone experienced pain or psychological harm for 28 days or more | 0 |
| A person needed health treatment in order to prevent them dying | 0 |

1. **To what extent did Beanstalk Family Nurture Centre follow the duty of candour procedure?**

We carefully assessed all notifications to the Care Inspectorate to check whether they triggered the Duty of Candour, following the Duty of Candour procedure.

1. **Information about our policies and procedures**

Where something has happened that triggers the duty of candour, our staff report this to the Head Teacher and Senior Leadership Team who have responsibility for ensuring that the duty of candour procedure is followed. A member of the Senior Leadership Team records the incident and reports as necessary to the Care Inspectorate. When an incident has happened, a learning review will take place. This allows everyone involved to review what happened and identify changes for the future. All new staff learn about the duty of candour at their induction. We know that serious mistakes can be distressing for staff as well as people who use care and their families. Where staff members, parents or children are affected by the duty of candour, we will endeavour to support as necessary.

1. **Other information**

This report will be displayed on information boards, on our information screens, in our regular newsletters and on the nursery’s website. It has helped us to remember that people who use care have the right to know when things go badly, as well as when they go well. As required, we have submitted this report to the Care Inspectorate and made a copy available for parents and partners on our website.

For more information about the duty of candour please refer to our Beanstalk FNC Duty of Candour Policy.

This can be found:

* on the nursery website
* or ask a member of staff for a copy

If you would like more information about our nursery, please contact us:

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