

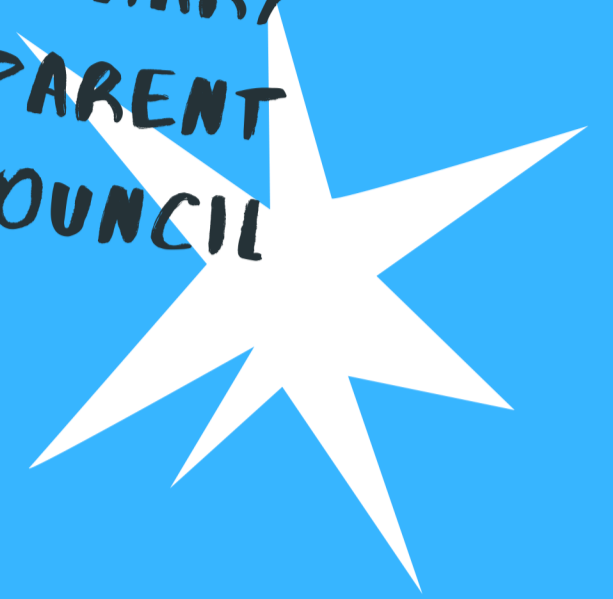


WE'RE HIRING!



ANSTRUTHER PRIMARY
SCHOOL PARENT
COUNCIL

We are looking for a new...
CHAIRPERSON



What is the role?

- Taking an overall lead and setting an approachable and positive attitude towards the value of the PC Group and it's responsibility to the children, parents/guardians & school.
- Ensuring the PC meetings run smoothly and efficiently; are on time and are inclusive and friendly.
- Communicate and work with the other members of the group on agreed actions and ensure these are completed.
- Guide the other PC members in understanding their role - to represent all the parents in the school - the Parent Forum.
- Act as the spokesperson for the group and liaise with the headteacher/school/local authority; the Headteacher is an advisor to the Parent Council.
- Play an important role in the school inspection.
- Deliver an annual report to the Parent Forum - usually at the AGM.
- Support the Treasurer in financial management.
- Be involved in recruiting senior posts in the school (perhaps by delegating to or in partnership with other PC members)

How much of my time will it take up?

- The PC meet 4-5 times per year
- Some light communication on an ad hoc basis with the other PC members for any event / meeting organisation
- You have a strong PC team behind you, enthusiastic to support with delegated responsibilities. We are a team.

What experience / skillset are you looking for?

- Good communicator
- Leadership skills
- Organised
- Team player
- Approachable & inclusive
- Enthusiastic
- Can represent others opinions without them being their own
- Ability to challenge ideas where appropriate

I might be interested, but I have some questions...

- Why not drop us an email to note your interest or ask any questions...
anstrutherprimaryparentcouncil@gmail.com
- The next Parent Council meeting is on the 16th January. Ideally, a new Chairperson will be in place from this date onwards.

Thank you for your interest!